		Room Number or				FACILITIES WORK					
Timestamp	Observation:	Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	ORDERS	ORDERS	DATE	DATE	30-DAY REVISIT	CLOSED
6/29/2017 13:26:07		All restroom - pour water down drains weekly			X						
6/29/2017 14:09:13	02. AIR FRESHENERS	Bathroom off kitchen		X							
6/29/2017 13:21:33	03. FOOD: Unsealed, left in room, dirty lunch boxes	213	Sugar in cabinets	X							
6/29/2017 14:04:35	03. FOOD: Unsealed, left in room, dirty lunch boxes	Staff lounge	Crackers only in wrapping	X							
6/29/2017 13:16:42	06: CLEANLINESS: 2 Dust, trash	113	Stain tile		X						
6/29/2017 13:37:09	06: CLEANLINESS: Dust, trash	S-7	Cobwebs and storage too high on shelving		X						
6/29/2017 14:03:12	06: CLEANLINESS: 2 Dust, trash	Tec Ed work room	2 Broken ceiling - replace			X-36153		7/5/17			
6/29/2017 13:00:46	08: CEILING TILES: Stained, broken, holes, painted	AP 1 office	Stain at vent				X-36134	7/5/17			
6/29/2017 13:05:20	08: CEILING TILES: Stained, broken, holes, painted	Art room storage	Need ceiling grid tee at sprinkler			X-36135		7/5/17			
6/29/2017 13:07:35	08: CEILING TILES: Stained, broken, holes, painted	224	Needs to be reset		X						
6/29/2017 13:07:44	08: CEILING TILES: Stained, broken, holes, painted	Custodial room at C1	Reset ceiling tile		X						
6/29/2017 13:10:20	08: CEILING TILES: Stained, broken, holes, painted	\$3	Need tee at sprinkler head, stain tile and broken			X36136		7/5/17			
6/29/2017 13:13:04	08: CEILING TILES: Stained, broken, holes, painted	115	Reset tile		X						
6/29/2017 13:17:52	08: CEILING TILES: Stained, broken, holes, painted	S4	Stain tile in corner				X-36137	7/5/17			
6/29/2017 13:22:08	08: CEILING TILES: Stained, broken, holes, painted	112	Stain tile		X						
6/29/2017 13:22:35	08: CEILING TILES: Stained, broken, holes,	112	Reset tile		X						
6/29/2017 13:27:56	08: CEILING TILES: Stained, broken, holes,	108	Custodial change broken full tile		X						
6/29/2017 13:29:40	08: CEILING TILES: Stained, broken, holes, painted	107 closet	Replace broken ceiling tile at HVAC, remove cloth				X-36138	7/5/17			

