		Room Number or				FACILITIES WORK ORDER	IEQ WORK ORDER				
Timestamp	Observation:	Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	NUMBER	NUMBER	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
2/28/2018 11:17:07	01B. TEMPERATURE: Uncomfortable	70	Room is very warm			64004		03/16/18	3/26/18		
	04: VENTS: Dirty,	-									
2/28/2018 12:26:55	obstructed (Wall, Ceiling)	Portable 159	1 rusty diffuser			64006		03/16/18	03/16/18		
	37		Diffusers are all rusty								
	04: VENTS: Dirty,		and stained and mildew spotting. Have Buildings								
	obstructed (Wall,		services replace and								
2/28/2018 12:40:04	07	Portable 155	check hvac settings			64012		03/16/18	03/16/18		
	04: VENTS: Dirty, obstructed (Wall,										
2/28/2018 11:28:30	Ceiling)	73	Dusty moisture spotting		х			03/15/18	03/16/18		
			Mildew and staining have building services								
	04: VENTS: Dirty,		replace and and check								
2/28/2018 12:35:12	obstructed (Wall, Ceiling)	Portable 110	hvac settting Q			64012		03/16/18	03/16/18		
	04: VENTS: Dirty,										
2/28/2018 11:50:13	obstructed (Wall, Ceiling)	Media	Wall mounted hvac clean blower wheels			64015		03/16/18	03/16/18		
	06: CLEANLINESS:										
2/28/2018 11:54:40		Staff work area	Clean above cabinets		х			03/15/18	03/16/18		
2/28/2018 11:29:41	06: CLEANLINESS: Dust, trash	73	Cubbies dusty		x			03/15/18	03/16/18		
	06: CLEANLINESS:										
2/28/2018 11:42:37	· ·	Media office	Dust in air vents		х			03/15/18	03/16/18		
2/28/2018 10:48:50	06: CLEANLINESS: Dust, trash	57	Dust on shelves		x			03/15/18	03/16/18		
2/28/2018 11:33:40	06: CLEANLINESS: Dust, trash	75	Dusty above cabinets that are above cubbies		x			03/15/18	03/16/18		
2/28/2018 11:40:04	06: CLEANLINESS: Dust, trash	Media classroom	Dusty file cabinets and above regular cabinets		×			03/15/18	03/16/18		
	06: CLEANLINESS:		Dusty shelves								
2/28/2018 11:41:20		Media	throughout entire media		х			03/15/18	03/16/18		
2/28/2018 11:31:54	06: CLEANLINESS: Dust, trash	74	File cabinet very dusty		x			03/15/18	03/16/18		
	08: CEILING TILES:		, ,								
2/28/2018 11:39:01	Stained, broken, holes, painted	Media classroom	Ceiling tile above curtain track			64023		3/16/18	3/23/18		
	08: CEILING TILES:					5 7020		5, 15, 10	5.25/10		
2/28/2018 11:58:29	Stained, broken, holes, painted	PR room	Ceiling tile discolored			64023		3/16/18	3/23/18		
2/20/2010 11:30:29	08: CEILING TILES:	11(100111	Soming the discolored			04023		5/15/10	5,25,10		
2/20/2010 11:40:20	Stained, broken, holes,	Modia closet	Coiling tile stained			64023		3/16/18	3/23/18		
2/28/2018 11:48:38	painted 08: CEILING TILES:	Media closet	Ceiling tile stained			64023		3/10/18	3/23/18		
0/00/0040 44 00 10	Stained, broken, holes,	00 16 1 1 1 1 1	Ceiling tile stained					0/46/46	0/62/10		
2/28/2018 11:09:43	08: CEILING TILES:	66 Kindergarten	above cubbies			64023		3/16/18	3/23/18		
	Stained, broken, holes,		Ceiling tiles broken								
2/28/2018 11:18:58	•	68	marked with red pins			64023		3/16/18	3/23/18		
	08: CEILING TILES: Stained, broken, holes,		Ceiling tiles showing leak marks . They are								
2/28/2018 10:59:55	'	61 Kindergarten	marked by red pins.			64023		3/16/18	3/23/18		<u> </u>
	08: CEILING TILES: Stained, broken, holes,		Crack in ceiling tile								
2/28/2018 10:51:22		57	bathroom			64023		3/16/18	3/23/18		

