

# Findings for walkthrough Running Brook Elementary School: May 2nd, 2024 (WXRBE202400050E)

Tracking Number	Finding Type	Comments	Location	Assigned To	Closed
FXRBES202400286E	Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA)	A microwave was observed. If not serving an educational purpose, these items are recommended to be removed to improve energy conservation.	53	administration	Yes
FXRBES202400286F	Exterior doors not fully sealed (daylight)	Exterior door sweep was observed to be damaged/missing.	55	building	Yes
FXRBES2024002870	Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA)	A microwave and refrigerator were observed. If not serving an educational purpose, these items are recommended to be removed to improve energy conservation.	130	administration	Yes
FXRBES2024002871	Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA)	A microwave was observed. If not serving an educational purpose, these items are recommended to be removed to improve energy conservation.	70	administration	Yes
FXRBES2024002872	Air freshener/essential oils	Remind staff air fresheners, plug-ins, scent oil sticks, etc. are not permitted because they can mask an odor of concern and/or be an irritant to other individuals.	122	administration	Yes
FXRBES2024002873	Excessive stuffed animals	Non-school issued stuffed animals were observed. These items may house allergens if not properly maintained. Remove unnecessary materials or ensure teaching staff has and is following a cleaning schedule (laundry or vacuum) since not the responsibility of custodial staff to clean non-school items.	122	administration	Yes
FXRBES2024002874	Missing escutcheon plate	Escutcheon plate is not on properly. If not already being addressed, school custodial staff is to submit a work order to Building Maintenance to fix plate.	125	custodial	Yes
FXRBES2024002875	Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA)	A refrigerator was observed. If not serving an educational purpose, these items are recommended to be removed to improve energy conservation.	108	administration	Yes
FXRBES2024002876	Plumbing fixture leaking/drainning slowly	Cold water handle leaking when faucet is off.	104	building	Yes
FXRBES2024002877	Miscellaneous finding	Rust was observed along the door frame indicating a potential water intrusion issue. Building maintenance to address water intrusion and repair door frame.	103	building	No

Tracking Number	Finding Type	Comments	Location	Assigned To	Closed
FXRBES2024002878	Stained/damaged tiles	Water stained ceiling tiles. If not already being addressed, school custodial staff is to submit a work order to Building Maintenance to evaluate, correct source, and replace ceiling tile.	2nd floor near girls bathroom	custodial	Yes
FXRBES2024002879	Non-issued disinfectants/aerosol sprays	Household bleach was observed within classroom. Bleach is not permitted and is to be removed immediately.	211	administration	Yes
FXRBES202400287A	Stained/damaged tiles	Water stained ceiling tiles. If not already being addressed, school custodial staff is to submit a work order to Building Maintenance to evaluate, correct source, and replace ceiling tiles.	Stage	custodial	Yes
FXRBES202400287B	Exterior doors not fully sealed (daylight)	Observed dead worms at exterior door. The presence of worms indicates that the exterior door is not properly sealed. Furthermore, rust was observed on the bottom of the door frame. Building services to address water intrusion, seal, and repair door frame.	004	building	No
FXRBES202400287C	Appliances (toaster/coffee maker/fridge/space heaters/air cleaners other than HEPA)	A microwave, coffee maker, and refrigerator were observed. If not serving an educational purpose, these items are recommended to be removed to improve energy conservation.	P119	administration	Yes