

# Findings for walkthrough Burleigh Manor Middle School: July 16th, 2024 (WXBMMMS202400053E)

| Tracking Number  | Finding Type   | Comments  | Location   | Assigned To    | Closed |
|------------------|--|---|------------|----------------|--------|
| FXBMMS2024002AF2 | Extinguisher not signed off on within the last month   | Fire extinguisher not signed off on within the last month.  | Throughout | custodial      | Yes    |
| FXBMMS2024002AF3 | Miscellaneous finding  | Missing lead signage.   | 204        | building       | Yes    |
| FXBMMS2024002AF4 | Non-issued disinfectants/aerosol sprays  | A non-issued disinfectant spray was observed within classroom. Such products are not permitted since they can be an airborne irritant when used. Disinfectant wipes and/or the approved cleaning solution from Custodial are permitted. | 204        | administration | Yes    |
| FXBMMS2024002AF5 | Plumbing fixture leaking/drainning slowly  | Leaking faucet observed.  | 204        | building       | Yes    |
| FXBMMS2024002AF6 | Relative humidity above 70%  | Relative humidity found to be at 71%.   | 216        | building       | No     |
| FXBMMS2024002AF7 | Plumbing fixture leaking/drainning slowly  | Three leaking faucets at Station A, Station B, and Station E.   | 203        | building       | Yes    |
| FXBMMS2024002AF9 | Excess dirt or moisture or obstructed or purposely placed obstruction indicating occupant distress | The returns are visibly dirty and require dusting/cleaning.   | 221        | custodial      | Yes    |
| FXBMMS2024002AFA | General Cleanliness/Dust   | Dead bugs observed in light fixture and require cleaning.   | 221        | custodial      | Yes    |
| FXBMMS2024002AFB | Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA)                | A miniature refrigerator, coffee maker, and a microwave were observed. If not serving an educational purpose, these items are recommended to be removed to improve energy conservation.   | 218        | administration | Yes    |
| FXBMMS2024002AFC | Obstruction(s) to airflow  | The return vent is blocked. It is recommended that the return vent have a minimum of three feet of clearance to facilitate air movement through the space.  | 218        | administration | Yes    |
| FXBMMS2024002AFD | Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA)                | Space heaters are not permitted per the Fire Marshall.  | 2013       | administration | Yes    |

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| FXBMMS2024002AFE | Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA) | A miniature refrigerator was observed. If not serving an educational purpose, these items are recommended to be removed to improve energy conservation.   | 206      | administration | Yes    |
| FXBMMS2024002AFF | Air freshener/essential oils  | Remind staff air fresheners, plug-ins, scent oil sticks, etc. are not permitted because they can mask an odor of concern and/or be an irritant to other individuals.  | 206 bath | administration | Yes    |
| FXBMMS2024002B00 | Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA) | A miniature refrigerator and microwave were observed. If not serving an educational purpose, these items are recommended to be removed to improve energy conservation.  | 176      | administration | Yes    |
| FXBMMS2024002B01 | Signs of insects or evidence of pest  | Ants near exterior door. If not already being addressed, school custodial staff is to submit a work order to Integrated Pest Management (IPM) to evaluate and correct.  | 132      | custodial      | Yes    |
| FXBMMS2024002B03 | Holes/Penetrations in Wall  | Rust was observed on the bottom of door frame. Signs of water intrusion. Building maintenance to determine and correct source. Upon completion forward to painting.   | 132      | building       | Yes    |
| FXBMMS2024002B04 | Plumbing fixture leaking/drainage slowly  | Sprinkler pump was observed to be leaking.  | 145      | building       | Yes    |
| FXBMMS2024002B05 | Miscellaneous finding   | Missing lead signage.   | 133-A    | building       | Yes    |
| FXBMMS2024002B3A | Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA) | A miniature refrigerator and a microwave were observed. If not serving an educational purpose, these items are recommended to be removed to improve energy conservation.  | 141      | administration | Yes    |
| FXBMMS2024002B3B | Wall-mounted unit requires cleaning/general preventative maintenance                | Wall mounted unit was visibly dirty and require dusting, cleaning, and/or general maintenance.  | 165      | building       | Yes    |
| FXBMMS2024002B3C | Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA) | A miniature refrigerator was observed. If not serving an educational purpose, these items are recommended to be removed to improve energy conservation.   | 164      | administration | Yes    |
| FXBMMS2024002B3D | Non-issued disinfectants/aerosol sprays   | A non-issued disinfectant spray was observed within classroom. Such products are not permitted since they can be an airborne irritant when used. Disinfectant wipes and/or the approved cleaning solution from Custodial are permitted. | 163      | administration | Yes    |
| FXBMMS2024002B3E | Miscellaneous finding   | Missing lead signage.   | 167      | building       | Yes    |
| FXBMMS2024002B3F | General Cleanliness/Dust  | Dust observed underneath the sink. Custodial to clean.  | 130      | custodial      | Yes    |

