

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDERS	IEQ WORK ORDERS	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
5/22/2017 13:10:20	01B. TEMPERATURE: Uncomfortable	113	No air flow				X				
5/22/2017 13:35:09	01B. TEMPERATURE: Uncomfortable	64	Very warm				X				
5/22/2017 13:35:38	01B. TEMPERATURE: Uncomfortable	55	Very warm.				X				
5/22/2017 13:37:58	01B. TEMPERATURE: Uncomfortable	54	Very warm.				X				
5/22/2017 14:01:19	01B. TEMPERATURE: Uncomfortable	3rd grade	Extremely warm				X				
5/22/2017 13:01:04	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	Art Room	Two stained ceiling tiles				X				
5/22/2017 13:30:49	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	Skylight at 102B	Staining				X				
5/22/2017 13:10:54	10. CONDENSATION: Evidence of humidity (ceilings, walls, doors, windows)	68					X				
5/22/2017 13:57:29	10. CONDENSATION: Evidence of humidity (ceilings, walls, doors, windows)	44	Water all over floor				X				
5/22/2017 13:23:22	36. WATER: Standing/stagnant pools	Fire Test	Leaking valve				X				
5/22/2017 13:45:40	02. AIR FRESHENERS	15sprays		X							
5/22/2017 13:45:59	02. AIR FRESHENERS	15	Sprays	X							
5/22/2017 13:48:48	02. AIR FRESHENERS	Restrooms staff lounge	Electric air purifier	X							
5/22/2017 14:26:05	02. AIR FRESHENERS	5th grade staff	Spray	X							
5/22/2017 12:47:46	03. FOOD: Unsealed, left in room, dirty lunch boxes	91		X							
5/22/2017 13:00:35	03. FOOD: Unsealed, left in room, dirty lunch boxes	109 - Rec and Park	Container	X							

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5/22/2017 13:41:26	03: FOOD: Unsealed, left in room, dirty lunch boxes	11	Container	X							
5/22/2017 12:46:44	04: VENTS: Dirty, obstructed (Wall, Ceiling)	105	Vent is rattling		X						
5/22/2017 12:52:46	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Stage ramp	Grill and duct need cleaned of dust		X						
5/22/2017 12:57:43	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Dishwasher room	Duct closed and dusty		X						
5/22/2017 13:03:00	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Boys and girls at cafeteria	Vents closed and clogged		X						
5/22/2017 13:07:08	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Gym	Dusty return		X						
5/22/2017 13:37:16	04: VENTS: Dirty, obstructed (Wall, Ceiling)	16 restroom	Closed vent		X						
5/22/2017 14:04:51	04: VENTS: Dirty, obstructed (Wall, Ceiling)	28 storage	Closed and clogged		X						
5/22/2017 14:07:25	04: VENTS: Dirty, obstructed (Wall, Ceiling)	29	Closed and clogged		X						
5/22/2017 14:24:01	04: VENTS: Dirty, obstructed (Wall, Ceiling)	5 the grade storage	Dusty		X						
5/22/2017 12:43:23	06: CLEANLINESS: Dust, trash	Media			X						
5/22/2017 12:44:33	06: CLEANLINESS: Dust, trash	47			X						
5/22/2017 12:49:25	06: CLEANLINESS: Dust, trash	92	Cluttered closet		X						
5/22/2017 12:54:15	06: CLEANLINESS: Dust, trash	Stage ramp	Egress - need accessibility		X						
5/22/2017 13:08:12	06: CLEANLINESS: Dust, trash	66			X						
5/22/2017 13:08:57	06: CLEANLINESS: Dust, trash	56	Items in closet too close to ceiling.		X						
5/22/2017 13:15:09	06: CLEANLINESS: Dust, trash	61			X						
5/22/2017 13:23:45	06: CLEANLINESS: Dust, trash	76	Items piled too high on shelves		X						
5/22/2017 13:29:00	06: CLEANLINESS: Dust, trash	65	Some items in closet stacked too high on shelf.		X						
5/22/2017 13:33:50	06: CLEANLINESS: Dust, trash	55	Items stacked on top of cabinet too close to ceiling.		X						

