

Findings for walkthrough Bonnie Branch Middle School: July 3rd, 2023 (WXBBMS202300046C)

Tracking Number	Finding Type	Comments	Location	Assigned To	Closed
FXBBMS2023002372	Stained/damaged tiles	Water stained ceiling tile. If not already being addressed, school custodial staff is to submit a work order to Building Maintenance to evaluate, correct source, and replace ceiling tile.	Media Office	custodial	Yes
FXBBMS2023002373	Extinguisher not singed off on within the last month		Elevator Equipment Room	custodial	Yes
FXBBMS2023002374	Excess dirt or moisture or obstructed or purposely placed obstruction indicating occupant distress	The supply diffusers are visibly dirty and require dusting/cleaning.	31	custodial	Yes
FXBBMS2023002375	Stained/damaged tiles	Water stained ceiling tile. If not already being addressed, school custodial staff is to submit a work order to Building Maintenance to evaluate, correct source, and replace ceiling tile.	Back Office next to 31 (Kelly)	custodial	Yes
FXBBMS2023002376	Stained/damaged tiles	Water stained ceiling tile. If not already being addressed, school custodial staff is to submit a work order to Building Maintenance to evaluate, correct source, and replace ceiling tile.	35 Closet	custodial	Yes
FXBBMS2023002377	Stained/damaged tiles	Water stained ceiling tile. If not already being addressed, school custodial staff is to submit a work order to Building Maintenance to evaluate, correct source, and replace ceiling tile.	36	custodial	Yes
FXBBMS2023002378	Stained/damaged tiles	Water stained ceiling tile. If not already being addressed, school custodial staff is to submit a work order to Building Maintenance to evaluate, correct source, and replace ceiling tile.	43	custodial	Yes
FXBBMS2023002379	Miscellaneous finding	Reminder: The cleaning of non-issued furniture is not the responsobilty of Custodial Staff. The staff member who brought the item in is responsible for cleaning/dusting.	General	administration	Yes
FXBBMS202300237A	Stained/damaged tiles	Water stained ceiling tile (multiple). If not already being addressed, school custodial staff is to submit a work order to Building Maintenance to evaluate, correct source, and replace ceiling tile.	9	custodial	Yes

Tracking Number	Finding Type	Comments	Location	Assigned To	Closed
FXBBMS202300237B	Extinguisher not singed off on within the last month		9 and 10 Adjoingimg Prep	custodial	Yes
FXBBMS202300237C	Miscellaneous finding	Food items were stored in the Science Prep Fridge.	11 Prep Room	administration	Yes
FXBBMS202300237D	Extinguisher not singed off on within the last month		Art	custodial	Yes
FXBBMS202300237E	Tight seal on ceiling tiles	Missing ceiling tiles need to be replaced.	Custodial Storage across from Staff Lounge	custodial	Yes
FXBBMS202300237F	Excess dirt or moisture or obstructed or purposely placed obstruction indicating occupant distress	Supplies and return visibly dust/dirty and require cleaning. If the ceiling around the supply diffusers cannot be readily cleaned, submit a work order for Building Maintenance to address.	Portable 75	custodial	Yes
FXBBMS2023002380	Relative humidity above 70%	The portable thermostat had been set to 68 degrees with the fan on "Auto." These settings can contribute to widespread mold growth in the Summer. The thermostat was re-set upon discovery. Staff are to be made aware that the thermostat settings are to remain how the HVAC department set them.	Portable 75	administration	Yes