

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDERS	IEQ WORK ORDERS	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
4/4/2017 10:49:53	01B. TEMPERATURE: Uncomfortable	100	Temp 81. Too hot			2681		4/10/17	4/25/17		
4/4/2017 10:52:30	01B. TEMPERATURE: Uncomfortable	101	Too hot			2681		4/10/17	4/25/17		
4/4/2017 9:59:17	01B. TEMPERATURE: Uncomfortable	102	Room very hot. Temp read 79 degrees			2681		4/10/17	4/25/17		
4/4/2017 10:07:59	01B. TEMPERATURE: Uncomfortable	108	Room too hot.			26814		4/10/17	4/25/17		
4/4/2017 10:14:00	01B. TEMPERATURE: Uncomfortable	195	Vent grill off, disinfectant spray			26831		4/10/17	4/25/17		
4/4/2017 11:16:12	02. AIR FRESHENERS	Faculty bathroom back hallway	Air freshener	x				4/5/17	4/25/17		
4/4/2017 9:27:08	02. AIR FRESHENERS	Main office restroom	Air freshener	x				4/5/17	4/25/17		
4/4/2017 10:25:36	03. FOOD: Unsealed, left in room, dirty lunch boxes	Gym office	Needs to be contained	x				4/5/17	4/25/17		
4/4/2017 10:49:26	04: VENTS: Dirty, obstructed (Wall, Ceiling)	100	Diffusers missing			26818		4/10/17	4/25/17		
4/4/2017 10:51:10	04: VENTS: Dirty, obstructed (Wall, Ceiling)	100	Sprinkler head too low			26826		4/10/17	4/25/17		
4/4/2017 10:04:33	04: VENTS: Dirty, obstructed (Wall, Ceiling)	103	Diffusers missing			26818		4/10/17	4/25/17		
4/4/2017 10:09:07	04: VENTS: Dirty, obstructed (Wall, Ceiling)	107	Diffusers missing			26818		4/10/17	4/25/17		
4/4/2017 10:06:56	04: VENTS: Dirty, obstructed (Wall, Ceiling)	108	Diffusers missing			26818		4/10/17	4/25/17		
4/4/2017 10:24:23	04: VENTS: Dirty, obstructed (Wall, Ceiling)	110	Diffusers missings			26818		4/10/17	4/25/17		
4/4/2017 10:25:12	04: VENTS: Dirty, obstructed (Wall, Ceiling)	111	Diffusers missing			26818		4/10/17	4/25/17		
4/4/2017 10:27:47	04: VENTS: Dirty, obstructed (Wall, Ceiling)	112	Diffusers missing			26818		4/10/17	4/25/17		
4/4/2017 10:36:16	04: VENTS: Dirty, obstructed (Wall, Ceiling)	115	Diffusers missing			26818		4/10/17	4/25/17		
4/4/2017 11:16:08	04: VENTS: Dirty, obstructed (Wall, Ceiling)	115	Vent grills missing			26831		4/10/17	4/25/17		
4/4/2017 11:15:32	04: VENTS: Dirty, obstructed (Wall, Ceiling)	116	Vent grills missing			26831		4/10/17	4/25/17		
4/4/2017 10:59:58	04: VENTS: Dirty, obstructed (Wall, Ceiling)	117	Vent grill missing			26831		4/10/17	4/25/17		
4/4/2017 11:01:53	04: VENTS: Dirty, obstructed (Wall, Ceiling)	118	Vent grills missing			26831		4/10/17	4/25/17		

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4/4/2017 11:02:27	04: VENTS: Dirty, obstructed (Wall, Ceiling)	118	Hvac return empty			27302		4/10/17	4/25/17		
4/4/2017 10:41:25	04: VENTS: Dirty, obstructed (Wall, Ceiling)	122	Diffusers missing			26831		4/10/17	4/25/17		
4/4/2017 10:43:45	04: VENTS: Dirty, obstructed (Wall, Ceiling)	127	Diffusers missing			26831		4/10/17	4/25/17		
4/4/2017 10:44:16	04: VENTS: Dirty, obstructed (Wall, Ceiling)	128	Diffusers missing			26831		4/10/17	4/25/17		
4/4/2017 11:00:56	04: VENTS: Dirty, obstructed (Wall, Ceiling)	135	Closed			27302		4/10/17	4/25/17		
4/4/2017 10:14:02	04: VENTS: Dirty, obstructed (Wall, Ceiling)	211	Vent grill missing			26831		4/10/17	4/25/17		
4/4/2017 10:28:40	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Boys locker room	Supply ducts needs to be open and supply grills needs cleaning			27604		4/10/17	4/25/17		
4/4/2017 10:43:53	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Door to sprinkler room cafeteria	Door vent covered, needs opening			27302		4/10/17	4/25/17		