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDERS	IEQ WORK ORDERS	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
6/29/2017 13:33:0	08: CEILING TILES: Stained, broken, holes, painted	Hall at second			X						
6/29/2017 13:33:5	08: CEILING TILES: Stained, broken, holes, painted	204	Needs to be straightened		X						
6/29/2017 13:34:1	08: CEILING TILES: Stained, broken, holes, 3 painted	Hall at 7th grade pod	Custodial replace tile with missing piece		X						
6/29/2017 13:35:4	08: CEILING TILES: Stained, broken, holes, painted	106A	Reset tile - custodial		x						
6/29/2017 13:37:1	08: CEILING TILES: Stained, broken, holes, painted	Teacher planning room	Custodial stain full tile		X						
6/29/2017 13:39:2	08: CEILING TILES: Stained, broken, holes, 0 painted	106	Stain full tile and reset tile - custodial and stain on cut tile,		X						
6/29/2017 13:41:0	08: CEILING TILES: Stained, broken, holes, 8 painted	104	Custodial reset tile		X						
6/29/2017 13:42:5	08: CEILING TILES: Stained, broken, holes, painted	103	Stain cut tile in corner				X-36141	7/5/17			
6/29/2017 13:44:0	08: CEILING TILES: Stained, broken, holes, painted	102	Two stained cut tiles				X-36143	7/5/17			
6/29/2017 13:47:3	08: CEILING TILES: Stained, broken, holes,	Stairwell by 219	Hole should be covered or capped - was an outlet or?			X-36147		7/5/17			
6/29/2017 13:49:2	08: CEILING TILES: Stained, broken, holes, painted	Guidance	Replace damaged tile around vent				X-36145	7/5/17			
6/29/2017 13:50:4	08: CEILING TILES: Stained, broken, holes, 6 painted	Media work room	Two stained tile				X-36146	7/5/17			
6/29/2017 13:55:3	08: CEILING TILES: Stained, broken, holes, 2 painted	Main office	Chip in near front door			X-36148		7/5/17			
6/29/2017 13:59:5	08: CEILING TILES: Stained, broken, holes, 7 painted	Server / storage room? Main office	Cracked tile over server			X-36152		7/5/17			
6/29/2017 14:00:4	08: CEILING TILES: Stained, broken, holes, 6 painted	AP / conference room	Stain by vent			Repeat- Work Or	der #36134				
6/29/2017 14:05:1	08: CEILING TILES: Stained, broken, holes, 3 painted	Tec Ed work room	One broken tile		X						

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDERS	IEQ WORK ORDERS	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
6/29/2017 14:05:20	08: CEILING TILES: Stained, broken, holes, painted	Staff lounge	One stained one hole above vending machines				X-36154	7/5/17			
6/29/2017 13:35:2 ⁻	08: CEILING TILES: Stained, broken, holes, painted	gray locker hall	Staine tile with speaker				X-36782	7/12/17			
6/29/2017 13:35:50	08: CEILING TILES: Stained, broken, holes, painted	106a	Stained speaker tile				X-36783	7/12/17			
6/29/2017 13:45:00	08: CEILING TILES: Stained, broken, holes, painted	101	Stained tile		Х						
6/29/2017 13:46:4	08: CEILING TILES: Stained, broken, holes, painted	Student service ofc	Replace broken tile		X						
6/29/2017 13:51:4	08: CEILING TILES: Stained, broken, holes, painted	Media workroom closet	Stained tile		X						
6/29/2017 13:53:20	08: CEILING TILES: Stained, broken, holes, painted	Media center	Stained tile		Х						
6/29/2017 13:58:03	08: CEILING TILES: Stained, broken, holes, painted	119	2 Stained tiles in FACS		X						
6/29/2017 13:21:09	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	213	Two short black wood shelves falling apart	X							
6/29/2017 13:23:36	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	215	Chair and wooden shelving	Х							
6/29/2017 13:10:2 ⁻	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	210	Curtains	X							
6/29/2017 13:31:28	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs,	202	Chair cushion with notation and curtains	X							
6/29/2017 13:32:3	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs,	203	Curtains	X							
6/29/2017 13:43:5	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs,	217	Small carpet	X							

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDERS	IEQ WORK ORDERS	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
6/29/2017 13:05:55	14. MATERIALS/CHEMICA LS: Improperly stored or marked	224		x							
6/29/2017 14:03:16	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place	Staff lounge	Fake plant and flowers	X							
6/29/2017 13:39:44	42. PAVEMENT: Damaged, failing, missing	222 storage	Storage too high on shelving	x							
6/29/2017 13:06:42		224 storage room	Storage too high on shelves	x							
6/29/2017 13:13:44		S-8	Storage too high on shelf	X							
6/29/2017 13:29:27		S-6	Storage too high on shelving	Х							
6/29/2017 13:42:00											
6/29/2017 13:48:28		Stairwell by room 219	Hole should be covered or capped - was an outlet or? Plus one cracked			Repeat- Work Or	der #36147				
6/29/2017 13:49:42		Storage across from s-	Storage too high on shelving	Х							
6/29/2017 14:15:20		Custodial storage	Storage too high on shelving	x							