

Findings for walkthrough Gorman Crossing Elementary School: October 24th, 2022 (WXGCES20220003F3)

Tracking Number	Finding Type	Comments	Location	Assigned To	Closed
FXGCES2022001FE9	Traps contain water	Could not confirm water was in trap (no odors). As a reminder, Custodial Services is to pour water down floor drains as needed to prevent the backflow of odors.	CS-1 (Kitchen)	custodial	Yes
FXGCES2022001FEA	Excess dirt or moisture or obstructed or purposely placed obstruction indicating occupant distress	Custodial is to coordinate with the high dusting crew to have the supply diffusers cleaned.	Cafeteria	custodial	Yes
FXGCES2022001FEB	Excess dirt or moisture or obstructed or purposely placed obstruction indicating occupant distress	The majority of the supply diffusers in the building were visible dusty/dirty. Custodial Services is to clean supply diffusers and continue to clean them routinely.	Throughout	custodial	Yes
FXGCES2022001FEC	Stained/damaged tiles	Stained Ceiling Tiles. Please place a work order for Building Maintenance to address the cause of the leak if one is not already in progress.	Outside of Music	custodial	Yes
FXGCES2022001FED	General Cleanliness/Dust	Piano and Black Shelving Unit - Moderate Dust. Note: Regular cleaning of non-Issued HCPSS furniture is the responsibility of the staff member who brought it in.	Music (61)	custodial	Yes
FXGCES2022001FEE	Extinguisher not signed off on within the last month	The majority of the fire extinguishers were last signed off on in August.	Throughout	custodial	Yes
FXGCES2022001FEF	Miscellaneous finding	Several unlabeled bottles of blue spray. These are to be labeled to comply with OSHA Hazardous Communication Regulations.	Room 3B	administration	Yes
FXGCES2022001FF0	Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA)	Refrigerator - This item is not recommended as means of energy conservation unless being used for an instructional purpose.	Room 3B	administration	Yes
FXGCES2022001FF1	General Cleanliness/Dust	Minor dust on floor.	91 (Electrical)	custodial	Yes
FXGCES2022001FF2	Artificial plants/trees	Live plants are to have a secondary container to prevent water from impacting building materials.	Room 100	administration	Yes
FXGCES2022001FF3	General Cleanliness/Dust	Minor dust on floor.	Room E2 (Electrical)	custodial	Yes

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FXGCES2022001FF4	Stained/damaged tiles	Stained Ceiling Tile - Please place a work order for Building Maintenance to address if a work order is not already in progress.	Outside Early Childhood 2 and 4	custodial	Yes
FXGCES2022001FF5	Stained/damaged tiles	Stained Ceiling Tile - Please place a work order for Building Maintenance to address if a work order is not already in progress.	Portable 165	custodial	Yes
FXGCES2022001FF6	Clutter/Tripping hazards	Housekeeping should be improved in the mechanical room to improve egress should there be an emergency.	Boiler Room	custodial	Yes
FXGCES2022001FF7	Excess dirt or moisture or obstructed or purposely placed obstruction indicating occupant distress	Return vent dirty.	CS-2	custodial	Yes
FXGCES2022001FF8	Holes/Penetrations in Wall	Hole in brick near front entrance and early childhood playground.	Exterior	building	Yes
FXGCES2022001FF9	Portable Fan Mode not in "Auto" position	Fan mode should be in the "auto" mode to prevent elevated humidity (concern in the Spring/Summer).	Portable 165	building	Yes
FXGCES2022001FFA	Miscellaneous finding	Water staining on bulkhead, currently dry. Building Maintenance to assess potential leak. If the leak is determined to be historic, the water staining will be painted over to avoid the finding from being repeated during future assessments.	Outside Room 85	building	Yes
FXGCES2022001FFB	Stained/damaged tiles	Hole(s) in two ceiling tiles.	Room 2A	custodial	Yes