Findings for walkthrough Harper???s Choice Middle School: July 17th, 2024 (WXHCMS202400053F)

Tracking Number	Finding Type	Comments	Location	Assigned To	Closed
FXHCMS2024002B07	Plumbing fixture leaking/draining slowly	Faucet was observed to be leaking.	507	building	Yes
FXHCMS2024002B08	Extinguisher not singed off on within the last month	Fire extinguisher not signed off on within the last month.	507	custodial	Yes
FXHCMS2024002B09	Stained/damaged tiles	Water stained ceiling tiles. If not already being addressed, school custodial staff is to submit a work order to Building Maintenance to evaluate, correct source, and replace ceiling tile.	507	custodial	Yes
FXHCMS2024002B0A	Extinguisher not singed off on within the last month	Fire extinguisher not signed off on within the last month.	607	custodial	Yes
FXHCMS2024002B0B	Artificial plants/trees	Artificial plants easily collect dust (potential allergen) and are difficult to clean. This item is to be removed.	607	administration	Yes
FXHCMS2024002B0C	Excessive stuffed animals	Rugs, pillows, and a carpet were present and appear non-school issued. These items may house allergens if not properly maintained. Remove unnecessary materials or ensure teaching staff has and is following a cleaning schedule (launder or vacuum) since not the responsibility of custodial staff to clean non-school items.	609	administration	Yes
FXHCMS2024002B0D	Missing escutcheon plate	Missing escutcheon plate. If not already being addressed, school custodial staff is to submit a work order to Building Maintenance to install new plate.	609	custodial	Yes
FXHCMS2024002B0E	Artificial plants/trees	Artificial plants easily collect dust (potential allergen) and are difficult to clean. This item is to be removed.	609	administration	Yes
FXHCMS2024002B0F	Air freshener/essential oils	Remind staff air fresheners, plug-ins, scent oil sticks, etc. are not permitted because they can mask an odor of concern and/or be an irritant to other individuals.	609	administration	Yes
FXHCMS2024002B10	Missing escutcheon plate	Missing escutcheon plate. If not already being addressed, school custodial staff is to submit a work order to Building Maintenance to install new plate.	604	custodial	Yes
FXHCMS2024002B11	Missing escutcheon plate	Missing escutcheon plate. If not already being addressed, school custodial staff is to submit a work order to Building Maintenance to install new plate.	605	custodial	Yes

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FXHCMS2024002B12	Stained/damaged tiles	Water stained ceiling tiles. If not already being addressed, school custodial staff is to submit a work order to Building Maintenance to evaluate, correct source, and replace ceiling tile.	601	custodial	Yes
FXHCMS2024002B13	Miscellaneous finding	Missing lead signage.	403	building	Yes
FXHCMS2024002B14	Signs of insects or evidence of pest	Ants observed by sink. If not already being addressed, school custodial staff is to submit a work order to Integrated Pest Management (IPM) to evaluate and correct.	403	custodial	Yes
FXHCMS2024002B15	Stained/damaged tiles	Water stained ceiling tiles. If not already being addressed, school custodial staff is to submit a work order to Building Maintenance to evaluate, correct source, and replace ceiling tile.	702	custodial	Yes
FXHCMS2024002B16	Extinguisher not singed off on within the last month	Fire extinguisher not signed off on within the last month.	Outside 702	custodial	Yes
FXHCMS2024002B17	Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA)	A miniature refrigerator and a microwave were observed. If not serving an educational purpose, these items are recommended to be removed to improve energy conservation.	909	administration	Yes
FXHCMS2024002B23	Excess dirt or moisture or obstructed or purposely placed obstruction indicating occupant distress	The supply diffusers are visibly dirty and require dusting/cleaning.	705	custodial	Yes
FXHCMS2024002B24	Air freshener/essential oils	Remind staff air fresheners, plug-ins, scent oil sticks, etc. are not permitted because they can mask an odor of concern and/or be an irritant to other individuals.	706	administration	Yes
FXHCMS2024002B25	Stained/damaged tiles	Water stained ceiling tiles. If not already being addressed, school custodial staff is to submit a work order to Building Maintenance to evaluate, correct source, and replace ceiling tile.	707	administration	Yes
FXHCMS2024002B26	Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA)	A miniature refrigerator was observed. If not serving an educational purpose, these items are recommended to be removed to improve energy conservation.	309	administration	Yes
FXHCMS2024002B27	Exterior doors not fully sealed (daylight)	Daylight observed underneath threshold (exterior door 21)	308	building	Yes
FXHCMS2024002B28	Miscellaneous finding	Missing lead signage.	Gym laundry	building	Yes

