

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDER NUMBER	IEQ WORK ORDER NUMBER	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
11/16/2017 11:21	01B. TEMPERATURE: Uncomfortable	190	In the spring and in the fall very hot in the room and the winter time it is very cold. Teacher has filed ieQ form and they say they didn't have time to investigate. The temp. Guy has come and fixed for a bit and it goes right back to the same problem. At that moment it was cold 66 degrees. Also rodents have been seen. Hattie took care of it because she is wonderful! Mouse dropping have been found in the cabinet under the sink Teacher goes home with with stiff neck and shoulders due to cold.				X- HVAC 52568				
11/16/2017 11:11	02. AIR FRESHENERS	142	Febreze in closet	X							
11/16/2017 11:01	03. FOOD: Unsealed, left in room, dirty lunch boxes	125	Food in cabinets not in containers	X							
11/16/2017 11:11	03. FOOD: Unsealed, left in room, dirty lunch boxes	131	Food not in containers	X							
11/16/2017 10:51	04: VENTS: Dirty, obstructed (Wall, Ceiling)	177	Vacuum ceiling vent		X						
11/16/2017 11:01	04: VENTS: Dirty, obstructed (Wall, Ceiling)	143	Need to move fle cabinet and give 2 feet clearance for wall vent	X							
11/16/2017 11:11	04: VENTS: Dirty, obstructed (Wall, Ceiling)	140	2 foot clearance in front of wall vent	X							
11/16/2017 11:11	04: VENTS: Dirty, obstructed (Wall, Ceiling)	139	2 foot clearance in front of wall vent	X							
11/16/2017 10:41	06: CLEANLINESS: Dust, trash	155	Dust on top of book shelves		X						
11/16/2017 11:21	06: CLEANLINESS: Dust, trash	132	Dusty		X						
11/16/2017 11:11	07: PESTS: Signs of infestation (fecal matter)	184	In the far left corner of the lunch line room, there was some rodent's fecal matter		X						
11/16/2017 10:51	08: CEILING TILES: Stained, broken, holes, painted	178- girls restroom	Reset tile		X						
11/16/2017 10:51	08: CEILING TILES: Stained, broken, holes, painted	124	Hole in a full tile		X						
11/16/2017 11:11	08: CEILING TILES: Stained, broken, holes, painted	146	Reset tiles		X						
11/16/2017 11:21	08: CEILING TILES: Stained, broken, holes, painted	196	2 cut missing small tiles			X- 52530					

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11/16/2017 11:2	08. CEILING TILES: Stained, broken, holes, painted	195	Tile with sprinkler stained			X- 52531					
11/16/2017 11:4	08. CEILING TILES: Stained, broken, holes, painted	136	Reset tile		X						
11/16/2017 11:0	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	185	Water dripping from big machine and going into a drain that is not covered			X- 52532					
11/16/2017 11:2	10. CONDENSATION: Evidence of humidity (ceilings, walls, doors, windows)	196	By Windows and door				X- 52560				
11/16/2017 10:4	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	181	Pillows- need plan	X							
11/16/2017 11:0	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	171	Cloth cushion- plan	X							
11/16/2017 11:0	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	125	Rug not lakeshore	X							
11/16/2017 11:0	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	129	A lot of fabric on Windows and walls	X							
11/16/2017 11:1	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	140	Bean bag - plan	X							
11/16/2017 11:2	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	137	Silk/ plastic flowers	X							
11/16/2017 10:5	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place	102		X							
11/16/2017 11:0	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place	186		X							

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11/16/2017 10:44	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	Reception			X						
11/16/2017 10:54	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	Cafeteria	Electric outlet near fridge not completely covered			X- 52542					
11/16/2017 11:44	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	120			X						
11/16/2017 10:44	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	Reception			X						
11/16/2017 10:54	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	125	Needs floor cover		X						
11/16/2017 11:14	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	140			X						
11/16/2017 10:54	28. LITTER	Cafeteria	Between red cabinet and fridge stuffed with bags, boxes	X							
11/16/2017 11:24	28. LITTER	191	A big number of boxes are on the floor in the closet. Storage shelving so or cabinet would be great	X							
11/16/2017 11:34	28. LITTER	116	A LOT of boxes, crates between shelving and closet. Too Much stuff! Room is not being vacuumed regularly.	X							
11/16/2017 11:14	33. WINDOWS: Broken	132	Door window still shattered			X- 52459					
11/16/2017 10:54		Custodial closet at classroom 171	Reset ceiling tee and tile		X						
11/16/2017 11:20		134	Balloons will set off alarm	X							