

# Findings for walkthrough Gorman Crossing Elementary School: October 24th, 2022 (WXGCES20220003F3)

| Tracking Number  | Finding Type   | Comments   | Location             | Assigned To    | Closed |
|------------------|--|--|----------------------|----------------|--------|
| FXGCES2022001FE9 | Traps contain water  | Could not confirm water was in trap (no odors). As a reminder, Custodial Services is to pour water down floor drains as needed to prevent the backflow of odors.     | CS-1 (Kitchen)       | custodial      | Yes    |
| FXGCES2022001FEA | Excess dirt or moisture or obstructed or purposely placed obstruction indicating occupant distress | Custodial is to coordinate with the high dusting crew to have the supply diffusers cleaned.  | Cafeteria            | custodial      | Yes    |
| FXGCES2022001FEB | Excess dirt or moisture or obstructed or purposely placed obstruction indicating occupant distress | The majority of the supply diffusers in the building were visible dusty/dirty. Custodial Services is to clean supply diffusers and continue to clean them routinely. | Throughout           | custodial      | Yes    |
| FXGCES2022001FEC | Stained/damaged tiles  | Stained Ceiling Tiles. Please place a work order for Building Maintenance to address the cause of the leak if one is not already in progress.                        | Outside of Music     | custodial      | Yes    |
| FXGCES2022001FED | General Cleanliness/Dust   | Piano and Black Shelving Unit - Moderate Dust. Note: Regular cleaning of non-Issued HCPSS furniture is the responsibility of the staff member who brought it in.     | Music (61)           | custodial      | Yes    |
| FXGCES2022001FEE | Extinguisher not signed off on within the last month   | The majority of the fire extinguishers were last signed off on in August.  | Throughout           | custodial      | Yes    |
| FXGCES2022001FEF | Miscellaneous finding  | Several unlabeled bottles of blue spray. These are to be labeled to comply with OSHA Hazardous Communication Regulations.  | Room 3B              | administration | Yes    |
| FXGCES2022001FF0 | Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA)                | Refrigerator - This item is not recommended as means of energy conservation unless being used for an instructional purpose.  | Room 3B              | administration | Yes    |
| FXGCES2022001FF1 | General Cleanliness/Dust   | Minor dust on floor.   | 91 (Electrical)      | custodial      | Yes    |
| FXGCES2022001FF2 | Artificial plants/trees  | Live plants are to have a secondary container to prevent water from impacting building materials.  | Room 100             | administration | Yes    |
| FXGCES2022001FF3 | General Cleanliness/Dust   | Minor dust on floor.   | Room E2 (Electrical) | custodial      | Yes    |

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| FXGCES2022001FF4 | Stained/damaged tiles  | Stained Ceiling Tile - Please place a work order for Building Maintenance to address if a work order is not already in progress.  | Outside Early Childhood 2 and 4 | custodial   | Yes    |
| FXGCES2022001FF5 | Stained/damaged tiles  | Stained Ceiling Tile - Please place a work order for Building Maintenance to address if a work order is not already in progress.  | Portable 165                    | custodial   | Yes    |
| FXGCES2022001FF6 | Clutter/Tripping hazards   | Housekeeping should be improved in the mechanical room to improve egress should there be an emergency.  | Boiler Room                     | custodial   | Yes    |
| FXGCES2022001FF7 | Excess dirt or moisture or obstructed or purposely placed obstruction indicating occupant distress | Return vent dirty.  | CS-2                            | custodial   | Yes    |
| FXGCES2022001FF8 | Holes/Penetrations in Wall   | Hole in brick near front entrance and early childhood playground.   | Exterior                        | building    | Yes    |
| FXGCES2022001FF9 | Portable Fan Mode not in "Auto" position   | Fan mode should be in the "auto" mode to prevent elevated humidity (concern in the Spring/Summer).  | Portable 165                    | building    | Yes    |
| FXGCES2022001FFA | Miscellaneous finding  | Water staining on bulkhead, currently dry. Building Maintenance to assess potential leak. If the leak is determined to be historic, the water staining will be painted over to avoid the finding from being repeated during future assessments. | Outside Room 85                 | building    | Yes    |
| FXGCES2022001FFB | Stained/damaged tiles  | Hole(s) in two ceiling tiles.   | Room 2A                         | custodial   | Yes    |