

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDERS	IEQ WORK ORDERS	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
5/30/2017 9:16:	01B. TEMPERATURE: Uncomfortable	B164	Runs warm		x	28561		4/21/17	5/2017		
5/30/2017 9:19:	01B. TEMPERATURE: Uncomfortable	B159	Too extreme both ways		x	24304		3/15/17	3/2017		
5/30/2017 9:58:	01B. TEMPERATURE: Uncomfortable	163	Too hot or too cold		x	28561		4/21/17	5/2017		
5/30/2017 10:06:	01B. TEMPERATURE: Uncomfortable	Center room				x - unsure of specific rm					
5/30/2017 9:40:	02. AIR FRESHENERS	C132	Spray	x							
5/30/2017 9:48:	02. AIR FRESHENERS	137	Sprays	x							
5/30/2017 9:55:	03. FOOD: Unsealed, left in room, dirty lunch boxes	D108	Food unsealed	x							
5/30/2017 9:56:	03. FOOD: Unsealed, left in room, dirty lunch boxes	D109	Container	x							
5/30/2017 10:06:	03. FOOD: Unsealed, left in room, dirty lunch boxes	D129	Container	x							
5/30/2017 10:26:	03. FOOD: Unsealed, left in room, dirty lunch boxes	D157	Food unsealed containers	x							
5/30/2017 10:27:	03. FOOD: Unsealed, left in room, dirty lunch boxes	D161	Container	x							
5/30/2017 9:28:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Staff bathroom first grade	Vents dirty		x						
5/30/2017 9:34:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	C135	18in.paper on ceiling tile, ceiling tile damaged		x						
5/30/2017 9:35:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	A112			x						
5/30/2017 9:35:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	A149			x						
5/30/2017 9:36:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	A149	Vent is dusty		x						
5/30/2017 9:40:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	144	Dirty and not secure		x						
5/30/2017 9:43:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	143	Dusty vent		x						
5/30/2017 9:44:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	A137	Light fixture dirty and vent in back dirty		x						
5/30/2017 9:46:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	C137 restroom	Closed			33379		6/6/17			
5/30/2017 9:46:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	A137.1	Return vent needs to be open			33381		6/6/17			

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDERS	IEQ WORK ORDERS	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
5/30/2017 9:49:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	133	Dusty		x						
5/30/2017 9:51:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Outside media smoke detector	Painted tile			33387		6/6/17			
5/30/2017 9:57:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	B133	Small vent is very dirty		x						
5/30/2017 10:01	04: VENTS: Dirty, obstructed (Wall, Ceiling)	D114	Return vent closed		x	33388		6/6/17			
5/30/2017 10:16	04: VENTS: Dirty, obstructed (Wall, Ceiling)	B123			x						
5/30/2017 10:20	04: VENTS: Dirty, obstructed (Wall, Ceiling)	CAfeteria	Vent front right dirty		x						
5/30/2017 9:46:	06: CLEANLINESS: Dust, trash	Media	Dusty bookshelves		x						
5/30/2017 9:48:	06: CLEANLINESS: Dust, trash	A133 media storage			x						
5/30/2017 10:05	06: CLEANLINESS: Dust, trash	B107	Windowsills		x						
5/30/2017 10:19	06: CLEANLINESS: Dust, trash	Cafeteria	Windowsills		x						
5/30/2017 10:20	06: CLEANLINESS: Dust, trash	D151.1	Clutter		x						
5/30/2017 10:49	06: CLEANLINESS: Dust, trash	C135	Need egress cleared		x						
5/30/2017 9:32:	07: PESTS: Signs of infestation (fecal matter)	142	Mice		x	Custodian trapped on 5/26/17					
5/30/2017 9:04:	08: CEILING TILES: Stained, broken, holes, painted	Santoni	Foam around light exposed		x						
5/30/2017 9:09:	08: CEILING TILES: Stained, broken, holes, painted	B176	Near sprinkler		x						
5/30/2017 9:11:	08: CEILING TILES: Stained, broken, holes, painted	1st grade exterior doors vestibule	Tiles need set		x						
5/30/2017 9:12:	08: CEILING TILES: Stained, broken, holes, painted	Boys bathroom near gym	Toilet area		x						
5/30/2017 9:13:	08: CEILING TILES: Stained, broken, holes, painted	C105	Stained and painted tile		x						
5/30/2017 9:14:	08: CEILING TILES: Stained, broken, holes, painted	B188	Water		x						
5/30/2017 9:17:	08: CEILING TILES: Stained, broken, holes, painted	C105	Container		x						
5/30/2017 9:17:	08: CEILING TILES: Stained, broken, holes, painted	A105	Ceiling tile not cut to proper size		x						