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5/22/2017 14:02:55	06: CLEANLINESS: Dust, trash	43	Dusty		X						
5/22/2017 14:24:20	06: CLEANLINESS: Dust, trash	5th grand storage	Remove lamp.		X						
5/22/2017 14:37:29	06: CLEANLINESS: Dust, trash	35	18 inches in closet		X						
5/22/2017 14:37:52	06: CLEANLINESS: Dust, trash	35	Ceiling dust		X						
5/22/2017 13:22:09	06: CLEANLINESS: D	76	Items piled too high on shelves.		X						
5/22/2017 12:45:05	08: CEILING TILES: Stained, broken, holes, painted	46				X					
5/22/2017 12:51:08	08: CEILING TILES: Stained, broken, holes, painted	Cafeteria	Stained tiles and missing escutcheon			X					
5/22/2017 12:52:02	08: CEILING TILES: Stained, broken, holes, painted	Stage ramp	Stained tiles			X					
5/22/2017 13:09:06	08: CEILING TILES: Stained, broken, holes, painted	PE Office	Stained tiles			X					
5/22/2017 13:09:56	08: CEILING TILES: Stained, broken, holes, painted	PE Office	Stained tiles			X					
5/22/2017 13:25:07	08: CEILING TILES: Stained, broken, holes, painted	104	Missing escutcheon			X					
5/22/2017 13:36:45	08: CEILING TILES: Stained, broken, holes, painted	16	Stained			X					
5/22/2017 13:43:30	08: CEILING TILES: Stained, broken, holes, painted	15	Escutcheon			X					
5/22/2017 13:53:51	08: CEILING TILES: Stained, broken, holes, painted	18	Stained			X					
5/22/2017 14:15:45	08: CEILING TILES: Stained, broken, holes, painted	39	Closet needs 18inch clearance			X					
5/22/2017 14:30:34	08: CEILING TILES: Stained, broken, holes, painted	32	Tile needs set			X					
5/22/2017 14:35:28	08: CEILING TILES: Stained, broken, holes, painted	34	Ceiling tile stained and need reset			X					
5/22/2017 14:38:03	08: CEILING TILES: Stained, broken, holes, painted	35	Reset tile in closet			X					
5/22/2017 12:43:23	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	102A	Rugs	X	X						
5/22/2017 13:35:39	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	12	Fan	X	X						

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5/22/2017 13:41:11	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	11	Toaster	X	X						
5/22/2017 13:44:34	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	15	Lamp	X	X						
5/22/2017 13:49:49	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	11	Refrigerators	X	X						
5/22/2017 13:59:00	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	52	Lamps	X	X						
5/22/2017 14:00:50	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	54	Shelves	X	X						
5/22/2017 14:15:57	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	39	Chairs	X	X						
5/22/2017 14:17:44	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	37	Lamp	X	X						
5/22/2017 14:32:40	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	33	Shelf, fan, coffee maker	X	X						
5/22/2017 13:27:16	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	102B	Lanterns	X	X						
5/22/2017 13:35:10	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	14	Curtains	X	X						
5/22/2017 13:51:40	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	22	Leather chair	X	X						
5/22/2017 14:20:50	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	41	Curtains, pillow on chair, sofa	X	X						
5/22/2017 14:33:09	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	33	Rug and pillow	X	X						
5/22/2017 13:12:43	13. AIR GAPS: Structural or physical gaps around exit doors	115	Weather stripping				X				

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5/22/2017 13:30:05	13. AIR GAPS: Structural or physical gaps around exit doors	Exit to portables	Daylight			X					
5/22/2017 14:11:49	15. FLOORS: Coverings not level or secure (tile, carpets, wood board, etc.)	4th grade restrooms	Floor drains clogged			X					
5/22/2017 13:34:00	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place	13	Flowers	X	X						
5/22/2017 14:16:22	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place	39	Flowers	X	X						
5/22/2017 14:33:04	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place	33	Flowers	X	X						
5/22/2017 13:03:59	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	Boys and girls restrooms at cafeteria	Need ADA padding			X					
5/22/2017 13:48:01	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	Staff lounge restrooms	ADA padding			X					
5/22/2017 14:11:40	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	4th grade restrooms	ADA padding			X					
5/22/2017 12:47:15	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	105	Light fixture out			X					
5/22/2017 12:55:59	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	Kitchen bathroom	Need light lens			X					
5/22/2017 13:40:50	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	12	Light lens			X					
5/22/2017 14:19:57	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	41	String lights			X					

