

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDERS	IEQ WORK ORDERS	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
4/28/2017 13:05:23	01B. TEMPERATURE: Uncomfortable	3622	Very warm			29456					
4/28/2017 13:12:00	01B. TEMPERATURE: Uncomfortable	3623	No air			29456					
4/28/2017 13:25:24	02. AIR FRESHENERS	Women's staff lounge bathroom	Remove perfume bottle	X							
4/28/2017 13:38:07	02. AIR FRESHENERS	Office bathroom	Remove Lysol can	X							
4/28/2017 13:41:02	02. AIR FRESHENERS	301	Spray	X							
4/28/2017 13:08:49	03. FOOD: Unsealed, left in room, dirty lunch boxes	Media center planning room	Open boxes of food	X							
4/28/2017 13:20:13	03. FOOD: Unsealed, left in room, dirty lunch boxes	Spanish planning room	Food should be in sealed containers	X							
4/28/2017 13:01:38	04: VENTS: Dirty, obstructed (Wall, Ceiling)	4th grade bathrooms	Vent ducts need cleaning		X						
4/28/2017 13:19:25	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Staff lounge	Closed and dirty		X						
4/28/2017 13:26:08	04: VENTS: Dirty, obstructed (Wall, Ceiling)	1st grade bathrooms	Closed and dirty		X						
4/28/2017 13:39:52	04: VENTS: Dirty, obstructed (Wall, Ceiling)	303	Vent closed		X						
4/28/2017 13:40:01	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Office bathroom	Dusty vent		X						
4/28/2017 13:45:49	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Boys bathroom main hallway	Vents dusty and closed		X						
4/28/2017 13:49:06	04: VENTS: Dirty, obstructed (Wall, Ceiling)	3701	Vents need covers		X						
4/28/2017 13:07:53	06: CLEANLINESS: Dust, trash	Media center	General cleanliness		X						
4/28/2017 13:47:56	06: CLEANLINESS: Dust, trash	203	Clutter		X						
4/28/2017 13:02:29	08: CEILING TILES: Stained, broken, holes, painted	3210 motor room	Light cover is cracked		X	29465					
4/28/2017 13:02:39	08: CEILING TILES: Stained, broken, holes, painted	3621	Broken ceiling tile #3621 4th grade		X	29465					
4/28/2017 13:02:48	08: CEILING TILES: Stained, broken, holes, painted	3210	18 inch clearance in storage closet		X						
4/28/2017 13:02:53	08: CEILING TILES: Stained, broken, holes, painted	4th grade hallway tiles	Stained and painted		X	contractor					
4/28/2017 13:03:22	08: CEILING TILES: Stained, broken, holes, painted	4th grade storage	Missing tiles		X	contractor					
4/28/2017 13:04:13	08: CEILING TILES: Stained, broken, holes, painted	4th grade hallway	Escutcheon missing		X	29102					
4/28/2017 13:06:00	08: CEILING TILES: Stained, broken, holes, painted	3209	Materials on top of shelves too close to ceiling		X						

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4/28/2017 13:08:26	08: CEILING TILES: Stained, broken, holes, painted	3211	Two block clearance		X						
4/28/2017 13:11:06	08: CEILING TILES: Stained, broken, holes, painted	212	18 inch clearance		X						
4/28/2017 13:11:16	08: CEILING TILES: Stained, broken, holes, painted	Media center storage	18 inch clearance		X						
4/28/2017 13:14:26	08: CEILING TILES: Stained, broken, holes, painted	Staff lounge 5th grade side	Stained		X						
4/28/2017 13:18:50	08: CEILING TILES: Stained, broken, holes, painted	3717	Ceiling tile space		X						
4/28/2017 13:21:26	08: CEILING TILES: Stained, broken, holes, painted	3320	Ceiling tile spaces, holes and stain		X						
4/28/2017 13:22:50	08: CEILING TILES: Stained, broken, holes, painted	3715	Missing ceiling tile		X						
4/28/2017 13:25:17	08: CEILING TILES: Stained, broken, holes, painted	3321	Ceiling light cover in cubby area		X						
4/28/2017 13:27:34	08: CEILING TILES: Stained, broken, holes, painted	3712	Ceiling tile spaces		X						
4/28/2017 13:28:14	08: CEILING TILES: Stained, broken, holes, painted	Art room	Tile stained and painted		X						
4/28/2017 13:29:48	08: CEILING TILES: Stained, broken, holes, painted	Art room storage	Missing tiles		X						
4/28/2017 13:31:50	08: CEILING TILES: Stained, broken, holes, painted	3712	Ceiling tile space		X						
4/28/2017 13:33:48	08: CEILING TILES: Stained, broken, holes, painted	3906	Ceiling tile space		X						
4/28/2017 13:34:03	08: CEILING TILES: Stained, broken, holes, painted	1st grade hallway	Stained room		X						
4/28/2017 13:35:17	08: CEILING TILES: Stained, broken, holes, painted	Pta room	Stained and painted tiles		X						
4/28/2017 13:35:42	08: CEILING TILES: Stained, broken, holes, painted	3710	Not 18" clearance above top shelves		X						
4/28/2017 13:38:48	08: CEILING TILES: Stained, broken, holes, painted	Storage front office	Stain		X						
4/28/2017 13:42:43	08: CEILING TILES: Stained, broken, holes, painted	Front office	Stained tiles		X						
4/28/2017 13:42:50	08: CEILING TILES: Stained, broken, holes, painted	3600	Missing tile and holes		X						
4/28/2017 13:43:38	08: CEILING TILES: Stained, broken, holes, painted	Custodial front hallway	Stained		X						