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDERS	IEQ WORK ORDERS	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
5/30/2017 9:21:	08: CEILING TILES: Stained, broken, holes, painted	3rd grade girls' bathroom	Tile not properly fitted in handicap bathroom		x						
5/30/2017 9:23:	08: CEILING TILES: Stained, broken, holes, painted	B152	Stained - middle isle near chalkboard		x						
5/30/2017 9:26:	08: CEILING TILES: Stained, broken, holes, painted	C116	Stained and painted, 18" clearance		x						
5/30/2017 9:29:	08: CEILING TILES: Stained, broken, holes, painted	Staff lounge	Cracked tile near printer		x						
5/30/2017 9:30:	08: CEILING TILES: Stained, broken, holes, painted	Staff lounge sink area			x						
5/30/2017 9:34:	08: CEILING TILES: Stained, broken, holes, painted	A135	Back wall		x						
5/30/2017 9:34:	08: CEILING TILES: Stained, broken, holes, painted	C124	18" clearance		x						
5/30/2017 9:36:	08: CEILING TILES: Stained, broken, holes, painted	A133	Right of door		x						
5/30/2017 9:37:	08: CEILING TILES: Stained, broken, holes, painted	C129	Stained and painted, 18" clearance		x						
5/30/2017 9:40:	08: CEILING TILES: Stained, broken, holes, painted	A116	Ceiling tile near big window gap and light fixture not flush with ceiling		x						
5/30/2017 9:42:	08: CEILING TILES: Stained, broken, holes, painted	Across from A144	Stain ceiling tile sprinkler		x						
5/30/2017 9:43:	08: CEILING TILES: Stained, broken, holes, painted	C139	Several ceiling tiles		x						
5/30/2017 9:44:	08: CEILING TILES: Stained, broken, holes, painted	A137	Crack in wall near ceiling		x						
5/30/2017 9:50:	08: CEILING TILES: Stained, broken, holes, painted	A135	Dirty Mitsubishi slim air flow		x						
5/30/2017 9:54:	08: CEILING TILES: Stained, broken, holes, painted	A124	Far right back corner - spot on tile		x						
5/30/2017 9:54:	08: CEILING TILES: Stained, broken, holes, painted	A123	Corner tile is broken		x						
5/30/2017 9:55:	08: CEILING TILES: Stained, broken, holes, painted	D109 storage	18" clearance		x						
5/30/2017 9:56:	08: CEILING TILES: Stained, broken, holes, painted	A132	Tile needs to be recut		x						
5/30/2017 9:56:	08: CEILING TILES: Stained, broken, holes, painted	A131	Hole in tile on right side near pipe		x						

