

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDER NUMBER	IEQ WORK ORDER NUMBER	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
12/19/2017 9:56:00	01A. ODOR: Unusual or offensive	Boys at 70	Place water in floor drains weekly		X			12/22/17	01/03/18		
12/19/2017 9:53:32	03. FOOD: Unsealed, left in room, dirty lunch boxes	70	Food not in container	X				12/22/17	12/22/17		
12/19/2017 10:04:30	03. FOOD: Unsealed, left in room, dirty lunch boxes	5b	Not in hard container	X				12/22/17	12/22/17		
12/19/2017 10:16:17	03. FOOD: Unsealed, left in room, dirty lunch boxes	4b	Not in hard container	X				12/22/17	12/22/17		
12/19/2017 10:25:54	03. FOOD: Unsealed, left in room, dirty lunch boxes	3b	Food not in hard container	X				12/22/17	12/22/17		
12/19/2017 10:32:12	03. FOOD: Unsealed, left in room, dirty lunch boxes	39	Not in hard container	X				12/22/17	12/22/17		
12/19/2017 10:34:50	03. FOOD: Unsealed, left in room, dirty lunch boxes	87	Food not in hard container	X				12/22/17	12/22/17		
12/19/2017 9:57:03	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Staff restroom at electrical room	Dusty		X			12/22/17	01/03/18		
12/19/2017 9:57:04	04: VENTS: Dirty, obstructed (Wall, Ceiling)	20	Ceiling vent		X			12/22/17	01/03/18		
12/19/2017 10:38:09	04: VENTS: Dirty, obstructed (Wall, Ceiling)	86	High Exhaust vents need to be cleaned		X			12/22/17	01/03/18		
12/19/2017 9:53:58	06: CLEANLINESS: Dust, trash	70	Dusty		X			12/22/17	01/03/18		
12/19/2017 10:03:45	06: CLEANLINESS: Dust, trash	38	Spider webs in closet		X			12/22/17	01/03/18		
12/19/2017 10:06:03	06: CLEANLINESS: Dust, trash	Pod 5	Floor dirty		X			12/22/17	01/03/18		
12/19/2017 10:07:04	06: CLEANLINESS: Dust, trash	5c	Dusty		X			12/22/17	01/03/18		
12/19/2017 10:10:07	06: CLEANLINESS: Dust, trash	36	Dusty, cobwebs in windows		X			12/22/17	01/03/18		
12/19/2017 10:11:33	06: CLEANLINESS: Dust, trash	Room between 4a and 4b	Dusty		X			12/22/17	01/03/18		
12/19/2017 10:17:56	06: CLEANLINESS: Dust, trash	35	Cobwebs in windows		X			12/22/17	01/03/18		
12/19/2017 10:20:18	06: CLEANLINESS: Dust, trash	3c	Dusty		X			12/22/17	01/03/18		
12/19/2017 10:23:35	06: CLEANLINESS: Dust, trash	33	Dust cobwebs in windows		X			12/22/17	01/03/18		
12/19/2017 10:23:45	06: CLEANLINESS: Dust, trash	58	Dust and webs on windows		X			12/22/17	01/03/18		
12/19/2017 10:24:15	06: CLEANLINESS: Dust, trash	58	Clutter on and around desk	X				12/22/17	12/22/17		
12/19/2017 10:26:33	06: CLEANLINESS: Dust, trash	56	Webs and dead bugs near windows		X			12/22/17	01/03/18		
12/19/2017 10:30:31	06: CLEANLINESS: Dust, trash	60	Boxes in electrical room		X			12/22/17	01/03/18		
12/19/2017 10:36:00	06: CLEANLINESS: Dust, trash	32	Cobwebs		X			12/22/17	01/03/18		