4/4/2017 10:19:24	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Girls locker room	All supply vents closed			27302		4/10/17	4/25/17		
4/4/2017 10:23:54	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Gym girls locker custodial	Duct needs sealed			27302		4/10/17	4/25/17		
4/4/2017 10:25:58	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Gym office	Wall vent needs covers			27302		4/10/17	4/25/17		
4/4/2017 10:54:48	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Kitchen bathroom	Vents closed			27302		4/10/17	4/25/17		
4/4/2017 10:58:40	04: VENTS: Dirty, obstructed (Wall, Ceiling)	L1	Diffusers missing			26818		4/10/17	4/25/17		
4/4/2017 10:56:28	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Main guidance	Diffusers missing			26818		4/10/17	4/25/17		
4/4/2017 10:40:47	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Pump supply/ sprinkler room	Dusty vents		x			4/5/17	4/25/17		
4/4/2017 11:09:00	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Shop electrical room	Needs cleaning		x			4/5/17	4/25/17		
4/4/2017 11:11:19	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Shop storage room	Vents dirty/clogged		x			4/5/17	4/25/17		
4/4/2017 10:05:59	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Staff lounge	Missing diffusers			26818		4/10/17	4/25/17		
4/4/2017 10:04:03	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Staff lounge non ADA restroom	Exhaust fan loud			27302		4/10/17	4/25/17		

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4/4/2017 10:02:02	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Staff lounge restrooms	Exhaust ducts extremely dusty		x			4/5/17	4/25/17		
4/4/2017 11:05:40	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Tech Ed shop	Vent diffusers missing			27302		4/10/17	4/25/17		
4/4/2017 9:55:39	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Upstairs boys bathroom	Exhaust ducts extremely dusty		x			4/5/17	4/25/17		
4/4/2017 11:04:01	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Wood room	Dirty vent		x			4/5/17	4/25/17		
4/4/2017 10:00:11	05: TEMPERATURE SENSORS: Blocked	200-closet	Instrument cases too high to ceiling	x				4/5/17	4/25/17		
4/4/2017 11:01:34	06: CLEANLINESS: Dust, trash	153	Too much stuff on the shelves on the right	x				4/5/17	4/25/17		
4/4/2017 10:35:48	06: CLEANLINESS: Dust, trash	Art closet-front of room	List of flammable material		x			4/5/17	4/25/17		
4/4/2017 10:05:11	06: CLEANLINESS: Dust, trash	Band room back closet	Exposed water pipes. Should this room be used for storage?			27445		4/10/17	4/25/17		
4/4/2017 9:57:41	06: CLEANLINESS: Dust, trash	Dust on lockers on student street	Dusty		x			4/5/17	4/25/17		
4/4/2017 10:48:09	06: CLEANLINESS: Dust, trash	Stage	Dust		x			4/5/17	4/25/17		
4/4/2017 9:52:44	06: CLEANLINESS: Dust, trash	Upstairs custodial closet by band room	Dust		x			4/5/17	4/25/17		
4/4/2017 9:53:30	06: CLEANLINESS: Dust, trash	Upstairs electric room	Dust		x			4/5/17	4/25/17		
	06: CLEANLINESS: Dust, trash	Boiler Room	Trash needs emptied		x		please assign work order to HVAC to remove	4/5/17	4/25/17		
4/4/2017 10:28:35	08: CEILING TILES: Stained, broken, holes, painted	112	Ceilings tile stained-no pins			27608		4/10/17	4/25/17		
4/4/2017 11:16:38	08: CEILING TILES: Stained, broken, holes, painted	115	Stained-no pins			27608		4/10/17	4/25/17		
4/4/2017 11:14:29	08: CEILING TILES: Stained, broken, holes, painted	116	Sagging			27608		4/10/17	4/25/17		
4/4/2017 11:00:20	08: CEILING TILES: Stained, broken, holes, painted	117	Sagging			27608		4/10/17	4/25/17		
