

# Findings for walkthrough Phelps Luck Elementary School: November 23rd, 2022 (WXPLES202200041A)

Tracking Number	Finding Type	Comments	Location	Assigned To	Closed
FXPLES2022002087	Obstruction(s) to airflow	The return air vent is partially blocked. It is recommended that the return air vent have a minimum of 3 feet of clearance.	A134	administration	Yes
FXPLES2022002088	Miscellaneous finding	Numerous classrooms and offices have non-issued fabric materials such as rugs, pillows, stuffed animals, etc. This serves as a general reminder that the cleaning of these items is not the responsibility of Custodial Services. These items are to be vacuumed or laundered on a regular basis by the individuals who brought them in. Examples: A136 (rug), A157 (fabrics), C116 (rugs), C104 (stuffed animals), A130 (a fabric couch - recommend removal).	General	administration	Yes
FXPLES2022002089	Clutter/Tripping hazards	The room (an electrical closet) is blocked by tables and chairs. Building Maintenance and emergency personnel need to be able to access the electrical closet promptly in the event of an emergency.	A137A	administration	Yes
FXPLES202200208A	Artificial plants/trees	Artificial plants easily collect dust (potential allergen) and are difficult to clean. This item is to be removed.	A157	administration	Yes
FXPLES202200208B	Obstruction(s) to airflow	The return air vent is blocked. It is recommended that the return air vent have a minimum of 3 feet of clearance.	A157	administration	Yes
FXPLES202200208C	Obstruction(s) to airflow	The return air vent is partially blocked (has about 1-foot of clearance). It is recommended that the return air vent have a minimum of 3 feet of clearance.	C101	administration	Yes
FXPLES202200208D	Obstruction(s) to airflow	The return air vent is partially blocked by plastic shelves. It is recommended that the return air vent have a minimum of 3 feet of clearance.	C108	administration	Yes
FXPLES202200208E	Obstruction(s) to airflow	The return vent is partially blocked by a desk. The location of the desk also makes cleaning the vent difficult. It is recommended that custodian and staff work together to maximum clearance to the return (1) to improve air flow and 2) to make vent accessible for cleaning). Ideally, 3 feet of clearance would be recommended, however given the space limitations/configuration of the classroom, this may or may not be possible.	B120	administration	Yes
FXPLES202200208F	Excess dirt or moisture or obstructed or purposely placed obstruction indicating occupant distress	Return vent dirty. See note above.	B120	custodial	Yes

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FXPLES2022002090	Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA)	Various appliances such as refrigerators and microwaves were observed. If not serving an educational purpose, these items are to be removed to improve energy conservation. Examples include B114 (refrigerator and two microwaves), B130 (microwave), and Portable 263 (microwave).	General	administration	Yes
FXPLES2022002091	Stained/damaged tiles	Water stained ceiling tile. If not already being addressed, school custodial staff is to submit a work order to Building Maintenance to evaluate, correct source, and replace ceiling tile.	A167	custodial	Yes
FXPLES2022002092	Tight seal on ceiling tiles	Water stained ceiling tile. If not already being addressed, school custodial staff is to submit a work order to Building Maintenance to evaluate, correct source, and replace ceiling tile.	A128	custodial	Yes
FXPLES2022002093	Artificial plants/trees	Artificial plants easily collect dust (potential allergen) and are difficult to clean. This item is to be removed.	Portable 264	administration	Yes
FXPLES2022002094	Miscellaneous finding	There is an open top aquarium with soil (wet) and plants growing. Fungi/mold will easily grow in these conditions. Although it does not appear to represent a significant concern, if an IEQ concern is raised in this area, the damp soil would represent a potential source for odors/allergens.	Portable 264	administration	Yes
FXPLES2022002095	General Cleanliness/Dust	Dead bugs in light fixtures.	C104	custodial	Yes
FXPLES2022002096	Evidence of an active leak or spill	The faucet has a small leak when turned on.	Staff Lounge	building	Yes
FXPLES2022002097	Door and window caulking and weather stripping	Minor deterioration of exterior window caulk on three windows (right side of building (when facing front door, one window in the front, and two in the back (near baseball field).	Exterior	building	Yes