

IEQ SCHOOL DATA BASE

School Name: **Ilchester Elementary** Principal: **Joy B. Smith** DATE: **12/21/16**

IEQ Team Leader: **Mariah Carr** IEQ System Leader: **Greg Maciulla**

LOOK-FORS	ROOM/LOCATION	COMMENTS	ADMIN	FACILITIES	WORK ORDER NUMBER of POTENTIAL IEQ	DATE ASSIGNED	COMPLETION DATE
1. No unusual or offensive odors, or temperature discomfort	Room 103	Temperature always cold		HVAC	19725		2/1/17
2. No Air Fresheners	Room 111, 132, media closet, restroom by 1st grade	Air freshener	X				
3. No food, dirty lunch boxes, etc. left in room	Room 117, 131, 224, 226	Food present	X				
4. Vents are clean and unobstructed	Boys restroom in 4th grade, Girls restroom in 4th grade, 4th grde electrical room, 4th grade adult restroom, 4th grade hallway custodial, GT Storage closet, elevator, girls restroom downstairs by stairway, boys restroom downstairs by stairway, custodial 7, custodial 8, restroom between custodial 7 & 8, 2nd grade closet by custodial 8, 2nd grade boys restroom, 2nd grade girls restroom, gym bathroom, gym, storage 5, girls restroom across from gym, boys restroom across from gym, Storage 1, girls and boys bathroom 1st grade, office staff bathrooms, closet by custodial, 222 (cafe), 246, principal's office, media center	Vent dirty inside, HVAC loud noise		HVAC	19727	Was told by HVAC that this would be summer work	
5. Temperature sensors are not blocked	225, principal's office, 240	Sprinkler in closet door, ring around sprinkler		Carpentry/ Plummer	19823/19730	1/31/17	2/1/17
6. Area appears clean and dust free	222	dust sprinkler vents	X				
7. No signs of animal infestation							

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8. Ceiling tiles present; no broken, stained, or painted	Room 206, 219, 229, 225, 226, 228, 245, closet outside 245, Outside 250, 5th Grade Closet, GT closet, front office, vestibule, record storage in office, storage 6 Room 225, 1st Grade Pod, 236, 237, 222	Stained Tiles, Warped grid around light, piece missing out of tile, tiles do not fit, tile blistering	X				
9. Walls show no signs of water damage/mildew/ paint irregularities	Gym Storage- strom water drain, hallway outside of art room, 241 kiln room, front office bathrooms, 1st grade stairwell, 3rd grade stairwell	Water damage stains, Crack in wall, blisters of paint on walls		Building Services	19737	1/31/17	
10. No condensation or other evidence of humidity on ceilings, walls, doors, etc.	5th Grade Hallway Ceiling	Leaks from skylights on heavy rains		Building Services	19783	1/31/17	visit was on 2/2/17. New Flashing was recently done.
11. Limited use of non-issued HCPSS furniture and appliances	Room 103, 104, 105, 112, 114, 130, 132, 134, 206, 224, 3rd grade pod, 242, Room 108, 130, 134, 241, 209, 206, Wide-spread universal concern	Refrigerator, microwave, coffee maker, heater, lamp, Book shelves	X	Carpentry for bookshelves	We need guidance on what the replacement program might entail		
12. No excessive fabric materials, stuffed animals, beanbags, pillows, etc.	Room 101, 102, 103, 104, 105, 106, 111, 113, 114, 115, 116, 117, 133, 134, 225, 243, 249 media Room 103, 106, 133, 245, closet, 250, 251, Room 104, 106, 108, 113, 114, 133, 249, Room 103, 105, 115, 219, 249 stage ramp Room 101, 102, 104, 105, 106, 108, 226, 249, 230, 206, 219, 249, 250, 251	Stuffed animals, rug, furniture, plastic plants, pillows, fabric/curtains	X				
13. No structural or physical gaps around exit doors	Gym Storage, front doors in vestibule	gap around exit door		Glass & Hardware	19744	1/31/17	
14. No improperly stored materials/chemicals	Room 102, 113, Room 113, Room 102, 242	nail polish remover, stain remover, Disinfecting Spray, fabric softener	C				

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15. Floor coverings are level and secure (tile, carpets, wood board, etc.)	237, water fountain outside of cafe	Carpet squares, floor tiles raised		Carpentry	19749	1/31/17	
16. Barrier mats vacuumed well							
17. Fish tanks are clean and located away from vents/thermostats							
18. Waterproof barriers in place for plants and no standing water	Room 113	Plant that needs dish	X				
19. Sinks and fountains drain quickly and work properly including absence of leaks	241	Fix strip around sink		Carpentry	19740	1/31/17	2/1/17
20. No standing water in sinks, fountains, on counter							
21. Carpet dry nearby sinks, fountains							
22. Soap and paper towels available							
23. All electrical outlets secure, no frayed wires on equipment	Universal Concern for Classrooms	AV Cart cord strips covers needed					
24. All electrical cords secured and not extending across walkways							

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25. No extension cords used as permanent wiring							
26. No electrical equipment near sinks or source of water							
27. No exposed disconnected wires							
ADJACENT SCHOOL GROUNDS							
LOOK-FORS	ROOM/LOCATION	COMMENTS	ADMIN	FACILITIES	COMMENTS/W ORK ORDER	ASSIGNED TO	COMPLETION DATE
28. No litter							
29. No large insect populations (wasps, bees)							
30. Awnings secure, no leaks							
31. Shrubby not near vents or windows which can be opened							
32. Trees do not provide access to roof							
33. No broken windows							
34. Windows are closed							
35. Exterior doors are closed							
36. No pools of standing/stagnant water							

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37. Exterior veneer intact							
38. Outside lights working and intact							
39. Gutters and downspouts clear/working							
40. No stains from roof on outside walls							
41. Bins from garbage and recycling clearly marked							
42. Hard surfaces (sidewalks, etc.) cleared of any turf application							
43. Proper maintenance of planted beds and other vegetation							
44. Landscaping and turf look healthy and disease free							

COMMENTS:
