IEQ SCHOOL DATA BASE									
School Name: Folly Quarter Middle Principal: Scott Conroy DATE: January 9, 2017									
IEQ Team Leader: Michele Do	yle-Wetzelberger	IEQ System Leader: Greg Maciulla							
LOOK-FORS	ROOM/LOCATION	COMMENTS	ADMIN	FACILITIES	WORK ORDER NUMBER of POTENTIAL IEQ	DATE ASSIGNED	COMPLETION DATE	30 DAY REVISIT	CLOSED
1. No unusual or offensive odors, or temperature discomfort	Health Ed CR, CR 1,7, 9, 10, 12, 15, 16, 17	Musty, unclean smell after extraction team visited Health Ed CR and CR 7; Rooms stuffy		HVAC	Unit off; HVAC called	12/2/16	12/2/16		
2. No Air Fresheners	NA								
3. No food, dirty lunch boxes, etc. left in room	Related Srvs, SE 1	Food for staff and for ALS students must be secured in sealed bins [Notice send to staff 1/23/17]	X				1/23/17		
4. Vents are clean and unobstructed	Several CR 16, Art	All objects must be removed from vents on classroom units. [Notice sent to staff 1/23/17]	x						
5. Temperature sensors are not blocked	Tchr Lounge	Laminator too close to temperature sensor [Laminator moved from sensor; signs posted]		ELECTRICAL	17831	1/17/17	1/18/17		
6. Area appears clean and dust free	Front offices; several CRs;	All decorative artificial plants must be removed; Drama 'shrubs' must be covered; mold stain on archery nets in gym and mold on grout in FACS kitchens; CRs on second level need dusting [Notice sent to staff 1/23/17]	x	FQMS Custodial: dusting; PLUMBING: FACS		11/7/16; 12/2/	11/7/16; 12/5/16; 1/23/17		
7. No signs of animal infestation	CR 7; Front Office	Dead wasps need to be removed from light fixtures; centipedes, silverfish		FQMS Custodial		12/2/16	12/6/16		
8. Ceiling tiles present; no broken, stained, or painted	Locker Rm laundry, FACs hallway, Health Rm, PR closet, Sci 4 closet, TL, AV, FACS hall restroom, CR 8 and 18	Tiles stained, damaged, ill fitting;		CARPENTRY; FQMS Custodial	17359	12/1/16; 1/11/	12/6/16; 1/13/17; some tile replacement pending		
9. Walls show no signs of water damage/mildew/ paint irregularities									

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10. No condensation or other evidence of humidity on ceilings, walls, doors, etc.	Band Rm; CR 7; Gym	Condensation in windows, frame, on exit door [Order for new window panes: 11/7/16]: Gymnasium mat to blacktop exit wet after rain		DOORS/HARD WARE	11206	11/7/16			
11. Limited use of non-issued HCPSS furniture and appliances	St Srvcs; Related Srvcs; Sci prep; CR 11, 19, 21, 14, Sem 3 PE office ; FACS CR8 and Sem 3	Personal applicances (coffeemakers, refrigerators, microwaves); sofa; deocrative lights and lamps; [Notice sent to staff 1/23/17] Bookcases not fastened to wall	X				1/23/17		
12. No excessive fabric materials, stuffed animals, beanbags, pillows, etc.	Rel Srvs, For Lang., PE office; Art closet	Rugs, stuffed animals, fabric around tables, clutter [Notice sent to staff 1/23/17]	X				1/23/17		
13. No structural or physical gaps around exit doors	CR14, Sci 5, Sci 2	Crack in closet of CR 14, crack in wall of Sci 5; gap around windows frames of Sci 2							
14. No improperly stored materials/chemicals	All CRs	All CRs in need of approved cleaning solutions w/ proper storage [Notice sent to staff 1/23/17]	Х	FQMS Custodial			1/23/17		
15. Floor coverings are level and secure (tile, carpets, wood board, etc.)	NA								
16. Barrier mats vacuumed well	NA								
17. Fish tanks are clean and located away from vents/thermostats	NA								
18. Waterproof barriers in place for plants and no standing water	NA								
19. Sinks and fountains drain quickly and work properly including absence of leaks									
	Health Room; FACS; Sci 2	Dripping, leaking faucet, leaking sinks		PLUMBING	10757	11/1/16	11/2/16		

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20. No standing water in sinks, fountains, on counter	NA								
21. Carpet dry nearby sinks, fountains	NA								
22. Soap and paper towels available	CR 12; Tchr Plan 3	Personal soap and hand sanitizers [Notice sent to staff 1/23/17]							
23. All electrical outlets secure, no frayed wires on equipment	NA								
24. All electrical cords secured and not extending across walkways	NA								
25. No extension cords used as permanent wiring	All CRs	Extension cords are taped to carpet; need powerstrips for all [Notice sent to staff 1/23/17]							
26. No electrical equipment near sinks or source of water	NA								
27. No exposed disconnected wires	NA								
ADJACENT SCHOOL GROUNDS									
LOOK-FORS	ROOM/LOCATION	COMMENTS	ADMIN	FACILITIES	COMMENTS/WOR K ORDER	ASSIGNED TO	COMPLETION DATE	30 DAY REVISIT	CLOSED
28. No litter									
29. No large insect populations (wasps, bees)									

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30. Awnings secure, no leaks										
31. Shrubbery not near vents or windows which can be opened										
32. Trees do not provide access to roof										
33. No broken windows										
34. Windows are closed										
35. Exterior doors are closed										
36. No pools of standing/stagnant water										
37. Exterior veneer intact										
38. Outside lights working and intact										
39. Gutters and downspouts clear/working										
40. No stains from roof on outside walls										
41. Bins from garbage and recycling clearly marked										
42. Hard surfaces (sidewalks, etc.) cleared of any turf application										
43. Proper maintenance of planted beds and other vegetation										

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44. Landscaping and turf look healthy and disease free									
COMMENTS:									