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FXHCMS2024002B29	Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA)	A miniature refrigerator was observed. If not serving an educational purpose, these items are recommended to be removed to improve energy conservation.	304	administration	Yes
FXHCMS2024002B2B	Extinguisher not singed off on within the last month	Fire extinguisher not signed off on within the last month.	Kitchen	custodial	Yes
FXHCMS2024002B2C	Air freshener/essential oils	Remind staff air fresheners, plug-ins, scent oil sticks, etc. are not permitted because they can mask an odor of concern and/or be an irritant to other individuals.	Kitchen locker room	administration	Yes
FXHCMS2024002B2D	Air freshener/essential oils	Remind staff air fresheners, plug-ins, scent oil sticks, etc. are not permitted because they can mask an odor of concern and/or be an irritant to other individuals.	Kitchen bathroom	administration	Yes
FXHCMS2024002B2E	Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA)	A microwave were observed. If not serving an educational purpose, these items are recommended to be removed to improve energy conservation.	505/506	administration	Yes
FXHCMS2024002B2F	Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA)	A box fan and lamps were observed. If not serving an educational purpose, these items are recommended to be removed to improve energy conservation.	501	administration	Yes
FXHCMS2024002B30	Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA)	Fans were observed. If not serving an educational purpose, these items are recommended to be removed to improve energy conservation.	502	administration	Yes
FXHCMS2024002B31	Signs of insects or evidence of pest	Pest observed. If not already being addressed, school custodial staff is to submit a work order to Integrated Pest Management (IPM) to evaluate and correct.	201	custodial	Yes
FXHCMS2024002B5E	Uncomfortable temperature	Thermostat cooling set point was set at 74 degrees F. Per the HCPSS Summer Operation Schedule, the set point is to be 82 degrees F or 78 degrees F (rooms with instruments).	Portable 142	building	Yes
FXHCMS2024002B5F	Extinguisher not singed off on within the last month	Fire extinguisher not signed off on within the last month.	Portable 142	custodial	Yes
FXHCMS2024002B60	Uncomfortable temperature	Thermostat cooling set point was set at 75 degrees F. Per the HCPSS Summer Operation Schedule, the set point is to be 82 degrees F or 78 degrees F (rooms with instruments).	Portable 141	building	Yes
FXHCMS2024002B61	Miscellaneous finding	Floor tile was observed to be lifted up upon further assessment, plywood sub floor was observed to be water damaged. Building maintenance to identify and correct source.	Portable 141	building	Yes
FXHCMS2024002B62	Uncomfortable temperature	Thermostat cooling set point was set at 74 degrees F. Per the HCPSS Summer Operation Schedule, the set point is to be 82 degrees F or 78 degrees F (rooms with instruments).	Portable 92	building	Yes

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FXHCMS2024002B63	Air freshener/essential oils	Remind staff air fresheners, plug-ins, scent oil sticks, etc. are not permitted because they can mask an odor of concern and/or be an irritant to other individuals.	Portable 91	administration	Yes
FXHCMS2024002B64	Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA)	A microwave was observed. If not serving an educational purpose, these items are recommended to be removed to improve energy conservation.	Portable 91	administration	Yes
FXHCMS2024002B65	Miscellaneous finding	Missing lead signage.	Near Exterior Door 7	building	Yes
FXHCMS2024002B66	Miscellaneous finding	Missing lead signage.	Near Exterior Door 20	building	Yes