IEQ SCHOOL DATA BASE

School Name: Dayton Oaks Elementary School Principal: Carol DeBord DATE: December 20, 2016

IEQ Team Leader: Heather Tracy IEQ System Leader: Greg Maciulla

LOOK-FORS	ROOM/LOCATION	COMMENTS	ADMIN	FACILITIES	WORK ORDER NUMBER of POTENTIAL IEQ	DATE ASSIGNED	COMPLETION DATE	30 DAY REVISIT	CLOSED
No unusual or offensive odors, or temperature discomfort	Mini Aud, C22, D13, D11	Rooms are hot		Х	15770	12/21/16	1/18/17		
2. No Air Fresheners	C37, D16, D20	Unplugged, in cabinet Spray freshner in cabinet	х						
3. No food, dirty lunch boxes, etc. left in room	D19, C16, D02, C13, A94, B57, B20, B25, B24, B41, B30, B29, A67, C35	Food is not in airtight containers	x						
4. Vents are clean and unobstructed	B40, D14, D19, D20, Stairwell 3, D05, D35, B05, B06, B07, B10, 1st gr. ELA, B20, B19, B24, comp. lab noisy, 5th gr. Boys br. D16, gym,	vents need dusted or opened		x	20366	2/7/17			
5. Temperature sensors are not blocked									
6. Area appears clean and dust free	Mini Aud, D12, C22, C13, B35, B09	dust on panels in mini-aud, dust on sills, C22Hallway dust, dust vending machines, dust behind grey bookshelves, dust by flag in B35 and B09	x						
7. No signs of animal infestation		remove all snap traps in school	x						
8. Ceiling tiles present; no broken, stained, or painted	D5, D4, D2, C23, C23, C13, C18 D25, D30, A90, B02, B04, B06, B08, A94, B17, B09, B59 B57, B20, B41, B44, B30, B24, A70, A67, B50, A66	stained tile or tile needs snapped into place or readjusted, broken light cover	x						
9. Walls show no signs of water damage/mildew/ paint irregularities									
10. No condensation or other evidence of humidity on ceilings, walls, doors, etc.		Bleed thru on cement wall, Activity room		х	20472	2/8/17			
11. Limited use of non-issued HCPSS furniture and appliances	C26, C13 A90, C28, D32, C08, C11, D18, C20, 3rd gr ELA	APPLIANCES, lamps	x						
12. No excessive fabric materials, stuffed animals, beanbags, pillows, etc.	A90, B35, B04, A93, B08, A94, B59, B62, B57, 1st gr. ELA, B20, B27, B24, B25, B41, 2nd gr. ELA, B29, B30, B56, B44, B53, A70, A67, C26, C31, D32, D16, D34, D35, D13, D08, D07, D04, D03, D02, C09, C22, D18C 13, C20, A44, A59, C13, C18, C26, C28, C31, D20	Stuffed animals around Media/bean bags, chair cushion, seat pillows / Rugs, cushions, chairs, bean bags & stuffed animals.	x						
13. No structural or physical gaps around exit doors									
14. No improperly stored materials/chemicals	D12, B03, A93, B06, 1st ELA, B44, B29, B53, B67	Gue gone, windex, lysol, soaps	х						

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LOOK-FORS	ROOM/LOCATION	COMMENTS	ADMIN	FACILITIES	WORK ORDER NUMBER of POTENTIAL IEQ	DATE ASSIGNED	COMPLETION DATE	30 DAY REVISIT	CLOSED
15. Floor coverings are level and secure (tile, carpets, wood board, etc.)	main hallway	tiles cracking		х	20471	2/8/17			
16. Barrier mats vacuumed well									
17. Fish tanks are clean and located away from vents/thermostats									
18. Waterproof barriers in place for plants and no standing water	C31	No tray under plant	х						
including absence of leaks	D11, D16	sink leak		х	17652	1/13/17	1/14/17		
20. No standing water in sinks, fountains, on counter									
21. Carpet dry nearby sinks, fountains									
22. Soap and paper towels available	multiple rooms		х						
23. All electrical outlets secure, no frayed wires on equipment									
24. All electrical cords secured and not extending across walkways	multiple rooms		х						
25. No extension cords used as permanent wiring									
26. No electrical equipment near sinks or source of water									
27. No exposed disconnected wires		Updated cord protectors will be ordered as soon as they are available							
ADJACENT SCHOOL GROUNDS									
LOOK-FORS	ROOM/LOCATION	COMMENTS	ADMIN	FACILITIES	COMMENTS/ WORK ORDER	ASSIGNED TO	COMPLETION DATE	30 DAY REVISIT	CLOSED
28. No litter									
29. No large insect populations (wasps, bees)									
30. Awnings secure, no leaks									
31. Shrubbery not near vents or windows which can be opened									
32. Trees do not provide access to roof									
33. No broken windows									
34. Windows are closed									

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35. Exterior doors are closed										
36. No pools of standing/stagnant water										
37. Exterior veneer intact										
38. Outside lights working and intact										
39. Gutters and downspouts clear/working										
40. No stains from roof on outside walls										
41. Bins from garbage and recycling clearly marked										
42. Hard surfaces (sidewalks, etc.) cleared of any turf application										
43. Proper maintenance of planted beds and other vegetation										
44. Landscaping and turf look healthy and disease free										
COMMENTS:		•	•							