		IEQ SCHOOL DATA BASE							
School Name: Rockbur	n Elementary School	Principal: Lauren Bauer	DATE	: December 1	1, 2016				
IEQ Team Leader: Leslie Bric	kner	IEQ System Leader: Greg Maciulla							
LOOK-FORS	ROOM/LOCATION	COMMENTS	ADMIN FACILITIES WORK ORDER NUMBER of POTENTIAL IEQ		DATE COMPLETION DATE		30 DAY REVISIT	CLOSED	
No unusual or offensive odors, or temperature discomfort	gym	Too cold on walk through day		√	15171	12/21/16	12/21/16		
2. No Air Fresheners									
3. No food, dirty lunch boxes, etc. left in room	0020, 0096, 0019, 0018, 0023, 0027, Media Center	Place all food items in plastic containers (even those that have their own boxes such as cerealand raisins.)	√			12/23/16			
4. Vents are clean and unobstructed	0044 (boy's bathroom), 0018 (closet), 0019, 0025 (hallway), 0023,0024,0027, 0344, 0096, boiler room, cafeteria, cafeteria closet, kitchen, cafeteria, stage, restrooms, staff lounge, media center, McKenna, pod 4 closet, CA Office, 0169, custidial storage closet	Clean vents and move furniture and other items to clear vents.	√			12/21/16			
5. Temperature sensors are not blocked									
6. Area appears clean and dust free	0250, 0144 (blue wall), 0096, kitchen, cafeteria, stage, staff lounge, media center, restrooms by café, 0266, 0306, 0307, 0271, 0074, kitchen	Rooms need additional dusting, especially in places that are not eye level.	√			12/21/16			
7. No signs of animal infestation									
8. Ceiling tiles present; no broken, stained, or painted	0051, 0250, 0150, 0044, 0344, 0144, 0450, 0048, 0024, MINC Hallway, 0027, OT Room, Media Center, 0253,	Media center stain, by sprinkler and in storage room, check for bowed light covers in classrooms	√	√	14303	12/8/16			
9. Walls show no signs of water damage/mildew/ paint irregularities	0350, 0450,0024	Check high ceiling in Waksmunski (more visible from outside Robbins), outside column in Gainey		√	13818, 15858	12/5/16 12/21/16			

IEQ SCHOOL DATA BASE								
School Name: Rockbur	n Elementary School	Principal: Lauren Bauer	DATE	: December 1	1, 2016			
IEQ Team Leader: Leslie Bric	kner	IEQ System Leader: Greg Maciulla						
10. No condensation or other evidence of humidity on ceilings, walls, doors, etc.								
11. Limited use of non-issued HCPSS furniture and appliances	0450, 0350, 0250, 0150, 0148, 0169, staff lounge, 2126 0095, 0094, 0371, 0471, 2124	Remove personal furniture, lamps,refrigerators, toasters, heaters and fans	√			12/23/16		
12. No excessive fabric materials, stuffed animals, beanbags, pillows, etc.	0450, 0350, 0250, 0150, 0051, 0444, 0096, 0144, 0019, 0018, 0023, 0027, 0024, 0015, 106, 0008, 0009, 2117, 2100, 0307, 0153, 0253, 0054, 0353, 0453, 0471, 0074	Remove personal stuffed animals, pillows, non-vinyl bean bags, rugs	√			12/23/16		
13. No structural or physical gaps around exit doors	1st Grade Exit Door, 0344	Add weather strips around exit doors		√	15852	12/21/16	1/3/17	
14. No improperly stored materials/chemicals	0450, 0350, 0051, 0150, 0024, 0008, 0009, 2117, 0253, 0453	Remove GooGone, cleaners, nail polish remover, spray paints	√			12/23/16		
15. Floor coverings are level and secure (tile, carpets, wood board, etc.)	RECC Room	Replace tile in kitchen area		√	16474	12/21/16		
16. Barrier mats vacuumed well								
17. Fish tanks are clean and located away from vents/thermostats								
18. Waterproof barriers in place for plants and no standing water								
19. Sinks and fountains drain quickly and work properly including absence of leaks								

		IEQ SC	HOOL DATA BASE							
School Name: Rockbur	rn Elementary School	Principal: Laur	en Bauer	DATE	: December 14	1, 2016				
IEQ Team Leader: Leslie Bric	kner	IEQ System	Leader: Greg Maciulla	1				<u> </u>		
20. No standing water in sinks, fountains, on counter										
21. Carpet dry nearby sinks, fountains										
22. Soap and paper towels available										
23. All electrical outlets secure, no frayed wires on equipment										
24. All electrical cords secured and not extending across walkways	0150,0020	Need yellow cord protec	tors, check with all staff	√						
25. No extension cords used as permanent wiring										
26. No electrical equipment near sinks or source of water										
27. No exposed disconnected wires										
ADJACENT SCHOOL GR	ROUNDS									
LOOK-FORS	ROOM/LOCATION	COMM	ENTS	ADMIN	FACILITIES	COMMENTS/W ORK ORDER	ASSIGNED TO	COMPLETION DATE	30 DAY REVISIT	CLOSED
28. No litter										
29. No large insect populations (wasps, bees)										

		I	EQ SCHOOL DATA BASE								
School Name: Rockburn	n Elementary School	Principal:	Lauren Bauer		DATE:	December 14	, 2016				
IEQ Team Leader: Leslie Brick	EQ Team Leader: Leslie Brickner IEQ System Leader: Greg Maciulla										
30. Awnings secure, no leaks											
31. Shrubbery not near vents or windows which can be opened											
32. Trees do not provide access to roof											
33. No broken windows											
34. Windows are closed											
35. Exterior doors are closed											
36. No pools of standing/stagnant water											
37. Exterior veneer intact											
38. Outside lights working and intact											
39. Gutters and downspouts clear/working											
40. No stains from roof on outside walls											
41. Bins from garbage and recycling clearly marked											
42. Hard surfaces (sidewalks, etc.) cleared of any turf application											
43. Proper maintenance of planted beds and other vegetation											

	IEQ SCHOOL DATA BASE				
School Name: Rockburn Elementary School	Principal: Lauren Bauer	DATE: Decem	per 14, 2016		
IEQ Team Leader: Leslie Brickner	IEQ System Leader: Greg Maciulla				
44. Landscaping and turf look healthy and disease free					
	COMMENTS:				