4/4/2017 11:06:54	08: CEILING TILES: Stained, broken, holes, painted	120	Stain-no pins			27608		4/10/17	4/25/17		
4/4/2017 10:39:31	08: CEILING TILES: Stained, broken, holes, painted	123	Tiles buckled			27600		4/10/17	4/25/17		
4/4/2017 9:57:08	08: CEILING TILES: Stained, broken, holes, painted	200	Stain-no pins			27600		4/10/17	4/25/17		
4/4/2017 10:07:36	08: CEILING TILES: Stained, broken, holes, painted	200	Outside band rooms-stains			27600		4/10/17	4/25/17		

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4/4/2017 10:02:36	08: CEILING TILES: Stained, broken, holes, painted	201	Is there somewhere else instruments could be stacked? Escutcheon ring missing	x		27600		4/10/17	4/25/17		
4/4/2017 10:21:07	08: CEILING TILES: Stained, broken, holes, painted	223	Workroom-stain-no pins			27600		4/10/17	4/25/17		
4/4/2017 11:19:36	08: CEILING TILES: Stained, broken, holes, painted	Back hallway storage closet	Stained ceiling-no pins			27600		4/10/17	4/25/17		
4/4/2017 10:45:20	08: CEILING TILES: Stained, broken, holes, painted	Cafeteria	Tiles needs to be reset			27600		4/10/17	4/25/17		
4/4/2017 10:36:35	08: CEILING TILES: Stained, broken, holes, painted	Cafeteria dining room	Stain-no pins			27600		4/10/17	4/25/17		
4/4/2017 10:30:14	08: CEILING TILES: Stained, broken, holes, painted	FACS	Disinfectant spray. Dry milk by chemicals,	x				4/5/17	4/25/17		
4/4/2017 11:15:51	08: CEILING TILES: Stained, broken, holes, painted	Foyer by bus area	Dusty exhaust grills and tiles			27600		4/10/17	4/25/17		
4/4/2017 10:32:29	08: CEILING TILES: Stained, broken, holes, painted	Hallway by art	Missing tiles, stained-no pins			27600		4/10/17	4/25/17		
4/4/2017 9:59:31	08: CEILING TILES: Stained, broken, holes, painted	Main entrance	Missing escutcheon			27445		4/10/17	4/25/17		
4/4/2017 9:59:27	08: CEILING TILES: Stained, broken, holes, painted	Main entrance at CHS	Return duct blocked by tile			27600		4/10/17	4/25/17		
4/4/2017 10:08:15	08: CEILING TILES: Stained, broken, holes, painted	Outside electrical room-2nd floor	Off center			27600		4/10/17	4/25/17		
4/4/2017 10:23:05	08: CEILING TILES: Stained, broken, holes, painted	outside locker 697	Escutcheon ring			27445		4/10/17	4/25/17		
4/4/2017 10:33:51	08: CEILING TILES: Stained, broken, holes, painted	outside locker 697	Escutcheon ring			27445		4/10/17	4/25/17		
4/4/2017 10:58:17	08: CEILING TILES: Stained, broken, holes, painted	Outside rm 153	Escutcheon ring and sprinkler head			27445		4/10/17	4/25/17		
4/4/2017 11:10:08	08: CEILING TILES: Stained, broken, holes, painted	Shop storage room	Stain-no pins			27600		4/10/17	4/25/17		
4/4/2017 10:02:50	08: CEILING TILES: Stained, broken, holes, painted	Staff lounge	Stain-no pins			27600		4/10/17	4/25/17		
4/4/2017 10:09:15	08: CEILING TILES: Stained, broken, holes, painted	Staff lounge	Stain tile-no pins			27600		4/10/17	4/25/17		
4/4/2017 10:47:05	08: CEILING TILES: Stained, broken, holes, painted	Stage	Broken and misplaced tiles both sides			27600		4/10/17	4/25/17		
4/4/2017 10:49:08	08: CEILING TILES: Stained, broken, holes, painted	Stage ramp	Stain-no pins			27600		4/10/17	4/25/17		

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4/4/2017 10:10:25	08: CEILING TILES: Stained, broken, holes, painted	Student street	Stain above locker 307-no pins			27600		4/10/17	4/25/17		
4/4/2017 9:24:21	08: CEILING TILES: Stained, broken, holes, painted	Upper ceiling outside band room	Missing escutcheon			27445		4/10/17	4/25/17		
