

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDER NUMBER	IEQ WORK ORDER NUMBER	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
10/12/2017 8:46:04	01A. ODOR: Unusual or offensive	215	Storage girls bathroom - dead mouse		x				10/12/17		
10/12/2017 8:32:11	02. AIR FRESHENERS	Kitchen restroom	Glade spray	x							
10/12/2017 8:28:20	03. FOOD: Unsealed, left in room, dirty lunch boxes	Stage- rec and parks	Food not in hard container	x							
10/12/2017 8:31:14	03. FOOD: Unsealed, left in room, dirty lunch boxes	Kitchen office	Food placed in Hard container	x							
10/12/2017 8:58:21	03. FOOD: Unsealed, left in room, dirty lunch boxes	121	Food not in hard container	x							
10/12/2017 8:30:36	08: CEILING TILES: Stained, broken, holes, painted	124	Storage closet		x						
10/12/2017 8:33:53	08: CEILING TILES: Stained, broken, holes, painted	Hallway	Across from room 119		x						
10/12/2017 8:35:05	08: CEILING TILES: Stained, broken, holes, painted	123			x						
10/12/2017 8:36:09	08: CEILING TILES: Stained, broken, holes, painted	210	With sprinkler over laminator		x						
10/12/2017 8:37:32	08: CEILING TILES: Stained, broken, holes, painted	132	2tiles next to each other		x						
10/12/2017 8:38:37	08: CEILING TILES: Stained, broken, holes, painted	133	By circulation desk		x						
10/12/2017 8:48:15	08: CEILING TILES: Stained, broken, holes, painted	109	Two stained cut tiles		x						
10/12/2017 8:52:48	08: CEILING TILES: Stained, broken, holes, painted	Hallway	Outside 101		x						
10/12/2017 8:55:33	08: CEILING TILES: Stained, broken, holes, painted	Nurses Office	Back room		x						
10/12/2017 8:56:09	08: CEILING TILES: Stained, broken, holes, painted	Nurses office	Closet		x						
10/12/2017 8:38:41	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	211	Stand alone lamps and objects hanging from ceiling	x							
10/12/2017 8:44:12	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	108	Plan to keep clean	x							
10/12/2017 8:42:52	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	114		x							
10/12/2017 8:54:23	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	119	Plan to keep cloth cleaned	x							
10/12/2017 8:50:53	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	Adult restroom	Across from cafeteria toilet missing a screw		x		46602		10/12/17		

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10/12/2017 8:30:58	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	207	At front projector			x	47971	10/24/17			
10/12/2017 8:34:57	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	209	Cord covered at front of room by projector			x	47971	10/24/17			
10/12/2017 8:34:50		PE office shower	Need water placed in floor drain every two weeks		x						
10/12/2017 8:47:18		215	Storage girls bathroom - dead mouse		x				10/12/17		
10/12/2017 8:59:54		122	Need plan to keep cloth clean. Teacher did not put up and been there for several years	x					10/20/17		