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12/19/2017 10:37:59	06: CLEANLINESS: Dust, trash	31	Dust		X			12/22/17	01/03/18		
12/19/2017 10:44:22	06: CLEANLINESS: Dust, trash	2c	Dust		X			12/22/17	01/03/18		
12/19/2017 10:45:05	06: CLEANLINESS: Dust, trash	Cafeteria	Surfaces dusty		X			12/22/17	01/03/18		
12/19/2017 10:45:36	06: CLEANLINESS: Dust, trash	2e	Dusty		X			12/22/17	01/03/18		
12/19/2017 10:45:45	06: CLEANLINESS: Dust, trash	65	Webs near windows		X			12/22/17	01/03/18		
12/19/2017 10:47:24	06: CLEANLINESS: Dust, trash	2d	Dusty		X			12/22/17	01/03/18		
12/19/2017 10:54:24	06: CLEANLINESS: Dust, trash	1e	Dust cobwebs		X			12/22/17	01/03/18		
12/19/2017 10:31:42	07: PESTS: Signs of infestation (fecal matter)	Door to courtyard	Bugs coming in			# 55208		01/03/18			
12/19/2017 10:03:37	08: CEILING TILES: Stained, broken, holes, painted	21	Stain on half tile, exterior wall above window near fire light			# 55209		01/03/18			
12/19/2017 10:04:32	08: CEILING TILES: Stained, broken, holes, painted	38	Cracked ceiling tile		X			12/22/17	01/03/18		
12/19/2017 10:17:05	08: CEILING TILES: Stained, broken, holes, painted	50	Cracked ceiling tile		X			12/22/17	01/03/18		
12/19/2017 10:18:57	08: CEILING TILES: Stained, broken, holes, painted	47	Cracked ceiling tile		X			12/22/17	01/03/18		
12/19/2017 10:20:52	08: CEILING TILES: Stained, broken, holes, painted	Outside 35	Check speaker tile in hallway, not sure if damaged			# 55214		01/03/18	01/03/18		
12/19/2017 10:21:54	08: CEILING TILES: Stained, broken, holes, painted	47	Cracked ceiling tiles		X			12/22/17	01/03/18		
12/19/2017 10:25:33	08: CEILING TILES: Stained, broken, holes, painted	56	Two cracked tiles		X			12/22/17	01/03/18		
12/19/2017 10:25:49	08: CEILING TILES: Stained, broken, holes, painted	23	Stain on full tile in corner near computer station		X			12/22/17	01/03/18		
12/19/2017 10:27:01	08: CEILING TILES: Stained, broken, holes, painted	23	Stained on half tile above sink			# 55215		01/03/18			
12/19/2017 10:29:44	08: CEILING TILES: Stained, broken, holes, painted	3b	2 - Stain cut tile- hvac (replaced tile several times) on going		X			12/22/17	01/03/18		
12/19/2017 10:38:49	08: CEILING TILES: Stained, broken, holes, painted	72	Dirty tiles near vents			# 55218		01/03/18			
12/19/2017 10:41:42	08: CEILING TILES: Stained, broken, holes, painted	2nd grade boys bathroom	Stain on half tile near right sink		X			12/22/17	01/03/18		
12/19/2017 10:43:41	08: CEILING TILES: Stained, broken, holes, painted	76			X			12/22/17	01/03/18		
12/19/2017 10:45:22	08: CEILING TILES: Stained, broken, holes, painted	65			X			12/22/17	01/03/18		

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12/19/2017 10:51:00	08: CEILING TILES: Stained, broken, holes, painted	3rd girls bathroom	Stain around vent half tile		X			12/22/17	01/03/18		
12/19/2017 10:52:15	08: CEILING TILES: Stained, broken, holes, painted	1a	Cracked ceiling tile full		X			12/22/17	01/03/18		
12/19/2017 10:53:07	08: CEILING TILES: Stained, broken, holes, painted	1c	Dust		X			12/22/17	01/03/18		
12/19/2017 10:00:45	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	Hallway outside of 28	Rust on ceiling			# 55147		01/03/18	01/03/18		
12/19/2017 10:02:21	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	21	Discoloration on brick wall surface between Windows near fire light			Will be addressed during summer 2018.		11/02/17			
12/19/2017 10:02:32	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	Bathroom in 38	Water damage on ceiling tile & vent			# 55154		01/03/18			
12/19/2017 10:00:25	10. CONDENSATION: Evidence of humidity (ceilings, walls, doors, windows)	21	Stain on full ceiling tile near wall with clock and alphabet		X			12/22/17	01/03/18		
12/19/2017 10:22:05	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	3b	Carpet not approved hcpss	X				12/22/17	12/22/17		
12/19/2017 10:23:28	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	3b	Chair- need plan	X				12/22/17	12/22/17		
12/19/2017 10:24:26	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	3d	Chair- need plan to keep clean	X				12/22/17	12/22/17		
12/19/2017 10:30:37	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	3b	Stand light- potential fire hazard	X				12/22/17	12/22/17		
12/19/2017 10:34:46	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	74	Lamps	X				12/22/17	12/22/17		
12/19/2017 10:44:15	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	76	Rocking chair	X				12/22/17	12/22/17		
12/19/2017 10:02:50	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Between 5a and 5c	Cloth- plan to keep clean	X				12/22/17	12/22/17		
12/19/2017 10:03:15	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	38	Wall art & foam finger	X				12/22/17	12/22/17		
12/19/2017 10:03:47	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	5b	Need plan to keep clean	X				12/22/17	12/22/17		

