Findings for walkthrough Hollifield Station Elementary School: January 29th, 2025 (WXHSES2025000597)

Tracking Number	Finding Type	Comments	Location	Assigned To	Closed
FXHSES2025002CC7	Excess dirt or moisture or obstructed or purposely placed obstruction indicating occupant distress	The return vents (near entry doors) are visibly dirty and requires cleaning.	Cafeteria	custodial	Yes
FXHSES2025002CC8	Miscellaneous finding	Lead signage needed on left compartment sink.	Kitchen	building	Yes
FXHSES2025002CC9	Traps contain water	No water visible. Fill drain with water. If the floor drains are not filled with water occasionally (monthly to quarterly), sewer gas odors can backflow into occupied areas.	Custodial closet 1 (kitchen)	custodial	Yes
FXHSES2025002CCA	Excess dirt or moisture or obstructed or purposely placed obstruction indicating occupant distress	Ensure the cafeteria is addressed during the next regularly scheduled high dusting event. Note, some diffusers in the cafeteria do not require high dusting and can be addressed prior to the next high dusting.	Cafeteria	custodial	Yes
FXHSES2025002CCB	Stained/damaged tiles	Water stained ceiling tile. If not already being addressed, school custodial staff is to submit a work order to Building Maintenance to evaluate, correct source, and replace ceiling tile.	Cafeteria	custodial	Yes
FXHSES2025002CCC	Miscellaneous finding	Add bumper to metal support near exhaust to reduce potential for injury (safety item).	Boiler Room	building	No
FXHSES2025002CCD	Door and window caulking and weather stripping	Door frames rusted.	Gym and Cafe	building	No
FXHSES2025002CCE	Excess dirt or moisture or obstructed or purposely placed obstruction indicating occupant distress	The supply diffusers are visibly dirty and require dusting/cleaning.	Classroom 3 Pod	custodial	Yes
FXHSES2025002CCF	Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA)	Mini fridge observed. If not serving an educational purpose, these items are recommended to be removed to improve energy conservation.	Media Production	administration	Yes
FXHSES2025002CD0	Excessive stuffed animals	Fabric chair observed. These items may house allergens if not properly maintained. Remove unnecessary materials or ensure teaching staff has and is following a cleaning schedule (launder or vacuum) since not the responsibility of custodial staff to clean non-school items.	Classroom 4c	administration	Yes

Tracking Number	Finding Type	Comments	Location	Assigned To	Closed
FXHSES2025002CD1	Miscellaneous finding	Missing lead signage.	Staff Bathrroms near media	building	Yes
FXHSES2025002CD2	Stained/damaged tiles	Water stained ceiling tile. If not already being addressed, school custodial staff is to submit a work order to Building Maintenance to evaluate, correct source, and replace ceiling tile.	Classroom 5A	custodial	Yes
FXHSES2025002CD3	Artificial plants/trees	Artificial plant and fabric chair. Artificial plant to be removed. The fabric item may house allergens if not properly maintained. Remove unnecessary materials or ensure teaching staff has and is following a cleaning schedule (launder or vacuum) since not the responsibility of custodial staff to clean non-school items.	5D	administration	Yes
FXHSES2025002CD4	Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA)	Staff purchased lights left on overnight (energy management). Remind staff to turn off when not in use.	5C	administration	Yes
FXHSES2025002CD5	Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA)	Fridge and microwave observed. If not serving an educational purpose, these items are recommended to be removed to improve energy conservation.	Pod 5	administration	Yes
FXHSES2025002CD6	Excess dirt or moisture or obstructed or purposely placed obstruction indicating occupant distress	The return vent is visibly dirty and requires cleaning.	Pod 5 Bathrooms	custodial	Yes
FXHSES2025002CD7	Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA)	Staff purchased light left on overnight (energy management). Remind staff to turn off when not in use.	37 on Floor Plam	administration	Yes
FXHSES2025002CD8	Excess dirt or moisture or obstructed or purposely placed obstruction indicating occupant distress	The supply diffusers are visibly dirty and require dusting/cleaning. Ceiling tile around diffuser near door will need to be vacuumed of dust as well.	43 on Floor plan	custodial	Yes
FXHSES2025002CD9	Excess dirt or moisture or obstructed or purposely placed obstruction indicating occupant distress	In general, the supply diffusers throughout are visibly dirty and require regular dusting/cleaning by custodial staff.	Throughtout	custodial	Yes
FXHSES2025002CDA	Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA)	Fridge observed. If not serving an educational purpose, these items are recommended to be removed to improve energy conservation.	Pod 2	administration	Yes

Tracking Number	Finding Type	Comments	Location	Assigned To	Closed
FXHSES2025002CDB	Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA)	Fridge observed. If not serving an educational purpose, these items are recommended to be removed to improve energy conservation.	Pod 2	administration	Yes
FXHSES2025002CDC	Door and window caulking and weather stripping	Window seal needs assessment by Building Maintenance.	Back Courtyard near pod 2	building	No
FXHSES2025002CDD	Clutter/Tripping hazards	Housekeeping needs improvement. Various tripping hazards present.	Pod 2 storage	administration	Yes
FXHSES2025002CDE	Stained/damaged tiles	Water stained ceiling tile. If not already being addressed, school custodial staff is to submit a work order to Building Maintenance to evaluate, correct source, and replace ceiling tile.	Outside Elec Room 2	custodial	Yes
FXHSES2025002CDF	Stained/damaged tiles	Water stained ceiling tile. If not already being addressed, school custodial staff is to submit a work order to Building Maintenance to evaluate, correct source, and replace ceiling tile.	Room between 1c and 1 d	custodial	Yes
FXHSES2025002CE0	Stained/damaged tiles	Water stained ceiling tile. If not already being addressed, school custodial staff is to submit a work order to Building Maintenance to evaluate, correct source, and replace ceiling tile.	Therapy Room	custodial	Yes
FXHSES2025002CE1	Stained/damaged tiles	Water stained ceiling tile. If not already being addressed, school custodial staff is to submit a work order to Building Maintenance to evaluate, correct source, and replace ceiling tile.	Early Chikdhood 1	custodial	Yes
FXHSES2025002CE2	General Cleanliness/Dust	Excessive dust on floor. Additionally, if wood in room is trash, dispose of.	Custodial closet 3	custodial	Yes
FXHSES2025002CE3	Extinguisher not singed off on within the last month	Last sign off 10/24.	Art	custodial	Yes
FXHSES2025002CE4	Excess dirt or moisture or obstructed or purposely placed obstruction indicating occupant distress	The return vent is visibly dirty and requires cleaning.	Admin Bathroom	custodial	Yes
FXHSES2025002CE5	Extinguisher not singed off on within the last month	Fire extinguisher not signed off on within the last month.	Portables	custodial	Yes