	1		1								
Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDER NUMBER	IEQ WORK ORDER NUMBER	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
4/6/2018 9:02:32	01B. TEMPERATURE: Uncomfortable	86	Usually 10* hotter			HVAC 68086					
4/6/2010 0.52:15	03. FOOD: Unsealed, left in room, dirty lunch	Music officer	Box open with packets	ADMIN							
4/6/2018 8:52:15		Music officep	of gold fish crackers	ADMIN							
4/6/2018 9:01:15	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Kitchen storage	Exhaust grille very dirty	x		Sweeny					
4/6/2018 8:41:19	06: CLEANLINESS: Dust, trash	50	Dust on top of high case work in all areas of admin area and offices		x						
4/6/2018 8:44:10	06: CLEANLINESS: Dust, trash	Guidance	Casework dusty		x						
	06: CLEANLINESS:	Caldalloo	- Caccinoin aucty								
4/6/2018 8:47:52		Hallways	Top of lockers dusty		х						
4/6/2018 8:57:53	06: CLEANLINESS: Dust, trash	Cafeteria	Some dirt streaking from over time dust accumulation / static on ceiling tiles and light lenses near supply diffusers		x						
4/6/2018 9:20:06	06: CLEANLINESS: Dust, trash	Media server room	Green staining from a/c wall unit check unit clean wall paint if necessary not mold		х	HVAC					
4/6/2018 0:27:02	07: PESTS: Signs of infestation (fecal matter)	44	Mouse present stole food from trap			Extermination 68089					
	07: PESTS: Signs of infestation (fecal matter)	89	Lots of insect activity by exterior door and gaps			Extermination 68092/680	193				
	08: CEILING TILES:										
4/6/2018 8:38:32	Stained, broken, holes,	23	Scratched ceiling tile		x						
4/6/2018 8:46:26	08: CEILING TILES: Stained, broken, holes,	114 tile near left side sink	Stained tile		x						
47072010 0.40.20	08: CEILING TILES:	Onne	Clairied the		, , , , , , , , , , , , , , , , , , ,						
4/6/2018 8:47:54	Stained, broken, holes,	114 storage (art)	Tile above kiln is out		х						
4/6/2018 8:50:25	08: CEILING TILES: Stained, broken, holes, painted	128	Large brown water stained already marked with red push pin		x						
4/6/2018 8:51:18	08: CEILING TILES: Stained, broken, holes, painted	14	Hole in tile		x						
4/6/2018 8:53:40	08: CEILING TILES: Stained, broken, holes, painted	6th grade entry door	Triangular shaped tile missing above the door		x						
	08: CEILING TILES: Stained, broken, holes,		Near diffuser at left side door corner of ceiling tile								
4/6/2018 9:15:39	'	Media center	brown stained		Х		<u> </u>	1			
4/6/2018 9:18:19	08: CEILING TILES: Stained, broken, holes, painted	Media work room	Few brown stained marked with yellow pins outside of tv studio		x						
4/6/2018 9:18:37	08: CEILING TILES: Stained, broken, holes,	9	Tile front of room		x						
	08: CEILING TILES: Stained, broken, holes,		Tile front of room								
4/6/2018 9:23:02	painted	Science prep room	Replace tile		Х		-				
4/6/2018 9:39:18	08: CEILING TILES: Stained, broken, holes, painted	72	Ceiling Tiles constantly becoming unsecured		x						

		Doom Number				FACILITIES WORK ORDER	IEQ WORK ORDER				
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4/9/2018 7:19:35	08: CEILING TILES: Stained, broken, holes, painted	123	Sound panel falling off wall		x						
4/6/2018 8:51:00	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	085 storage/electrical room	Mildew on walls and ceiling		x						
4/6/2018 8:45:32	10. CONDENSATION: Evidence of humidity (ceilings, walls, doors, windows)	47	Diffuser has spotting and peeling due to condensate from chilled metal and warm air		x						
4/6/2018 8:46:56	10. CONDENSATION: Evidence of humidity (ceilings, walls, doors, windows)	Main entry hall outside of 87	Two metal diffusers rusty and peeling		х						
4/6/2018 8:59:32	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs,	Cafeteria	Flags on wall make sure occasionally cleaned / vacuumed		x						
4/0/2018 8.39.32	12. FABRIC	Caleteria	vacuumeu		^						
4/6/2018 9:13:04	MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	33	Large wall banner / picture ensure cleaned periodically	x							
4/6/2018 8:54:22	13. AIR GAPS: Structural or physical gaps around exit doors	Music hall exit	Daylight under smaller door			Carpentry 68094					
1/0/0040 0 40 45	13. AIR GAPS: Structural or physical		Chipping of paint around								
4/6/2018 9:10:45	gaps around exit doors 15. FLOORS: Coverings not level or	86	door frame Steps / built in riser		X						
4/9/2018 7:21:07	secure (tile, carpets, wood board, etc.)	123	steps treads falling apart or not secured			Carpentry 68097					
4/6/2018 8:37:07	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in	60	No base under plants	x							
4,0,2010 0.07.07	19. SINKS AND FOUNTAINS: Drain	- 55	Sink front of class has poor drainage and signs								
4/6/2018 9:21:57	slowly, work improperly, leak	89	of water damage under sink			Plumbing 68100					
4/6/2018 9:26:17	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	89	Wash station needs inspection			?					
4/6/2018 8:53:12	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	085 storage/electrical	Panel L-1 unsecured			Carpentry 68079					
	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on										
4/6/2018 8:56:09	equipment 23. ELECTRICAL:	85	Outlet trip hazard		-	Electrical 68103					
	Electrical outlets not secured, cover missing, frayed wires on		Trip hazard marked with								
4/6/2018 9:04:30	equipment	85	x ·			Electrical 68104					

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	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	85	Used for displayed			Electrical 68106					
	27. ELECTRICAL WIRING: Exposed or disconnected wires	87	Cord hanging from ceiling e door			Electrical 68113					
	29. INSECTS: Insect populations (wasps, bees, etc.)	90	Spiders and insects in light covers		x						
	31. VENTS/WINDOWS: Blocked, shrubbery near vents or windows which hinder operation	88	Broken seal condensation between glass panes			Carpentry 68116					
4/6/2018 8:45:04		Hall outside 114	Sprinkler head is very dusty		х						
4/6/2018 9:29:12		6th grade hallway in front of media door	Rusted sprinkler head		x						
4/6/2018 9:34:37		068A	Crack in wall above doorway			Carpentry 68118					