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12/19/2017 10:05:45	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	40	Decorations hanging from ceiling	X				12/22/17	12/22/17		
12/19/2017 10:09:08	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Resource room 2	Need plan	X				12/22/17	12/22/17		
12/19/2017 10:13:30	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	4e	Curtains- need plan	X				12/22/17	12/22/17		
12/19/2017 10:16:19	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	53	Fabric towels on wall	X				12/22/17	12/22/17		
12/19/2017 10:19:55	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	3c	Need plan	X				12/22/17	12/22/17		
12/19/2017 10:22:46	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	3d	Curtains- need plan	X				12/22/17	12/22/17		
12/19/2017 10:26:06	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	56	Stuffed animals and cushion	X				12/22/17	12/22/17		
12/19/2017 10:28:01	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	60	Table cloth on table	X				12/22/17	12/22/17		
12/19/2017 10:33:17	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	64		X				12/22/17	12/22/17		
12/19/2017 10:37:57	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	73		X				12/22/17	12/22/17		
12/19/2017 10:39:49	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	71		X				12/22/17	12/22/17		
12/19/2017 10:41:48	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	69		X				12/22/17	12/22/17		

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12/19/2017 10:44:31	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	76		X				12/22/17	12/22/17		
12/19/2017 10:40:27	13. AIR GAPS: Structural or physical gaps around exit doors	71				# 55158		01/03/18			
12/19/2017 9:52:47	14. MATERIALS/CHEMICALS: Improperly stored or marked	A27	Lysol spray	X				12/22/17	12/22/17		
12/19/2017 9:56:09	14. MATERIALS/CHEMICALS: Improperly stored or marked	Bathroom in front office	Lysol sprays	X				12/22/17	12/22/17		
12/19/2017 10:10:47	14. MATERIALS/CHEMICALS: Improperly stored or marked	4a	Febreze	X				12/22/17	12/22/17		
12/19/2017 10:06:39	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	40	No hot water			# 55162		01/03/18			
12/19/2017 10:07:17	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	40	Backboard near sink is loose		X			12/22/17	01/03/18		
12/19/2017 10:37:38	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	74	Backboard near sink		X			12/22/17	01/03/18		
12/19/2017 10:21:31	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	47		X				12/22/17	12/22/17		
12/19/2017 10:32:54	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	64		X				12/22/17	12/22/17		
12/19/2017 10:42:46	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	75		X				12/22/17	12/22/17		
12/19/2017 9:59:07	26. ELECTRICAL EQUIPMENT: Near sinks or source of water	12	Coffee maker next to sink in staff lounge	X				12/22/17	12/22/17		
12/19/2017 10:16:12	33. WINDOWS: Broken	36	Interior bottom Screen on far right window broken			# 55167		01/03/18			
12/19/2017 9:54:36	34. WINDOWS: Open	19	Cobwebs in windows		X			12/22/17	01/03/18		
12/19/2017 10:37:09	37. EXTERIOR VENEER: Exterior wall damaged	73	Gap at base of exterior wall			# 55176		01/03/18			

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12/19/2017 10:35:40	40. EXTERIOR WALL STAINS: Dark stains from roof or scuppers on outside walls	74				# 55200		01/03/18			
12/19/2017 10:04:51		21	Room has a lot of clutter	X				12/22/17	12/22/17		
12/19/2017 10:19:47		35	Items hanging from ceiling	X				12/22/17	12/22/17		
12/19/2017 10:22:53		33	Trim near sink loose			# 55207		01/03/18			
12/19/2017 10:57:32		77	Room hot			# 55208		01/03/18			