

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDER NUMBER	IEQ WORK ORDERS NUMBER	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
10/13/2017 8:44	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	104		X							
10/13/2017 9:08	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	128	Fan	X							
10/13/2017 9:11	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	221	Plan to keep clean	X							
10/13/2017 9:37	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	230	Fan	X							
10/13/2017 9:15	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Rm 127	Mic & coffee pot	X							
10/13/2017 8:38	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	100	Need plan	X							
10/13/2017 8:38	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	101	Need plan	X							
10/13/2017 8:43	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	104		X							
10/13/2017 8:40	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	105	Fabric on wall, need plan for SA	X							
10/13/2017 8:45	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	106	Need plan	X							
10/13/2017 8:46	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	108	Curtains/rug/	X							
10/13/2017 8:47	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	109	Rug	X							
10/13/2017 8:58	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	112		X							
10/13/2017 8:49	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	113	Fabric/stuff animals need plan/rugs	X							
10/13/2017 8:52	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	114	SA: need a plan, fabric	X							
10/13/2017 9:18	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	123	Need plan	X							
10/13/2017 9:13	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	124	Rugs/SA need plan	X							
10/13/2017 9:10	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	125	Rug/SA need plan	X							

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10/13/2017 9:07	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	128	Need plan	X							
10/13/2017 9:05	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	132		X							
10/13/2017 9:04	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	133	Need plan	X							
10/13/2017 8:40	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	200	Need plan	X							
10/13/2017 9:09	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	222	Lots of animals, tape on carpet and ceiling hanging items	X							
10/13/2017 8:44	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	235	Need plan	X							
10/13/2017 9:23	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Doorway across from 123	Fabric	X							
10/13/2017 8:55	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Rm 101	Need plan	X							
10/13/2017 8:56	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Rm 105	Need plan	X							
10/13/2017 9:06	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Rm 120	Need plan	X							
10/13/2017 9:10	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Rm 121	Need plan	X							
10/13/2017 9:11	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Rm 122	Need plan	X							
10/13/2017 8:40	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Rm 137	Curtains	X							
10/13/2017 9:32	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	VP	Need plan	X							
10/13/2017 8:55	14. MATERIALS/CHEMICALS: Improperly stored or marked	114/custodial closet across hall			X						
10/13/2017 8:52	15. FLOORS: Coverings not level or secure (tile, carpets, wood board, etc.)	231	Carpet- not approved type	X							
10/13/2017 8:51	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place	114	Art. Flowers	X							
10/13/2017 9:24	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place	210		X							

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10/13/2017 8:49	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place	232	5 Paper flower- need to remove	X							
10/13/2017 9:12	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	125	Grout around toilets			#47290					
10/13/2017 9:35	21. CARPET: Wet near sinks, fountains	204	Carpet- not approved hcpss	X							
10/13/2017 8:54	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	Gym	Need lights		X						
10/13/2017 9:20	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	TER room	Light shade			#47294					
10/13/2017 9:24	42. PAVEMENT: Damaged, failing, missing	Bus stop	Broken pavement			#47293					
10/13/2017 9:00		112	Closet needs cleaned out/fire Marshall violations	X							
10/13/2017 8:54		114	SA: need a plan, fabric	X							
10/13/2017 9:06		224	Three hanging paper flower from ceiling	X							
10/13/2017 9:40		225	Toaster over - remove	X							
10/13/2017 9:02		226	Duct tape on carpet-	X							
10/13/2017 9:00		Girls restroom at 228	Secure access panel		X						