4/4/2017 10:06:40	08: CEILING TILES: Stained, broken, holes, painted	201	Light out			27600		4/10/17	4/25/17		
4/4/2017 10:34:16	08: CEILING TILES: Stained, broken, holes, painted	204	Things hanging from ceiling			27600		4/10/17	4/25/17		
4/4/2017 10:39:26	08: CEILING TILES: Stained, broken, holes, painted	204	Window seal open to exterior			27600		4/10/17	4/25/17		
4/4/2017 10:45:31	08: CEILING TILES: Stained, broken, holes, painted	144-closet	Escutcheon ring			27445		4/10/17	4/25/17		
4/4/2017 10:58:46	08: CEILING TILES: Stained, broken, holes, painted	Elevator machine room	Vents dirty dust, exhaust grill clogged			27600		4/10/17	4/25/17		
4/4/2017 11:05:59	08: CEILING TILES: Stained, broken, holes, painted	120	Escutcheon ring back corner			27445		4/10/17	4/25/17		
4/4/2017 10:56:04	08: CEILING TILES: Stained, broken, holes, painted	142	Sprinkler in ceiling			27445		4/10/17	4/25/17		
4/4/2017 10:59:10	08: CEILING TILES: Stained, broken, holes, painted	143, 144	Loud hvac noise			27600		4/10/17	4/25/17		
4/4/2017 11:13:36	08: CEILING TILES: Stained, broken, holes, painted	143	Light is broken/askew			27600		4/10/17	4/25/17		
4/4/2017 10:09:28	09: WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	Locker hallway above locker 835	Ceiling water			27602		4/10/17	4/25/17		
4/4/2017 11:03:18	09: WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	Wood room	Paint peeling above exterior door			27602		4/10/17	4/25/17		
4/4/2017 10:40:02	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	123	Rug	x				4/5/17	4/25/17		
4/4/2017 10:11:59	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	139	Lamp	x				4/5/17	4/25/17		
4/4/2017 10:17:41	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	151	Lamps	x				4/5/17	4/25/17		
4/4/2017 10:15:04	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	211	Lamps	x				4/5/17	4/25/17		
4/4/2017 11:11:37	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Coffee maker, microwave	Shop storage	x				4/5/17	4/25/17		
4/4/2017 10:57:50	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	G2	Lamp	x				4/5/17	4/25/17		

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4/4/2017 10:55:54	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	G3	Lamps	x				4/5/17	4/25/17		
4/4/2017 10:25:12	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Gym office	Refrigerator, microwave	x				4/5/17	4/25/17		
4/4/2017 10:53:57	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Kitchen office	Lamp	x				4/5/17	4/25/17		
4/4/2017 10:48:38	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Maker space	Stuff on top of shelf	x				4/5/17	4/25/17		
4/4/2017 10:59:45	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Math closet	Stuff on shelves	x				4/5/17	4/25/17		
4/4/2017 10:15:21	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Office off 104. s-2 seminar room	La,mps and heater	x				4/5/17	4/25/17		
4/4/2017 11:14:56	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	116	Lamp	x				4/5/17	4/25/17		
4/4/2017 11:14:23	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	143	Stuff on shelves	x				4/5/17	4/25/17		
4/4/2017 10:46:10	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	144	Needs shelving units	x				4/5/17	4/25/17		
4/4/2017 10:52:59	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Tv studio	Ladder misc	x				4/5/17	4/25/17		
4/4/2017 9:58:20	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	200	Stuffed shoe	x				4/5/17	4/25/17		
4/4/2017 10:55:39	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Kitchen	Artificial flowers	x				4/5/17	4/25/17		
