

IEQ SCHOOL DATA BASE

School Name: Hammond High School **Principal:**

Marcy Leonard **DATE:**11/21/16

IEQ Team Leader:

IEQ System Leader:

LOOK-FORS	ROOM/LOCATION	COMMENTS	ADMIN	FACILITIES	WORK ORDER	DATE ASSIGNED	COMPLETION DATE	30 DAY REVISIT	CLOSED
1. No unusual or offensive odors, or temperature discomfort	No issues observed								
2. No Air Fresheners	No Issues observed								
3. No food, dirty lunch boxes, etc. left in room	No issues observed								
4. Vents are clean and unobstructed	1. Kitchen, Gymnasium, hallways, most classrooms 2. Stage,	1-These areas need vents to be cleaned, HAHS Maintenance is		x	16163				
5. Temperature sensors are not blocked									
6. Area appears clean and dust free	Drama Room- make-up station	notified staff member to clean the area	x						
7. No signs of animal infestation	No issues observed								
8. Ceiling tiles present; no broken, stained, or painted	Cafeteria Tiles (2) and Science Lab Storage (1), Girls Locker Room (1), Team Room (2) Kitchen (1), Music Closet (1) Electrical	These areas have tiles that need to be repaired. Two notable areas : Cafeteria and Science Lab	x		Request ID # 12631 Café and Science Lab				

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9. Walls show no signs of water damage/mildew/paint	104 Stage Door,	Stage Door-crack on wall;Drama Rm.- wall crack	x						
10. No condensation or other evidence of humidity on ceilings, walls.	No issues observed								
11. Limited use of non-issued HCPSS furniture and appliances	214, 208,209,213,210A,217,218, 219, 222, 223, 230 Guidance Office, 302, CTE office, 303, 304,	Principal and Staff have been informed of items that need to be removed.	x						
12. No excessive fabric materials, stuffed animals, beanbags,	Rm 230, 403, 404, 407, 513, 516	Staff have been instructed to remove these items as they	x						
13. No structural or physical gaps around exit doors	Doors in CTE Area, Front Doors to building, Boiler Rm. Gym Hallway, Auxillary Gym Drama Room, Custodial closet	This has been brought to the attention of the Stop Gap Committee in October 2016. We are still waiting for a respoins to			During Maintenance to look at the area where the				
14. No improperly stored materials/chemic	Chemicals found under the sink in	chemicals need to removed and stored in an alternate	x						
15. Floor coverings are level and secure (tile, carpets,	Science Prep (uneven tiles)	In house maintenance staff has been alerted and are	x						
16. Barrier mats vacuumed well	No issues observed								

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26. No electrical equipment near sinks or source of water	no issues observed								
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27. No exposed disconnected wires	Band room closet								
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ADJACENT SCHOOL GROUNDS									
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28. No litter	No issues observed								
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29. No large insect populations	No issues observed								
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30. Awnings secure, no leaks	No issues observed								
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31. Shrubbbery not near vents or windows which can be opened	No issues observed								
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32. Trees do not provide access to roof	No issues observed								
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33. No broken windows	No issues observed								
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34. Windows are closed	No issues observed								
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35. Exterior doors are closed	yes, However most of the exterior doors have lighting peaking through the bottom of the doors,	Met with the School System (Stop-Gap) initiative for the school in early							
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x 20438

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36. No pools of standing/stagnant water	No issues observed								
37. Exterior veneer intact	No issues observed								
38. Outside lights working and intact	No issues observed								
39. Gutters and downspouts clear/working	No issues observed								
40. No stains from roof on outside walls	No issues observed								
41. Bins from garbage and recycling clearly	No issues observed								
42. Hard surfaces (sidewalks, etc.) cleared of any turf application	No issues observed								
43. Proper maintenance of planted beds and other vegetation	No issues observed								
44. Landscaping and turf look healthy and disease free	No issues observed								

COMMENTS: