

IEQ SCHOOL DATA BASE

School Name: Cedar Lane School Principal: Paul Owens DATE: January 2, 2017

IEQ Team Leader: Mel Thompson IEQ System Leader: Greg Maciulla

Roofing Plumbing HVAC General Cleaning

LOOK-FORS	ROOM/LOCATION	COMMENTS
1. No unusual or offensive odors, or temperature discomfort	Horticulture building entrance, Conference room 1 and 2	rattling in unit in AP office and Principal conference room
2. No Air Fresheners	CR18,017, 16, A123, CR5, D128,	
3. No food, dirty lunch boxes, etc. left in room	A110, A123, health room, A143, C116, C119, Int team room, Seal team room, HS team room, D132,	
4. Vents are clean and unobstructed	boys bathroom SEAL, custodial closet SEAL, girls bathroom seal, A123, staff bathrooms, A125, SLP office, A141, A146, Tech Ed, C119, C123, A147, staff bathrooms front office,	return vents are DUCT taped closed
5. Temperature sensors are not blocked		
6. Area appears clean and dust free		
7. No signs of animal infestation	A138	
8. Ceiling tiles present; no broken, stained, or painted	A147, C103, D124, C108, A127, CR19, Eteam room,	

ADMIN	FACILITIES	WORK ORDER NUMBER of POTENTIAL IEQ	DATE ASSIGNED	COMPLETION DATE	30 DAY REVISIT	CLOSED
	Checked the units					
Email sent to staff to dispose of air fresheners			1/3/2017			
Room clean out 1/27/16 with paraeducators						
	work order created. HVAC involved	16288, 18354, 18353, 19248	1/3/2017, 1/20/2017, 1/27/2017			1/4/2017, 1/20/2017, pending, pending
	custodian replaced all ceiling tiles in question					

9. Walls show no signs of water damage/mildew/ paint irregularities	Horticulture hallway, LK computer lab,	
10. No condensation or other evidence of humidity on ceilings, walls, doors, etc.	Countertop in bathroom C119	
11. Limited use of non-issued HCPSS furniture and appliances	A110, A131, A143, A146, SLP offices, related services office, psychologists office, CR17, CR16, es team room, SEAL team room, HS team room, front office, health room 1, health room 2, A147	toaster ovens, lamps, rugs, space heater, excess mats, full tub
12. No excessive fabric materials, stuffed animals, beanbags, pillows, etc.	A126, A131, A143, cr3, cr4, cr6, D134, D124, pool office,	
13. No structural or physical gaps around exit doors	Career Skills Lab	
14. No improperly stored materials/chemicals	A110, CR16, A127, CR18, CR15, A136, A127, D123,	Spray bottles with unknown cleaner
15. Floor coverings are level and secure (tile, carpets, wood board, etc.)		
16. Barrier mats vacuumed well		
17. Fish tanks are clean and located away from vents/thermostats	NA	
18. Waterproof barriers in place for plants and no standing water		
19. Sinks and fountains drain quickly and work properly including absence of leaks		
20. No standing water in sinks, fountains, on counter		
21. Carpet dry nearby sinks, fountains		
22. Soap and paper towels available		
23. All electrical outlets secure, no frayed wires on equipment		
24. All electrical cords secured and not extending across walkways		

25. No extension cords used as permanent wiring		
26. No electrical equipment near sinks or source of water		
27. No exposed disconnected wires		
ADJACENT SCHOOL GROUNDS		
LOOK-FORS	ROOM/LOCATION	COMMENTS
28. No litter		
29. No large insect populations (wasps, bees)		
30. Awnings secure, no leaks		
31. Shrubbery not near vents or windows which can be opened		
32. Trees do not provide access to roof		
33. No broken windows		
34. Windows are closed		
35. Exterior doors are closed		
36. No pools of standing/stagnant water		
37. Exterior veneer intact		
38. Outside lights working and intact		
39. Gutters and downspouts clear/working		
40. No stains from roof on outside walls	Horticulture hallway	
41. Bins from garbage and recycling clearly marked		
42. Hard surfaces (sidewalks, etc.) cleared of any turf application		
43. Proper maintenance of planted beds and other vegetation		
44. Landscaping and turf look healthy and disease free		
COMMENTS:		