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- mootamp	08: CEILING TILES:										
0/00/0040 44 0= 00	Stained, broken, holes,		Cracked ceiling tile					0,40,40	0,00,40		
2/28/2018 11:27:36	· · · · · · · · · · · · · · · · · · ·	73	above bulletin board			64023		3/16/18	3/23/18		
	08: CEILING TILES: Stained, broken, holes,										
2/28/2018 12:33:32		Portable 110	Stained			64023		3/16/18	3/23/18		
	08: CEILING TILES:										
2/28/2018 11:05:51	Stained, broken, holes, painted	Hallway outside of 61	Water stain			64023		3/16/18	3/23/18		
2/20/2010 11.05.51	09. WATER DAMAGE:	Hallway outside of 61	water stain			64023		3/10/10	3/23/16		
	Spotting, mildew, paint										
0/00/0040 44 50 40	irregularities (ceilings,	00	Under sink - potential for			0.4004		004040	0.4/00/40		
2/28/2018 11:53:46	walls, doors, windows)	89	mold			64091		03/19/18	04/03/18		
	09. WATER DAMAGE: Spotting, mildew, paint										
	irregularities (ceilings,										
2/28/2018 10:53:52	, , ,	64	Water stains under sink			64093		03/19/18	04/03/18		
	10. CONDENSATION: Evidence of humidity		Ceiling tile grid rusty likely associated with								
	(ceilings, walls, doors,		kiln use seen in other								
2/28/2018 12:10:42	· '	Art kiln room	schools			64095		03/19/18	04/03/18		
	11. NON-ISSUED										
2/28/2018 11:46:14	HCPSS FURNITURE AND APPLIANCES	Media	Fan on window sil	x				02/28/18	3/23/18		
	11. NON-ISSUED										
	HCPSS FURNITURE										
2/28/2018 11:17:57	AND APPLIANCES	70	Fan present	х				02/28/18	3/23/18		
	11. NON-ISSUED HCPSS FURNITURE										
2/28/2018 12:11:20	AND APPLIANCES	109	Frig in closet	x				02/28/18	3/23/18		
	11. NON-ISSUED										
2/20/2010 12:02:11	HCPSS FURNITURE AND APPLIANCES	Pe office	Fria miere weter eeeler					02/28/18	3/23/18		
2/20/2010 12.02.11	11. NON-ISSUED	Pe office	Frig micro water cooler	X				02/26/16	3/23/16		
	HCPSS FURNITURE										
2/28/2018 12:08:27		Pe office	Frig micro water cooler	x				02/28/18	3/23/18		
	11. NON-ISSUED										
2/28/2018 11:44:26	HCPSS FURNITURE AND APPLIANCES	Media	Refridgerator	x				02/28/18	3/23/18		
2/20/2010 1111120	11. NON-ISSUED	modia	r to magorator	^				02/20/10	5,25,15		
	HCPSS FURNITURE		Refrigerator in								
2/28/2018 10:49:30	AND APPLIANCES	57	classroom	х				02/28/18	3/23/18		
	12. FABRIC MATERIALS: Stuffed										
	animals, beanbags,										
0/00/0040 44 00 45	pillows, blankets, rugs,	00	December of the Co					00/00/40	0/00/40		
2/28/2018 11:02:45	etc. 12. FABRIC	28	Bean bag chair	X				02/28/18	3/23/18		
	MATERIALS: Stuffed										
	animals, beanbags,										
2/28/2018 11:43:38	pillows, blankets, rugs,	10	Chairs	x				02/28/18	3/23/18		
2/20/2010 11.43.30	12. FABRIC	10	Onano	1				02/20/10	3/23/16		
	MATERIALS: Stuffed										
	animals, beanbags,		Eabric flood aboir and								
2/28/2018 11:34:26	pillows, blankets, rugs, etc.	75	Fabric flood chair and stuffed animals	x				02/28/18	3/23/18		
			1		ı	1	l .		5.25.10		

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	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs,										
2/28/2018 11:32:26	etc.	74	Pillows in storage	x				02/28/18	3/23/18		
2/28/2018 12:03:44	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	88	Small rug, 2 pillows					02/28/18	3/23/18		
2/28/2018 11:35:36	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	03b						02/28/18	3/23/18		
	14.										
