

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDER NUMBER	IEQ WORK ORDER NUMBER	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
12/13/2017 9:31:33	03. FOOD: Unsealed, left in room, dirty lunch boxes	PE closet	Food not in plastic container	X				12/15/17	12/15/17		
12/13/2017 9:17:04	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Health suite bathroom	OBS - dusty			54476	X	12/21/17			
12/13/2017 9:27:04	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Kitchen storage	Clean-obs			54475	X	12/21/17			
12/13/2017 9:32:44	04: VENTS: Dirty, obstructed (Wall, Ceiling)	B122			X						
12/13/2017 9:35:44	04: VENTS: Dirty, obstructed (Wall, Ceiling)	C121	Semi blocked		X						
12/13/2017 9:41:24	04: VENTS: Dirty, obstructed (Wall, Ceiling)	C105			X						
12/13/2017 9:44:04	04: VENTS: Dirty, obstructed (Wall, Ceiling)	A157	Vent obstructed		X						
12/13/2017 9:45:34	04: VENTS: Dirty, obstructed (Wall, Ceiling)	C101			X						
12/13/2017 9:45:54	04: VENTS: Dirty, obstructed (Wall, Ceiling)	C101			X						
12/13/2017 9:47:44	04: VENTS: Dirty, obstructed (Wall, Ceiling)	C104			X						
12/13/2017 9:49:44	04: VENTS: Dirty, obstructed (Wall, Ceiling)	C125			X						
12/13/2017 9:17:54	06: CLEANLINESS: Dust, trash	A129			X						
12/13/2017 9:18:04	06: CLEANLINESS: Dust, trash	B105			X						
12/13/2017 9:21:04	06: CLEANLINESS: Dust, trash	B107			X						
12/13/2017 9:23:54	06: CLEANLINESS: Dust, trash	B108			X						
12/13/2017 9:24:04	06: CLEANLINESS: Dust, trash	A160			X						
12/13/2017 9:26:24	06: CLEANLINESS: Dust, trash	B115			X						
12/13/2017 9:27:54	06: CLEANLINESS: Dust, trash	B118			X						
12/13/2017 9:28:04	06: CLEANLINESS: Dust, trash	A159			X						

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12/13/2017 9:30:4	06: CLEANLINESS: Dust, trash	B121			X						
12/13/2017 9:31:3	06: CLEANLINESS: Dust, trash	A163			X						
12/13/2017 9:32:5	06: CLEANLINESS: Dust, trash	C108			X						
12/13/2017 9:33:0	06: CLEANLINESS: Dust, trash	B122			X						
12/13/2017 9:34:0	06: CLEANLINESS: Dust, trash	C121			X						
12/13/2017 9:35:3	06: CLEANLINESS: Dust, trash	3rd grade bathroom			X						
12/13/2017 9:40:0	06: CLEANLINESS: Dust, trash	C118			X						
12/13/2017 9:41:0	06: CLEANLINESS: Dust, trash	C105			X						
12/13/2017 9:41:4	06: CLEANLINESS: Dust, trash	C110	Counters need wiped down		X						
12/13/2017 9:42:5	06: CLEANLINESS: Dust, trash	C123			X						
12/13/2017 9:44:1	06: CLEANLINESS: Dust, trash	C124			X						
12/13/2017 9:44:4	06: CLEANLINESS: Dust, trash	C122			X						
12/13/2017 9:47:3	06: CLEANLINESS: Dust, trash	C104			X						
12/13/2017 9:25:3	08: CEILING TILES: Stained, broken, holes, painted	Kitchen	Three cut tiles-repair and replace			54478		12/21/17			
12/13/2017 9:28:1	08: CEILING TILES: Stained, broken, holes, painted	A113	Near sprinkler head at entrance.			54484		12/21/17	12/21/17		
12/13/2017 9:35:0	08: CEILING TILES: Stained, broken, holes, painted	C115B	Damaged tile in center in of room.		X						
12/13/2017 9:23:0	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	A167	Non issued love seat in blue room	X				12/15/17			
12/13/2017 9:19:1	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	A110	Flags		X						
12/13/2017 9:20:3	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	A104	Stuffed animal. Needs plan.	X				12/15/17			

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12/13/2017 9:29:51	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	A159	Things hanging from ceiling	X				12/15/17	12/15/17		
12/13/2017 9:38:14	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	C114	Need plan.	X				12/15/17			
12/13/2017 9:45:11	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	130	Plan to keep clean	X				12/15/17			
12/13/2017 9:20:04	22. SOAP AND PAPER TOWELS: Unavailable near sinks	A128	No paper towels		X						
12/13/2017 9:39:04	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	C119	Cord running across floor.			54487		12/21/17	12/21/17		
12/13/2017 9:31:41	31. VENTS/WINDOWS: Blocked, shrubbery near vents or windows which hinder operation	C116	Back closet vent dirty.		X						