

IEQ SCHOOL DATA BASE									
School Name: Lisbon Elementary		Principal: Debra Anoff			DATE: November 11, 2016				
IEQ Team Leader: Amy Green		IEQ System Leader: Greg Maciulla							
LOOK-FORS	ROOM/LOCATION	COMMENTS	ADMIN	FACILITIES	WORK ORDER NUMBER of POTENTIAL IEQ	DATE ASSIGNED	COMPLETION DATE	30 DAY REVISIT	CLOSED
1. No unusual or offensive odors, or temperature discomfort									
2. No Air Fresheners	126	scented candle - not burning	✓						
3. No food, dirty lunch boxes, etc. left in room									
4. Vents are clean and unobstructed	184, 174, 119, 181, 188	vents dusty and/ or blocked (119 has dusty sprinkler heads); return vents to be cleaned in café (184) has been submitted as an IEQ concern 11/17/16	✓	✓	14792	Dec. 13, 2016			
5. Temperature sensors are not blocked									
6. Area appears clean and dust free	121, 174	121 - counter very dusty; 174- dust on ceiling tiles near return vents	✓						
7. No signs of animal infestation	154A, 154B,		✓						
8. Ceiling tiles present: no broken, stained, or painted	101, staff bathroom, 104, 103, 74B, 187A, 188A, K hallway, 124, 132, 133, 149, 171, hallway outside of gym	101 - broken ceiling tiles and water stain in light; hallway outside of gym - water mark on tile around security camera (water stains on walls & ceiling tiles has been submitted as an IEQ concern 10/10/16, 11/17/16)	✓	✓	14789	Dec. 13, 2016			
9. Walls show no signs of water damage/mildew/ paint irregularities	184, 104, 180, Kinder girls bathroom, 191	door rusted (IEQ concern submitted 10/10/16); 104- water stain on wall above small window; 180 - water marks on wall & drip of something dark on wall above exterior door; Kinder girls bathroom - water drip on wall above interior door; 191 - stain on banner above entrance		✓					
10. No condensation or other evidence of humidity on ceilings, walls, doors, etc.	116, 117, 184, 187	116 & 117 - daylight and no weather stripping at door; 184- rust on outside of exterior door; 187- formica strip missing at sink		✓	14794	Dec. 13, 2016			
11. Limited use of non-issued HCPSS furniture and appliances	149, 152, 153, 159, 151, 150, 165, 115, 121, 124, 132, 187, 188, 174, 107, 176, 153	refrigerators, microwaves, coffee makers, toaster oven, lamps, area rugs, heater	✓						
12. No excessive fabric materials, stuffed animals, beanbags, pillows, etc.	140,149, 169, 170, 151, 150, 162, 168, 167, 166, 116, 117, 118, 115, 119, 121, 184, 102, 103, 187, 188, 126	stuffed animals, light, rug, beanbag chairs, collectibles, blanket on chair, knick knacks	✓						
13. No structural or physical gaps around exit doors	167	167 - exterior door frame rusting		✓					
14. No improperly stored materials/chemicals	116, 117, 118, 135, 125, 131	chemicals under sinks, windex, lysol	✓						



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30. Awnings secure, no leaks									
31. Shrubbery not near vents or windows which can be opened									
32. Trees do not provide access to roof									
33. No broken windows									
34. Windows are closed									
35. Exterior doors are closed									
36. No pools of standing/stagnant water									
37. Exterior veneer intact									
38. Outside lights working and intact									
39. Gutters and downspouts clear/working									
40. No stains from roof on outside walls									
41. Bins from garbage and recycling clearly marked									
42. Hard surfaces (sidewalks, etc.) cleared of any turf application									
43. Proper maintenance of planted beds and other vegetation									
44. Landscaping and turf look healthy and disease free									
<b>COMMENTS:</b>									