

IEQ SCHOOL DATA BASE

School Name: Lake Elknorn Middle School

Principal: Martin Vandenberg

DATE: 2/1/17

IEQ Team Leader: Mark Murray

IEQ System Leader:

LOOK-FORS	ROOM/LOCATION	COMMENTS	ADMIN	FACILITIES	WORK ORDER NUMBER of POTENTIAL IEQ
1. No unusual or offensive odors, or temperature discomfort	RA Hallway bathroom, 97, 95, 99, 125	RA Hallway bathroom (need drains cleaned), 97 (temp at 84, pumping 100), 95 (temp at 81), 99 (temp at 79), 125 (temp at 78)		plumbing, heating	(plumbing)16116,
2. No Air Fresheners	76, 69 Art room	76 (non HCPSS disinfectant), 69 (non HCPSS disinfectant)	x		
3. No food, dirty lunch boxes, etc. left in room	135	135 (Food in container)	x		
4. Vents are clean and unobstructed	135, 86, Yellow boys bathroom, 77, 134, 120 TV studio, 76, Computer lab, 69 Art room, Staff lounge, 140, Mailroom, Counseling Center, Front office hallway, Healthroom, Front office conf. room, 216 FACS room, 218/219 tech ed, 221/223 music room, 196/199, Cafeteria, 92, 93, 100, 99, 123, 125, 127, 126, 105, 104, 101	135 (File cabinet blocking vent), 86 (Dirty ceiling and vents), Yellow boys bathroom (dirty vent), 77 (dirty vents), 134 dirty vents), 120 TV studio (dirty vents), 76 dirty vents), Computer lab (dust on AC), 69 Art room (dirty vents), Staff lounge (dirty vents), 140 (dirty vents), Mailroom (dirty vents), Front office hallway (dirty vents), Counseling center (dirty vents), Healthroom (dirty vents, broken vent), Front office conf. room (dirty vents), 216 FACS (dirty vents), 218/219 tech ed (dirty vents), 221/223 music rooms (dirty vents), 196/199 (dirty vents), Cafeteria (dirty vents), 92 (vent covered by desk - impacting circulation), 93 (dusty vent), 100 (dirty vents), 99 (blocked vent), 123 (blocked vent), 125 (vent reseated/tile reseated), 127 (bocked vent), 126 (dirty vent), 105 (vent blocked), 104 (vent blocked) , 101 (blocked vent)	Lems Custodial		
5. Temperature sensors are not blocked					
6. Area appears clean and dust free	69 Art storage, Disability restroom, Staff lounge, Mailroom, 216 FACS	69 Art storage (boxes storage needs arranged), Disability restroom (dirty towels), Staff lounge (dust on refrigerator/vending machines), Mailroom (dusty mailboxes), 216 FACS (Storage closet not organized/ boxes above 18" ceiling clearance/wash room needs organized & swept)	x		
7. No signs of animal infestation					