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4/28/2017 13:44:05	08: CEILING TILES: Stained, broken, holes, painted	3605	Cardboard on ceiling tile		X						
4/28/2017 13:45:09	08: CEILING TILES: Stained, broken, holes, painted	3605	Not 18" clearance above cabinets		X						
4/28/2017 13:45:38	08: CEILING TILES: Stained, broken, holes, painted	3604	Clearance in closet		X						
4/28/2017 13:46:22	08: CEILING TILES: Stained, broken, holes, painted	Gym	Paint peeling off ceiling		X						
4/28/2017 13:47:12	08: CEILING TILES: Stained, broken, holes, painted	3603	Holes in ceiling tiles and spaces		X						
4/28/2017 13:48:19	08: CEILING TILES: Stained, broken, holes, painted	Front hall	Stain tile need Genie Lift		X						
4/28/2017 13:49:44	08: CEILING TILES: Stained, broken, holes, painted	3701	Stained and spaces in/on tiles		X						
4/28/2017 13:50:29	08: CEILING TILES: Stained, broken, holes, painted	3701	Stained light cover in ceiling		X						
4/28/2017 13:51:29	08: CEILING TILES: Stained, broken, holes, painted	3702	Stained tiles in closet		X						
4/28/2017 11:56:32	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	Front canopy	Leaking, staining and needs repair			X			29460		
4/28/2017 13:22:12	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	3320	Skylight			X			29457		
4/28/2017 13:14:58	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Guidance counselor room	Personal storage	X							
4/28/2017 13:16:24	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Staff lounge	Toaster oven must be removed	X							
4/28/2017 13:20:55	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	RECC	Fan	X							
4/28/2017 13:21:38	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Spanish Planning	Refrigerator	X							
4/28/2017 13:23:47	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	3623	Cabinet	X							
4/28/2017 13:26:20	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	320	Shelves are being taken home at end of year	X							
4/28/2017 13:34:10	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	PTA	Shelf	X							
4/28/2017 13:38:58	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Custodial Office	Microwave and Refrigerator	X							
4/28/2017 13:39:16	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	3602	Shelves	X							

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4/28/2017 13:43:19	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	3605	Shelves	X							
4/28/2017 13:45:44	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	3604	Shelves	X							
4/28/2017 13:47:17	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	3603	Bookcase	X							
4/28/2017 13:52:35	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	3702	Shelves	X							
4/28/2017 13:54:20	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	3311	Shelves	X							
4/28/2017 13:56:21	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	3311	Repair puppet theatre	X							
4/28/2017 13:57:21	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	3614	Cabinet	X							
4/28/2017 13:10:34	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	3625	Curtains needs to come down	X							
4/28/2017 13:12:10	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Media Storage	Stuffed animals	X							
4/28/2017 13:12:45	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	212	Cloth covers on book cases	X							
4/28/2017 13:13:05	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	3209	Cloth covering across shelves	X							
4/28/2017 13:14:48	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	3624	Pillow and hulk on on white board	X							
4/28/2017 13:17:35	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	3716	Curtains covering shelves	X							
4/28/2017 13:18:44	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	3624	Hallway pillow	X							
4/28/2017 13:23:37	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	715	Cloth. On shelves	X							

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4/28/2017 13:28:35	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	3633	Furniture 2 book shelves Raven fabric	X							
4/28/2017 13:28:52	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	3715	Rug	X							
4/28/2017 13:30:53	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Pillow and 3book shelves3634		X							
4/28/2017 13:35:21	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Music room and closet	Multiple stuff animals and clearance in the closet	X							
4/28/2017 13:38:54	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	602	Cloth on chairs	X							
4/28/2017 13:44:12	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	3605	Curtains	X							
4/28/2017 13:46:07	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	3604	Rug	X							
4/28/2017 13:49:26	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	3701	Quilt on the wall	X							
4/28/2017 13:55:58	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	3613	Pillows in rocker	X							
4/28/2017 13:58:02	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	3310	Red curtains	X							
4/28/2017 13:59:21	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	3614	Pillow	X							
4/28/2017 13:22:15	14. MATERIALS/CHEMICALS: Improperly stored or marked	Spanish Planning	Spray	X							
4/28/2017 13:50:38	14. MATERIALS/CHEMICALS: Improperly stored or marked	202	Fragrant sprays	X							