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDERS	IEQ WORK ORDERS	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
5/30/2017 9:57:	08: CEILING TILES: Stained, broken, holes, painted	D109	18" clearance		x						
5/30/2017 10:02	08: CEILING TILES: Stained, broken, holes, painted	B112	Spot on ceiling tile in corner by teacher desk		x						
5/30/2017 10:04	08: CEILING TILES: Stained, broken, holes, painted	D121 closet	Storage 18in		x						
5/30/2017 10:04	08: CEILING TILES: Stained, broken, holes, painted	D115	Ceiling hangings		x						
5/30/2017 10:13	08: CEILING TILES: Stained, broken, holes, painted	193	Small spot near flag		x						
5/30/2017 10:21	08: CEILING TILES: Stained, broken, holes, painted	D151	Stained - roof leak		x						
5/30/2017 10:23	08: CEILING TILES: Stained, broken, holes, painted	D163	18" clearance		x						
5/30/2017 10:24	08: CEILING TILES: Stained, broken, holes, painted	D163	18" clearance		x						
5/30/2017 9:30:	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	A108 storage	Back corner -possible water damage on floor					12/1/16	12/8/16		
5/30/2017 9:48:	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	A133 media storage	Water spot on ceiling tile					6/6/17			
5/30/2017 9:13:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	B160	Microwave and coffee maker	x							
5/30/2017 9:14:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	B160	Fridge	x							
5/30/2017 9:14:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	C105	Shelf	x							
5/30/2017 9:20:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	B182	Fridge	x							
5/30/2017 9:22:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	C109	Refrigerator	x							
5/30/2017 9:30:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	C125	Microwave	x							
5/30/2017 9:33:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Staff	Microwaves	x							
5/30/2017 9:34:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	C122	Shelf	x							

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDERS	IEQ WORK ORDERS	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
5/30/2017 9:38:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	A115	Tent	x							
5/30/2017 9:39:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	C129	Shelves	x							
5/30/2017 9:47:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	137	Refrigerator, microwave, lamp	x							
5/30/2017 10:17	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	D153	Heater	x							
5/30/2017 10:24	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	D163	Fan	x							
5/30/2017 10:28	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	D161	Refrigerator, coffee maker	x							
5/30/2017 9:15:	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	C102	Rugs, pillows	x							
5/30/2017 9:17:	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	C108	Rugs, chairs fabric	x							
5/30/2017 9:19:	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	C115	Pillows, rugs fabric	x							
5/30/2017 9:19:	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	C109	Rugs, pillows, fabric furniture	x							
5/30/2017 9:20:	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	C109	Curtains	x							
5/30/2017 9:33:	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	B137	Bean bag chairs	x							
5/30/2017 9:34:	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	C122	Rugs, stuffed animals	x							
5/30/2017 9:34:	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	A112		x							

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDERS	IEQ WORK ORDERS	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
5/30/2017 9:39:	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	C129	Rug	x							
5/30/2017 9:40:	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	C132	Bean bags,carpet fabric, stuffed animals	x							
5/30/2017 9:41:	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	A120		x							
5/30/2017 9:50:	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	C137	Drapes on shelves	x							
5/30/2017 9:54:	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	D108	Fabric rugs	x							
5/30/2017 9:55:	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	A123	Hole in ceiling tile near door. Area rug and stools that are non hcpss.	x							
5/30/2017 10:01	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	D109	Drapes on shelves	x							
5/30/2017 10:02	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	B108	Carpet and bean bag chairs that are non hcpss issued	x							
5/30/2017 10:04	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	D115	Cushion on rocker, rugs, drapes	x							
5/30/2017 10:05	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	B112	Pillows	x							
5/30/2017 10:09	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	D119	Clothes, stuffed animals, rugs, paper ceiling hangings	x							
5/30/2017 10:25	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	D163	Pillow, blanket	x							

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDERS	IEQ WORK ORDERS	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
5/30/2017 10:28	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	D161	Rug	x							
5/30/2017 9:27	13. AIR GAPS: Structural or physical gaps around exit doors	Gym exterior doors				33391	6/6/17				
5/30/2017 9:35	14. MATERIALS/CHEMICALS: Improperly stored or marked	C129	Bug spray	x							
5/30/2017 9:47	14. MATERIALS/CHEMICALS: Improperly stored or marked	A137	Sprays and clorox	x							
5/30/2017 10:27	14. MATERIALS/CHEMICALS: Improperly stored or marked	D161	Under sink bottles - Clorox, sprays	x							
5/30/2017 10:10	15. FLOORS: Coverings not level or secure (tile, carpets, wood board, etc.)	B197	Floor tile under white board damaged		x						
5/30/2017 9:16	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place	C105	Flowers	x							
5/30/2017 9:20	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place	C109	Flowers	x							
5/30/2017 9:49	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place	A137	No artificial flowers	x							
5/30/2017 9:12	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	Girls bathroom near gym	Cold water faucet doesn't stay on			33392		6/6/17			
5/30/2017 9:26	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	C116	ADA padding			33393		6/6/17			
5/30/2017 9:27	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	Primary hall by staff lounge	Low pressure			33394		6/6/17			
5/30/2017 9:28	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	Women's bathroom staff lounge	Cold faucet doesn't work			33395		6/6/17			
5/30/2017 9:28	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	1st grade staff bathrooms	ADA padding			33393		6/6/17			