4/4/2017 10:42:31	13. AIR GAPS: Structural or physical gaps around exit doors	Boiler room	Weather stripping exterior door	x				4/5/17	4/25/17		
4/4/2017 10:37:43	13. AIR GAPS: Structural or physical gaps around exit doors	Caferia exterior door	Weather strippings			27615			4/25/17		
4/4/2017 9:53:33	13. AIR GAPS: Structural or physical gaps around exit doors	Foyer near playground by Centenni	Weather striping			27615		4/10/17	4/25/17		
4/4/2017 10:38:41	13. AIR GAPS: Structural or physical gaps around exit doors	Gym entrance	Panic bar falling apart			27615		4/10/17	4/25/17		
4/4/2017 10:24:26	13. AIR GAPS: Structural or physical gaps around exit doors	Gym storage	Exterior doors weather stipping			27616		4/10/17	4/25/17		
4/4/2017 9:56:17	13. AIR GAPS: Structural or physical gaps around exit doors	Main entrance at CHS	Weather stripping			27615		4/10/17	4/25/17		

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4/4/2017 11:08:23	13. AIR GAPS: Structural or physical gaps around exit doors	Shop electrical room	Exterior door			27615		4/10/17	4/25/17		
4/4/2017 11:19:46	13. AIR GAPS: Structural or physical gaps around exit doors	Stair well area at bus loop	Weather stripping exterior door			27615		4/10/17	4/25/17		
4/4/2017 11:04:00	13. AIR GAPS: Structural or physical gaps around exit doors	Wood room	Weather stripping needed			27615		4/10/17	4/25/17		
4/4/2017 10:11:16	14. MATERIALS/CHEMICALS: Improperly stored or marked	106	Boxes stacked too high	x				4/5/17	4/25/17		
4/4/2017 11:09:08	14. MATERIALS/CHEMICALS: Improperly stored or marked	121	Under sink- clean up, sinks no hot water			27617		4/10/17	4/25/17		
4/4/2017 10:31:57	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	112	Don't work			27445		4/10/17	4/25/17		
4/4/2017 10:05:19	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	Staff lounge	ADA restroom needs ADA padding on pipe			27445		4/10/17	4/25/17		
4/4/2017 9:56:38	20. STANDING WATER: Sinks, fountains, on counter	Upstairs boys bathroom	No lock on stall			27445		4/10/17	4/25/17		
4/4/2017 10:56:34	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	Kitchen serving line	Water stain in light lens		x			4/5/17	4/25/17		
4/4/2017 10:52:12	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	Kitchen storage	Waiter stain in light lens		x			4/5/17	4/25/17		
4/4/2017 11:15:42	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	Stair well at bus loop	Lights burnt out			27983		4/10/17	4/25/17		
4/4/2017 11:14:06	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	Student street near bus	Light lens down			27983		4/10/17	4/25/17		
4/4/2017 11:04:15	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	119	String hanging from ceiling			27983		4/10/17	4/25/17		
4/4/2017 10:22:41	26. ELECTRICAL EQUIPMENT: Near sinks or source of water	Gym storage/ weight area	3' clearance			27983		4/10/17	4/25/17		
4/4/2017 11:12:26	26. ELECTRICAL EQUIPMENT: Near sinks or source of water	Shop	Solder Hood not functioning			27983		4/10/17	4/25/17		

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4/4/2017 10:53:13	27. ELECTRICAL WIRING: Exposed or disconnected wires	Kitchen storage	Need cover on wall data box			27983		4/10/17	4/25/17		
4/4/2017 9:26:35	37. EXTERIOR VENEER: Exterior wall damaged	Front entrance	Control joint needs caulked			27985		4/10/17	4/25/17		
4/20/2017 12:39:08	13. AIR GAPS: Structural or physical gaps around exit doors	Stair well area at bus loop	Weather stripping exterior door			27615		4/10/17	4/25/17		