IEQ SCHOOL DATA BASE									
School Name: Bushy Park Elen	mentary	Principal: Molly Ketterer	DATE: 11/11/16 Walkthrough						
IEQ Team Leader: Dr. Terri V	<sup>7</sup> ia	IEQ System Leader: Greg Maciulla							
LOOK-FORS	ROOM/LOCATION	COMMENTS	ADMIN	FACILITIES	WORK ORDER NUMBER of POTENTIAL IEQ	DATE ASSIGNED	COMPLETION DATE	30 DAY REVISIT	CLOSED
No unusual or offensive odors, or temperature discomfort									
2. No Air Fresheners	A37 Custodial office	A37 can deodorizer	X						
3. No food, dirty lunch boxes, etc. left in room	A09, A37, A44	A09 Candy needs container; A37 open boxes of food; A44 open boxes of food	X						
4. Vents are clean and unobstructed	A61 (PE storage); C08, D04	Needs Cleaning A61; Obstructed C08 (paper) D04 (tray covering)	X						
5. Temperature sensors are not blocked									
6. Area appears clean and dust free	A23(exit); A04 (exit); A49; A28 (electrical room); A29 (mechanical room); A36; A90; B04; B06; B15; B20; B30; B44; B51; B56; B57; B59; exit across from B62, D04, D14, D15,	spider/cobwebs (A23, B15, B62) Dust (A04, A49); Filter dirty (A28, electrical room); Caulk needed (B06, B20, B30, B51, B56, B59); Clutter/dust A29 (box of lightbulbs blocking electrical panel); A29 outside in fenced area (file cabinet); A36 (chair blocking electrical panel); D15 (figurines; D04, figurines; A90, B04, A90, B44, D14 (Boxes, stacke too high); B51 (Globes above counter); B57 (items above sink)	d X						
7. No signs of animal infestation									
8. Ceiling tiles present; no broken, stained, or painted	A46, A49, A78, B08, B09,B35, B59	Stained ceiling tiles (A78, B08, B09, B35, B59); Ceiling Tiles with Holes (A46, A49, B35, B35, B35, B35, B35, B35, B35, B35	59) X						

IEQ SCHOOL DATA BASE									
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9. Walls show no signs of water damage/mildew/ paint irregularities	Hallway by D29; B13	Stained wall from ceiling (D29); White residue by outside doors (B13)	X		D29 turned out to	be paint removed	from wiping soap.	Custodians y	vill patch pa
10. No condensation or other evidence of humidity on ceilings, walls, doors, etc.									
11. Limited use of non-issued HCPSS furniture and appliances	A08, A11, A60,B34, B51	fan (A08); A11 (space heaters); A60 (2 refrigerators); B51 (Air Purifier & Toaster & Coffee Pots & Microwave); B34 (3 coffee pots; 2 microwaves)	X						
12. No excessive fabric materials, stuffed animals, beanbags, pillows, etc.	A07, A08, A66, A70, A71, A78, A90, A93, A94, B02, B06, B08, B15, B20, B24, B25, B29, B30, B51, B53, B57, B59, B62, C07, C13, C20, C22, C26, C31, C32, C37, D02, D04, D05, D12, D14, D16, D17, D29, D32, D35, D38	Stuffed animals (A93, B06, B20, B25, B30, B51, B53, B59, C07, C20, C26, C13, C31, C3 C37, D02, D12, D17, D29, D35, D38); Curtains (A08, A93, A94, B04, B06, B25, B29, B5) B62, D14, D35) Pillows/beanbags (A67, A70, B08, B15, B20, B25, B29, B30, B53, B62, D32) Rugs (A66, A70, A71, A78, B02, B04, B06, B08, B20, B24, B25, B29, B30, B53, B59, B62, C20, C22, D12) Extra Material items (A70, A90, B15, B24, B30, B57, B59, C3 D04, D16)Artificial Flowers/Plants (A07, C13, C31, D05)	3, 7,						
13. No structural or physical gaps around exit doors	A28 (Service exit doors); A58 Gym, A54 (Gym Storage)	Weatherstripping needed (A28, A58, A54)		X	12730	11/22/176			
14. No improperly stored materials/chemicals	A43	Fantastik spray (PTA closet A43)	X						
15. Floor coverings are level and secure (tile, carpets, wood board, etc.)	A03, A94, B34, D39	Loose floor tile in front of media center (A03)		X	12998	11/28/16			
16. Barrier mats vacuumed well									
17. Fish tanks are clean and located away from vents/thermostats									

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IEQ Team Leader: Dr. Terri V	<sup>7</sup> ia	IEQ System Leader: Greg Maciulla								
18. Waterproof barriers in place for plants and no standing water	C32, C37, D06, D32, D33	Plants missing bottom tray/saucers.		X						
19. Sinks and fountains drain quickly and work properly including absence of leaks										
20. No standing water in sinks, fountains, on counter										
21. Carpet dry nearby sinks, fountains										
22. Soap and paper towels available										
23. All electrical outlets secure, no frayed wires on equipment										
24. All electrical cords secured and not extending across walkways	A67, B53, B56, C07	Uncovered cords going across classroom floors			X	17437	1/11/17			
25. No extension cords used as permanent wiring										
26. No electrical equipment near sinks or source of water										
27. No exposed disconnected wires	A54	A54 (box covering electrical was knocked off)			X	16980	1/9/17			
ADJACENT SCH	OOL GROUNDS									
LOOK-FORS	ROOM/LOCATION	COMMENTS	A	DMIN	FACILITIES	COMMENTS/W ORK ORDER	ASSIGNED TO	COMPLETION DATE	30 DAY REVISIT	CLOSED

IEQ SCHOOL DATA BASE							
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IEQ Team Leader: Dr. Terri Via	IEQ System Leader: Greg Maciulla		1	_			
28. No litter							
29. No large insect populations (wasps, bees)							
30. Awnings secure, no leaks							
31. Shrubbery not near vents or windows which can be opened							
32. Trees do not provide access to roof							
33. No broken windows							
34. Windows are closed							
35. Exterior doors are closed							
36. No pools of standing/stagnant water							
37. Exterior veneer intact							
38. Outside lights working and intact							
39. Gutters and downspouts clear/working							
40. No stains from roof on outside walls							
41. Bins from garbage and recycling clearly marked							

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42. Hard surfaces (sidewalks, etc.) cleared of any turf application								
43. Proper maintenance of planted beds and other vegetation								
44. Landscaping and turf look healthy and disease free								
COMMENTS:								
Refrigerator in Room B02/Rm109 needed for teacher's medical	needs.							