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDERS	IEQ WORK ORDERS	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
5/30/2017 9:42:	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	Girls bathroom by 2nd grade	Only 2/6 sinks work			21687		6/6/17			
5/30/2017 9:44:	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	C137	ADA padding			33393		6/6/17			
5/30/2017 10:02	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	D115	ADA padding			33393		6/6/17			
5/30/2017 10:02	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	B192	Leaky faucet (sink closest to back wall)			33396		6/6/17			
5/30/2017 10:07	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	D129	ADA padding			33393		6/6/17			
5/30/2017 9:59:	22. SOAP AND PAPER TOWELS: Unavailable near sinks	5th grade girls bathroom	Soap dispenser missing front unit		x						
5/30/2017 9:35:	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	A112	Plate over hdmi hookup loose			33405		6/6/17			
5/30/2017 9:59:	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	Lobby	Panel cover not secure right side			33429		6/6/17			
5/30/2017 10:00	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	Lobby	Light cover stained near intercom		x						
5/30/2017 10:06	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	B107	Plates over outlets loose			33412		6/6/17			
5/30/2017 9:21:	26. ELECTRICAL EQUIPMENT: Near sinks or source of water	C109	Speaker static			33415		6/6/17			
5/30/2017 9:39:	26. ELECTRICAL EQUIPMENT: Near sinks or source of water	C129	Speaker static			33415		6/6/17			
5/30/2017 9:46:	26. ELECTRICAL EQUIPMENT: Near sinks or source of water	137.1	3' clearance		x						
5/30/2017 9:59:	26. ELECTRICAL EQUIPMENT: Near sinks or source of water	D114	Microwave on sink	x							
5/30/2017 10:20	26. ELECTRICAL EQUIPMENT: Near sinks or source of water	D151.1	3' clearance		x						



Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDERS	IEQ WORK ORDERS	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
5/30/2017 10:26	26. ELECTRICAL EQUIPMENT: Near sinks or source of water	D157	Coffee pot,microwave on sink	x							
5/30/2017 10:29	26. ELECTRICAL EQUIPMENT: Near sinks or source of water	D158	Refrigerator on sink	x							
5/30/2017 9:12:	29. INSECTS: Insect populations (wasps, bees, etc.)	A106	Ants in the room		x						
5/30/2017 10:47	35. EXTERIOR DOORS: Not closed	C135	Panic is tight and hard to open			33422		6/6/17			
5/30/2017 10:07		Intermediate hallway near outdoor classroom	Water spot		x						
5/30/2017 9:27:		Mechanical room	Hole in the bottom of the wall near exit door.			33426		6/6/17			
5/30/2017 9:31:		B142	Sewer smell- in back corner		x						
5/30/2017 9:38:		Media center	Plug outlets- non fiction pole- front near whit board			33412		6/6/17			
5/30/2017 9:40:		A135-	Hot			30217		5/15/17	5/12/17		
5/30/2017 9:44:		A143	Floor tiles- dirty/damage		x						
5/30/2017 9:49:		A132	Light bulbs-lights flicker real fast		x						
5/30/2017 9:54:		A192	Under sink area- dirty/water stain		x						
5/30/2017 10:18		Cafeteria	Broken wall tile near kitchen door and along back wall near kitchen		x						