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8. Ceiling tiles present; no broken, stained, or painted	114 media storage 69 Art room, 69 Art storage Workroom, Vandenberg, Front office conf. room, 218/219 tech ed, Cafeteria, 93, 94, 95 hallway, 124, 129, 102, 101	114 media storage (stained wall/painted, stained tiles), 69 Art room (painted ceiling tiles, wet spot on tiles), 69 Art storage (hole in tile), Workroom (hole in tile), Vandenberg (Stain in tile), Front office conf. room (stained tile), 218/219 tech ed (stained tile-hole), Cafeteria (stained ceiling tile), 93 (stained tile), 94 (reseal tile), 95 hallway (stained tile), 124 (stained tile), 129 (stained tile), 102 (2 stained tiles/missing tile), 101 (2 tiles with holes)		Carpentry	16114
9. Walls show no signs of water damage/mildew/ paint irregularities	Green water fountain	Green water fountain (space beside fountain)			
10. No condensation or other evidence of humidity on ceilings, walls, doors, etc.	Media center	Media center (active ceiling leak at entrance)		Heating/ventilation/air conditioning	16113
11. Limited use of non-issued HCPSS furniture and appliances	135, 86, 76, Media Center, Counseling Center, Vandenberg, Hoelscher, 93, 95, 124, 126, 102, 101	135 (Lamp), 86 (Lamp, coffee maker, microwave, water cooler), 76 Fans/Lamps, Media Center (microwave/refrigerator), Counseling Center (Lamps, plastic flowers, stuffed animals, cushioned chairs), Vandenberg (refrigerator), Hoelscher (Lamp), 93 (Personal Fan), 95 (lamp), 124 (carpet/christmas lights), 126 (lamp), 102 (lamps), 101 (microwave/refrigerator/lamp/Book case)	x		
12. No excessive fabric materials, stuffed animals, beanbags, pillows, etc.	135, 114 media storage, 69 Art storage, Media center, Disability restroom, Healthroom 216 FACS , 126, 102, 101	135 (Fabric covering table), 114 media storage (plastic flowers), 69 Art storage (chair cushions), Media center (Fake flowers, Hanging snow flakes, bean bags), Disability restroom (add storage shelving), Healthroom (fake flowers), 216 FACS (Hanging MLK fabric), 126 (fake plants), 102 (fake plants), 101 (Rug)	x		
13. No structural or physical gaps around exit doors	216 FACS, Exit 19, Exit 20, 218/219 Tech Ed, Exit E-14	216 FACS (ext. door needs weather strip), Exit 19 (weather strips), Exit 20 (weather strips), 218/219 (exit weather strips), Exit E-14 (Door does not close properly)		Hallway/Corridor	16709
14. No improperly stored materials/chemicals	113 media, Science prep room	113 (remove laminator/boxes/cabinet/Bookshelves in electrical room), Science prep room (clear eye wash on top of cabinet, clean trap and water)	x		
15. Floor coverings are level and secure (tile, carpets, wood board, etc.)	111	111 (broken tile)			
16. Barrier mats vacuumed well					

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17. Fish tanks are clean and located away from vents/thermostats					
18. Waterproof barriers in place for plants and no standing water					
19. Sinks and fountains drain quickly and work properly including absence of leaks					
20. No standing water in sinks, fountains, on counter					
21. Carpet dry nearby sinks, fountains					
22. Soap and paper towels available					
23. All electrical outlets secure, no frayed wires on equipment	Outside 108	Outside 108 (thermostat cover missing)			
24. All electrical cords secured and not extending across walkways	76, 69 Art room, 216 FACS, 92, 93, 94, 95, 99, 111, 123, 125, 127, 126, 105, 101	76 (Chord protectors needed), 69 Art room (Chord protectors), 216 FACS (need power strips), 92 (Chord protector), 93 (chord protector), 94 (chord protector), 95 (chord protector), 99 (chord protector), 111 (chord protector), 123 (Chord protector), 125 (chord protector), 127 (chord protector), 126 (chord protector), 105 (chord protector), 101 (chord protector)			x
25. No extension cords used as permanent wiring					
26. No electrical equipment near sinks or source of water					

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27. No exposed disconnected wires

ADJACENT SCHOOL GROUNDS

LOOK-FORS	ROOM/LOCATION	COMMENTS	ADMIN	FACILITIES	COMMENTS/WORK ORDER
28. No litter					
29. No large insect populations (wasps, bees)					
30. Awnings secure, no leaks					
31. Shrubbbery not near vents or windows which can be opened					
32. Trees do not provide access to roof					
33. No broken windows					
34. Windows are closed					
35. Exterior doors are closed					
36. No pools of standing/stagnant water					
37. Exterior veneer intact					
38. Outside lights working and intact					
39. Gutters and downspouts clear/working					

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40. No stains from roof on outside walls					
41. Bins from garbage and recycling clearly marked					
42. Hard surfaces (sidewalks, etc.) cleared of any turf application					
43. Proper maintenance of planted beds and other vegetation					
44. Landscaping and turf look healthy and disease free					

COMMENTS:

Yellow boys bathroom (replace mirror), 113 media storage (crack in wall), Computer lab (broken light fixture), Exit E-11 (loose heater cover/loose paint), 92 (cover fire sprinkler), Staff lounge (inspect fire ex

DATE ASSIGNED	COMPLETION DATE	30 DAY REVISIT	CLOSED
(plumbing)12/29/2016, (heating)12/29/16)			
2/3/17			
2/3/17			
In progress			

12/29/16			
12/29/17			
In progress			
1/5/17			
In progress			

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