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| FXBMMS2024002B40 | Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA) | A miniature refrigerator and a microwave were observed. If not serving an educational purpose, these items are recommended to be removed to improve energy conservation.   | 155       | administration | Yes    |
| FXBMMS2024002B41 | Plumbing fixture leaking/drainng slowly   | Hot water handle on faucet was leaking.  | 155       | building       | Yes    |
| FXBMMS2024002B42 | Missing escutcheon plate  | Missing escutcheon plate. If not already being addressed, school custodial staff is to submit a work order to Building Maintenance to install new plate.   | 129       | custodial      | Yes    |
| FXBMMS2024002B43 | Obstruction(s) to airflow   | The return vent is blocked. It is recommended that the return vent have a minimum of three feet of clearance to facilitate air movement through the space.   | 127       | administration | Yes    |
| FXBMMS2024002B44 | Miscellaneous finding   | Damaged paint on wall panels.  | 127       | building       | Yes    |
| FXBMMS2024002B45 | Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA) | A miniature refrigerator was observed. If not serving an educational purpose, these items are recommended to be removed to improve energy conservation.  | 125       | administration | Yes    |
| FXBMMS2024002B46 | Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA) | A microwave was observed. If not serving an educational purpose, these items are recommended to be removed to improve energy conservation.   | 124       | administration | Yes    |
| FXBMMS2024002B47 | Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA) | A miniature refrigerator and a microwave were observed. If not serving an educational purpose, these items are recommended to be removed to improve energy conservation.   | 123       | administration | Yes    |
| FXBMMS2024002B48 | Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA) | A miniature refrigerator was observed. If not serving an educational purpose, these items are recommended to be removed to improve energy conservation.  | 122       | administration | Yes    |
| FXBMMS2024002B49 | Excessive stuffed animals   | Cloth cushioned couches were present and appear non-school issued. These items may house allergens if not properly maintained. Remove unnecessary materials or ensure teaching staff has and is following a cleaning schedule (launder or vacuum) since not the responsibility of custodial staff to clean non-school items. | 122       | administration | Yes    |
| FXBMMS2024002B4A | Plumbing fixture leaking/drainng slowly   | During the walkthrough, teachers using the classrooms for summer school indicated that several of the outlets were leaking from the top.   | 121 & 120 | building       | Yes    |
| FXBMMS2024002B4B | Artificial plants/trees   | Artificial plants easily collect dust (potential allergen) and are difficult to clean. This item is to be removed.   | 120       | administration | Yes    |
| FXBMMS2024002B4C | Miscellaneous finding   | Lead signage missing from 7 outlets.   | 120       | building       | Yes    |

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| FXBMMS2024002B4D | Miscellaneous finding   | Lead signage missing from 8 outlets.   | 121          | building       | Yes    |
| FXBMMS2024002B4E | Excessive stuffed animals   | Cloth cushioned couches and bean bags were present and appear non-school issued. These items may house allergens if not properly maintained. Remove unnecessary materials or ensure teaching staff has and is following a cleaning schedule (launder or vacuum) since not the responsibility of custodial staff to clean non-school items. | 120          | administration | Yes    |
| FXBMMS2024002B4F | Plumbing fixture leaking/drainning slowly   | The left hand faucet was observed to be leaking.   | 153          | building       | Yes    |
| FXBMMS2024002B50 | Obstruction(s) to airflow   | The return vent is blocked. It is recommended that the return vent have a minimum of three feet of clearance to facilitate air movement through the space.   | 116          | administration | Yes    |
| FXBMMS2024002B51 | Plumbing fixture leaking/drainning slowly   | Teacher reported that each of the seven outlets were leaking.  | 113          | building       | Yes    |
| FXBMMS2024002B52 | Miscellaneous finding   | Lead signage missing from seven outlets.   | 113          | building       | Yes    |
| FXBMMS2024002B53 | Miscellaneous finding   | Lead signage missing from eight outlets.   | 112          | building       | Yes    |
| FXBMMS2024002B54 | Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA) | A micorwave was observed. If not serving an educational purpose, these items are recommended to be removed to improve energy conservation.   | 111          | administration | Yes    |
| FXBMMS2024002B55 | Obstruction(s) to airflow   | The return vent is blocked. It is recommended that the return vent have a minimum of three feet of clearance to facilitate air movement through the space.   | 107          | administration | Yes    |
| FXBMMS2024002B56 | Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA) | A miniature refrigerator and a microwave were observed. If not serving an educational purpose, these items are recommended to be removed to improve energy conservation.   | 151          | administration | Yes    |
| FXBMMS2024002B57 | Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA) | A coffee maker was observed. If not serving an educational purpose, these items are recommended to be removed to improve energy conservation.  | 101          | administration | Yes    |
| FXBMMS2024002B58 | Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA) | A coffee maker was observed. If not serving an educational purpose, these items are recommended to be removed to improve energy conservation.  | 103          | administration | Yes    |
| FXBMMS2024002B59 | Artificial plants/trees   | Artificial plants easily collect dust (potential allergen) and are difficult to clean. This item is to be removed.   | Portable 254 | administration | Yes    |

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| FXBMMS2024002B5A | Miscellaneous finding                | Missing lead signage.   | Left of Exterior Door 5  | building    | Yes    |
| FXBMMS2024002B5B | Miscellaneous finding                | Missing lead signage.   | Right of Exterior Door 8 | building    | Yes    |
| FXBMMS2024002B5C | Uncomfortable temperature            | Thermostat cooling set point was set at 70 degrees F. Per the HCPSS Summer Operation Schedule, the set point is to be 82 degrees F or 78 degrees F if the room has instruments (the higher summer set points conserve energy and prevent Summer mold growth). | Portable 212             | building    | No     |
| FXBMMS2024002B5D | Signs of insects or evidence of pest | Ants observed at window. If not already being addressed, school custodial staff is to submit a work order to Integrated Pest Management (IPM) to evaluate and correct.  | Portable 212             | custodial   | Yes    |