

Findings for walkthrough Bonnie Branch Middle School: July 3rd, 2023 (WXBBMS202300046C)

| Tracking Number | Finding Type | Comments | Location | Assigned To | Closed |
|------------------|--|--|--------------------------------|----------------|--------|
| FXBBMS2023002372 | Stained/damaged tiles | Water stained ceiling tile. If not already being addressed, school custodial staff is to submit a work order to Building Maintenance to evaluate, correct source, and replace ceiling tile. | Media Office | custodial | Yes |
| FXBBMS2023002373 | Extinguisher not singed off on within the last month | | Elevator Equipment Room | custodial | Yes |
| FXBBMS2023002374 | Excess dirt or moisture or obstructed or purposely placed obstruction indicating occupant distress | The supply diffusers are visibly dirty and require dusting/cleaning. | 31 | custodial | Yes |
| FXBBMS2023002375 | Stained/damaged tiles | Water stained ceiling tile. If not already being addressed, school custodial staff is to submit a work order to Building Maintenance to evaluate, correct source, and replace ceiling tile. | Back Office next to 31 (Kelly) | custodial | Yes |
| FXBBMS2023002376 | Stained/damaged tiles | Water stained ceiling tile. If not already being addressed, school custodial staff is to submit a work order to Building Maintenance to evaluate, correct source, and replace ceiling tile. | 35 Closet | custodial | Yes |
| FXBBMS2023002377 | Stained/damaged tiles | Water stained ceiling tile. If not already being addressed, school custodial staff is to submit a work order to Building Maintenance to evaluate, correct source, and replace ceiling tile. | 36 | custodial | Yes |
| FXBBMS2023002378 | Stained/damaged tiles | Water stained ceiling tile. If not already being addressed, school custodial staff is to submit a work order to Building Maintenance to evaluate, correct source, and replace ceiling tile. | 43 | custodial | Yes |
| FXBBMS2023002379 | Miscellaneous finding | Reminder: The cleaning of non-issued furniture is not the responsobilty of Custodial Staff. The staff member who brought the item in is responsible for cleaning/dusting. | General | administration | Yes |
| FXBBMS202300237A | Stained/damaged tiles | Water stained ceiling tile (multiple). If not already being addressed, school custodial staff is to submit a work order to Building Maintenance to evaluate, correct source, and replace ceiling tile. | 9 | custodial | Yes |

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|------------------|--|---|--|----------------|--------|
| FXBBMS202300237B | Extinguisher not singed off on within the last month | | 9 and 10 Adjoingimg Prep | custodial | Yes |
| FXBBMS202300237C | Miscellaneous finding | Food items were stored in the Science Prep Fridge. | 11 Prep Room | administration | Yes |
| FXBBMS202300237D | Extinguisher not singed off on within the last month | | Art | custodial | Yes |
| FXBBMS202300237E | Tight seal on ceiling tiles | Missing ceiling tiles need to be replaced. | Custodial Storage across from Staff Lounge | custodial | Yes |
| FXBBMS202300237F | Excess dirt or moisture or obstructed or purposely placed obstruction indicating occupant distress | Supplies and return visibly dust/dirty and require cleaning. If the ceiling around the supply diffusers cannot be readily cleaned, submit a work order for Building Maintenance to address. | Portable 75 | custodial | Yes |
| FXBBMS2023002380 | Relative humidity above 70% | The portable thermostat had been set to 68 degrees with the fan on "Auto." These settings can contribute to widespread mold growth in the Summer. The thermostat was re-set upon discovery. Staff are to be made aware that the thermostat settings are to remain how the HVAC department set them. | Portable 75 | administration | Yes |