2/28/2018 12:06:14		108 art	Ajax under sink					02/28/18	3/23/18		
0/00/0040 44 00 05	14. MATERIALS/CHEMICA LS: Improperly stored or	40						00/00/40	0/00/40		
2/28/2018 11:28:25		19	Chlorox under sink					02/28/18	3/23/18		\vdash
0/00/0040 44 04 04	14. MATERIALS/CHEMICA LS: Improperly stored or	00	Estado					00/00/40	0/00/40		
2/28/2018 11:04:24		28	Febreze					02/28/18	3/23/18		
	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in										
2/28/2018 11:14:26	+'	36	Artificial flowers					02/28/18	3/23/18		
	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in										
2/28/2018 11:34:20	'	6	For instructional purpose					02/28/18	3/23/18		
2/28/2018 10:54:18	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place	115						02/28/18	3/23/18		
	19. SINKS AND FOUNTAINS: Drain slowly, work improperly,										
2/28/2018 10:55:17		57	Faucet is leaking			63998		3/16/18	3/23/18		
2/28/2018 11:25:51	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	13	No problem, just less lighting than other classrooms, AND 1 light bulb missing.		x			3/15/18	3/22/18		
0/00/0040 44 17 00	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not	Mark	Cords not secured in					045	0/02/12		
2/28/2018 11:45:22		Media	walkways		Х			3/15/18	3/22/18		
2/28/2018 11:03:11	26. ELECTRICAL EQUIPMENT: Near sinks or source of water	61	Fan in classroom	x							
2/28/2018 11:05:23	31. VENTS/WINDOWS: Blocked, shrubbery near vents or windows which binder operation	61	Blinds are not working in the Windows. Not ieq								
-	34. WINDOWS: Open	9	ule Williaows. Not led					+			
2/20/2010 11.45:23	от. vviivuoovva. Open	9									

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2/28/2018 12:30:42	35. EXTERIOR DOORS: Not closed	Portable 110	Back door wood window frame rotting	x		64106		3/19/18			
2/28/2018 11:02:02	37. EXTERIOR VENEER: Exterior wall damaged	61 Kindergarten	Exterior CMU wall has stepping			64991		3/28/18			
2/28/2018 11:35:04	37. EXTERIOR VENEER: Exterior wall damaged	75	Exterior wall has stepping			64991		3/28/18			
2/28/2018 11:25:41	37. EXTERIOR VENEER: Exterior wall damaged	72	Wall is split above above back wall			64991		3/28/18			
2/28/2018 11:15:03		69	3 ceiling tiles with water stain they are marked with a red pin			64023		03/16/18	3/23/18		
2/28/2018 11:20:38		76	Ceiling tile stained in storage			64023		03/16/18	3/23/18		
2/28/2018 12:11:06		PE office	Microwave	x				2/28/18	03/23/18		
2/28/2018 11:21:06		Utility sink attached to room 14 greenhouse	No hot water from sink, stuffed animal	х		64689		3/26/18	3/27/18		
2/28/2018 10:55:31		115	Outside exit landscaping nerds weeds, shrubs removed.			64098		3/19/18	3/28/18		
2/28/2018 11:03:39		28	Possible mold under sink.								
2/28/2018 10:52:17		Music storage room	Spider web		х			3/15/18	3/16/19		
			Weatherstripping at center poll needs to be reattached and some								
2/28/2018 11:08:25		4th/5th grade stairwell	cobwebs.		х			3/15/18	3/16/18		