		IEQ SCHOOL DATA BASE								
School Name: Veterans Eleme		Principal: Robert Bruce DATE: December 16.	, 2016							
IEQ Team Leader: Melisha Ma	ROOM/LOCATION	IEQ System Leader: Greg Maciulla COMMENTS	ADMIN	FACILITIES	WORK ORDER NUMBER of POTENTIAL	DATE ASSIGNED	COMPLETION DATE	30 DAY REVISIT	CLOSED	
No unusual or offensive odors, or temperature discomfort	B56, D38, D35,	BS6 Cold. D38 air is off, D35 Stinkolair off	х		IEQ					
2. No Air Fresheners (sprays)	B57, B62, C07, D03, D05, D13, D15, D38, D35, D34, D33, D37, C35, C32, C28, C26, B20 (smells too good)	B57, B62, C07, D03, D05, D13, D15, D16-Spray Air Fresheners	х							
No food, dirty lunch boxes, etc. left in room	C07, D03, D04, D05, D11, D13, ELA3/5, D35, D33, C37, C31	C07, D03, D04, D05, D13- Food	х							
4. Vents are clean and unobstructed	B57, B59, 58, D03, A94, D04, A93, A86, A87, D12, D16, D34, C32	A94 - dusty air vents, A93 - dusty, D16- Air is off, B57 napkin in vent, B59 Paper in vent, C32 air off	х							
5. Temperature sensors are not blocked										
Area appears clean and dust free										
7. No signs of animal infestation										
8. Ceiling tiles present; no broken, stained, or painted	A36, A37, 10, B57, D03, ELA3/4, D08, D38, C35, C24/C22 (Art rooms), C18, stainwell 3, leaked tiles in custodial closet, B04, A87	hallway outside A36, 10, B57, D03, ELA 3/4, A67, D38, C35 - Stained Tiles	х							
Walls show no signs of water damage/mildew/ paint irregularities	B04 - Weil (IEQ concern form)		х							
 No condensation or other evidence of humidity on ceilings, walls, doors, etc. 										
11. Limited use of non-issued HCPSS furniture and appliances	A20, A23, 10, 06, 08, A40, 82, B57D04, D05, D08, C08, D04, D34, C35, C28/29, C26/27, OT/A84, B17, A87, A86, B17 C07, D03, D04, D05, D11,	D04-microwave and fan, B57, B6208, D05-Lamp, D08-Air purifier, C08-fridge and microwave, D04-Lamp, 06 coffee pot, A40 sofia & firidge, A23 coffee pot, A50 slamp, D34-coffee maker, C55-microwave, coffee maker and heater, C2622-Fridge, microwave, lamp, coffee maker, C2622-Fridge, microwave, lamp, C07-rugs, pollows, stuffed animals, D27-custonism, S494-stuffed animals, furry seat cover	х							
12. No excessive fabric materials, stuffed animals, beanbags, pillows, etc.	D13, ELA3/5, D35, D33, C37, C34, D34, D35, C37, C35, C32, C28/29, C26/27,	A93 - rug, D04- stuffed animals and flowers, D05- stuffed animal, rug, fake plants, table cloth, curtain and pillows, D08- seat coushin, C08- beanbag and flower, B70 Blanket, curtains, B53 curtains, cushion, dried flowers,	х							
13. No structural or physical gaps around exit doors										
14. No improperly stored materials/chemicals										
15. Floor coverings are level and secure (tile, carpets, wood board, etc.)										
16. Barrier mats vacuumed well										
17. Fish tanks are clean and located away from vents/thermostats										
18. Waterproof barriers in place for plants and no standing water										
19. Sinks and fountains drain quickly and work properly including absence of leaks										
20. No standing water in sinks, fountains, on counter										
21. Carpet dry nearby sinks, fountains										
22. Soap and paper towels available		Available in all rooms								
23. All electrical outlets secure, no frayed wires on equipment										
24. All electrical cords secured and not extending across walkways	C07, D03, A93, D13, D14, D15, D16, D38, D35, C37	C07, D03, A93, D13, D14, D15, D16, D38, D35, C37-electrical cord in walkway	х							
25. No extension cords used as permanent wiring										
26. No electrical equipment near sinks or source of water										
27. No exposed disconnected wires										

ADJACENT SCH	OOL GROUNDS									
LOOK-FORS	ROOM/LOCATION	COMMENTS	ADMIN	FACILITIES	COMMENTS/W ORK ORDER	ASSIGNED TO	COMPLETION DATE	30 DAY REVISIT	CLOSED	
8. No litter					ORR ORDER	10	DATE	REVISIT		
29. No large insect populations (wasps, bees)										
0. Awnings secure, no leaks										
31. Shrubbery not near vents or vindows which can be opened										
32. Trees do not provide access o roof										
3. No broken windows										
4. Windows are closed										
5. Exterior doors are closed										
36. No pools of standing/stagnant water										
37. Exterior veneer intact										1
38. Outside lights working and ntact										
19. Gutters and downspouts clear/working										
0. No stains from roof on outside walls										
11. Bins from garbage and ecycling clearly marked										
Hard surfaces (sidewalks, tc.) cleared of any turf pplication										
pplication 3. Proper maintenance of lanted beds and other egetation										
4. Landscaping and turf look ealthy and disease free										
COMMENTS:										